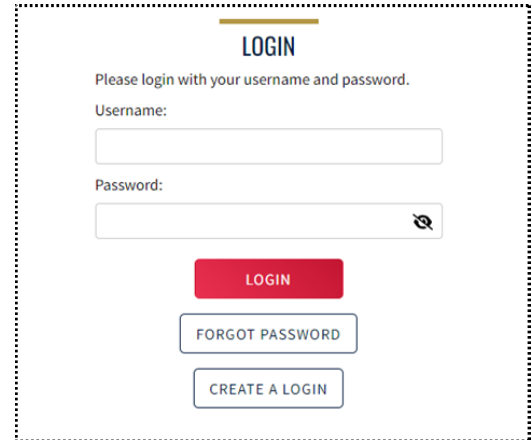


Step 1: Create a Parent Account in SWIMS (*new USA Swimming System*)

Create a Login: Use the Dallas Mustangs OMR (Online Member Registration) link from this [page](#). You will need to create a login and password for the SWIMS system, using the 'Create a Login' button shown on the Login Screen.

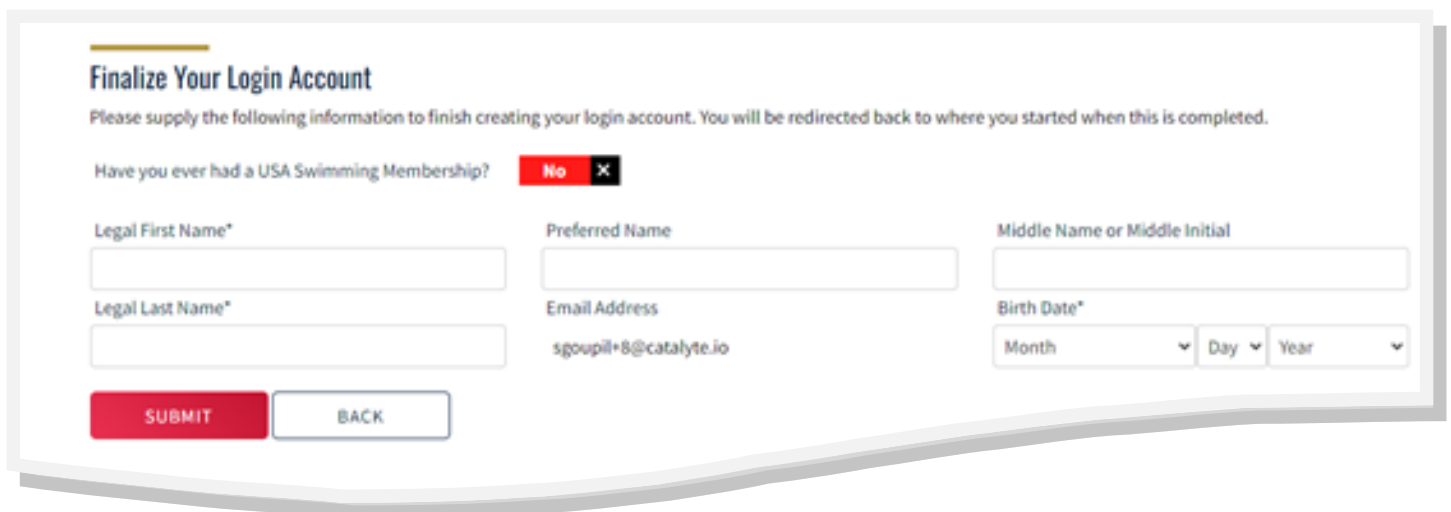
(Note: this should be a parent account so enter parent information, not swimmer information)



The screenshot shows the 'LOGIN' screen of the SWIMS system. At the top, the word 'LOGIN' is centered in blue. Below it, a message says 'Please login with your username and password.' There are two input fields: 'Username:' and 'Password:'. The 'Password:' field has a small eye icon to its right. Below the input fields are three buttons: a red 'LOGIN' button, a blue 'FORGOT PASSWORD' button, and a blue 'CREATE A LOGIN' button.

Finalize your Login Account: Once you have verified your email address through the email the you will receive, you will be prompted to create a new account or link an existing account.

