

STAR Meet Volunteer Job Description

Runner/Results Poster

- Age 13+, position requires a significant amount of walking/stairs
- May be called upon by Meet Director or Volunteer Coordinator to complete additional tasks as needed.

JOB START TIME: varies by meet, usually during warm-up

JOB END TIME: end of session, once last event results are posted

DESCRIPTION:

BEFORE THE MEET STARTS

When you arrive - Introduce yourself to Jeff Hewett or Phil Aronica as Runner for the session as he will look to you to do odd jobs if need be

If the meet is pre-seeded, copies of the program will already be made. Take about 50 of them and put them at the check-in table for coaches to take. Put another 15 on the edge of the desk in the greenhouse. An additional stack will be on TJ's desk that is wrapped separately and have timelines in it. Deliver these to the officials' room (ask at check-in table for location).

If the meet is NOT pre-seeded, you will need to make the photocopies for ADMISSIONS, COACHES AND OFFICIALS. You will need to communicate with admissions, greenhouse and officials area to see if they need more. Sometimes you may need to go around pool deck and hand out heat sheets to coaches and officials if we are cutting the time close to start. It is organized chaos 15 minutes before a meet starts if it's not pre-seeded.

ONCE THE MEET BEGINS

Results Posting

1) The greenhouse prints off two copies of the results for each event after it is completed. They usually place the sheets on the ledge of the stairs going into the greenhouse. Otherwise you can just ask them.

2) The results get posted in two places: 1. For the swimmers: post on the glass wall near the greenhouse in the practice pool area. 2. For the parents: post upstairs on the wall in the spectator area. Make sure you bring tape up with you upstairs. Extra tape is located in the meet supply closet.

You may be asked to assist with Awards, cover breaks at Admissions or the Check-In table or other meet-related tasks.