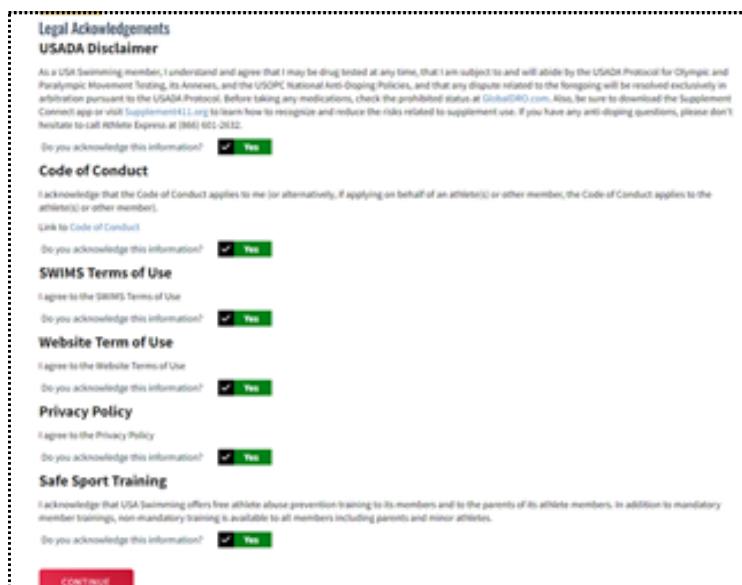
Assuming you (as a parent) have not had a previous USA Swimming Membership you will need to click the 'Have you ever had a USA Swimming Membership?' toggle button to 'No' and enter your information and click 'Submit'



The screenshot shows the 'Finalize Your Login Account' screen. At the top, the title 'Finalize Your Login Account' is in blue. Below it, a message says 'Please supply the following information to finish creating your login account. You will be redirected back to where you started when this is completed.' There is a toggle button for 'Have you ever had a USA Swimming Membership?' with 'No' selected. Below this are three columns of input fields: 'Legal First Name*', 'Preferred Name', 'Middle Name or Middle Initial', 'Legal Last Name*', 'Email Address' (with the value 'sgoupil+8@catalyte.io'), and 'Birth Date*'. The 'Birth Date*' field has three dropdown menus for 'Month', 'Day', and 'Year'. At the bottom are two buttons: a red 'SUBMIT' button and a blue 'BACK' button.

Legal Acknowledgements: You will then be taken to the USADA Disclaimer Page.

In order to continue the registration process, you will need to select ‘Yes’ on all of the toggle buttons and click the ‘Continue’ button at the bottom.



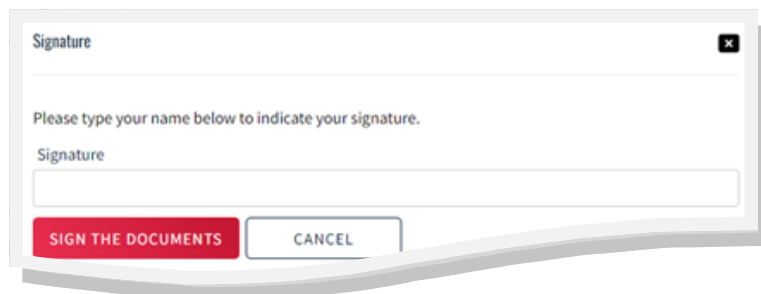
The screenshot shows a 'Legal Acknowledgements' page with a 'USADA Disclaimer' section. Below this, there are several sections, each with a toggle button set to 'Yes':

- Code of Conduct:** I acknowledge that the Code of Conduct applies to me (or alternatively, if applying on behalf of an athlete(s) or other member, the Code of Conduct applies to the athlete(s) or other member(s). Link to Code of Conduct. Do you acknowledge this information? Yes
- SWIMS Terms of Use:** I agree to the SWIMS Terms of Use. Do you acknowledge this information? Yes
- Website Term of Use:** I agree to the Website Terms of Use. Do you acknowledge this information? Yes
- Privacy Policy:** I agree to the Privacy Policy. Do you acknowledge this information? Yes
- Safe Sport Training:** I acknowledge that USA Swimming offers free athlete abuse prevention training to its members and to the parents of its athlete members. In addition to mandatory member trainings, non-mandatory training is available to all members including parents and minor athletes. Do you acknowledge this information? Yes

A red 'CONTINUE' button is at the bottom.

Signature: After you click the ‘Continue’ button, you will see a signature box.

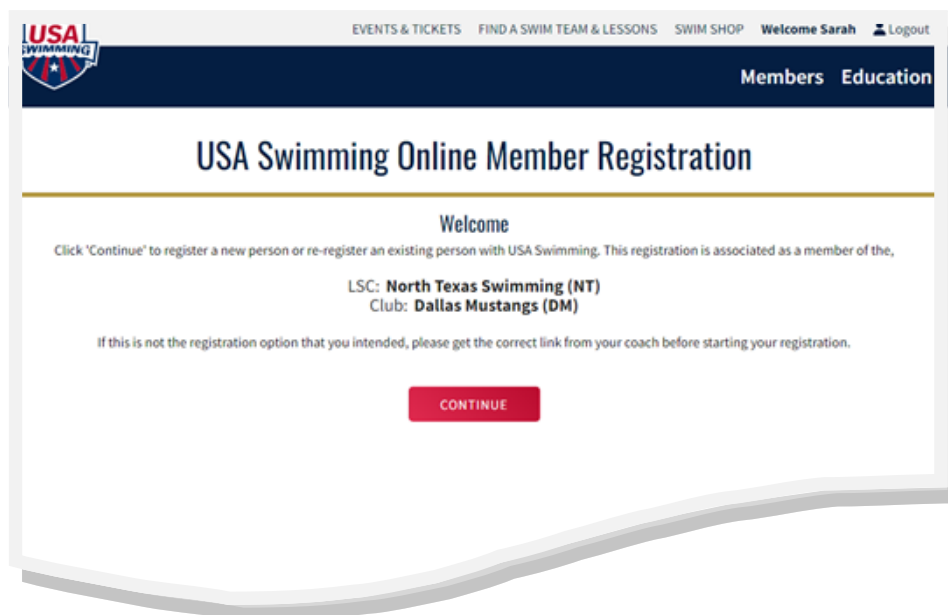
To sign, you will enter your full name and click the ‘Sign the Documents’ button.



The screenshot shows a 'Signature' box with a text input field. Below the field, it says 'Please type your name below to indicate your signature.' and 'Signature'. At the bottom, there are two buttons: 'SIGN THE DOCUMENTS' (red) and 'CANCEL' (white).

Member Registration: After you have signed the USADA Disclaimer Documents, you will be taken to our club page where you can verify you see our club information. You will then click the ‘Continue’ button at the bottom. This will start the USA Swimming registration process for your swimmer. (See next page for instructions).

NOTE: If you don’t see the page below....Log out of your account, and use the same OMR link from the first step to log back in and continue the process.

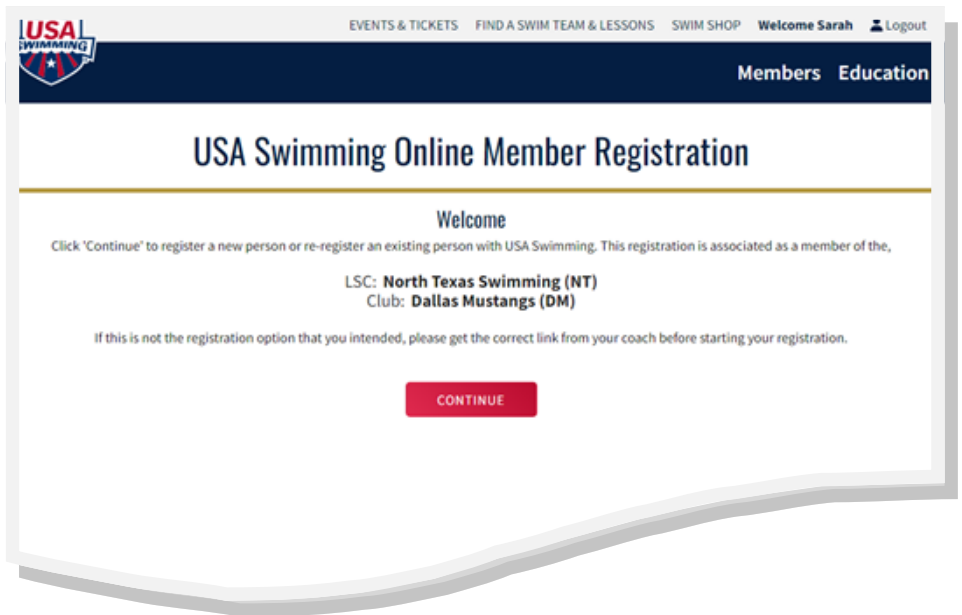


The screenshot shows the 'USA Swimming Online Member Registration' page. The header includes the USA Swimming logo and navigation links: 'EVENTS & TICKETS', 'FIND A SWIM TEAM & LESSONS', 'SWIM SHOP', 'Welcome Sarah', and 'Logout'. Below the header, there are links for 'Members' and 'Education'. The main heading is 'USA Swimming Online Member Registration'. Below this, it says 'Welcome' and 'Click "Continue" to register a new person or re-register an existing person with USA Swimming. This registration is associated as a member of the, LSC: North Texas Swimming (NT) Club: Dallas Mustangs (DM)'. At the bottom, there is a red 'CONTINUE' button.

Step 2: Set Up USA Swimming Membership for your child

Start:

Verify you see the correct LSC and Club listed on your screen and click Continue. NOTE: If you don't see this page....Log out of your account, use this team OMR link from this [page](#) to log back in and continue the process.



USA Swimming Online Member Registration

Welcome

Click 'Continue' to register a new person or re-register an existing person with USA Swimming. This registration is associated as a member of the,

LSC: **North Texas Swimming (NT)**
Club: **Dallas Mustangs (DM)**

If this is not the registration option that you intended, please get the correct link from your coach before starting your registration.

CONTINUE

USA Swimming Online Member Registration

Member Registration:

Select 'The membership is for someone other than the logged in user'.

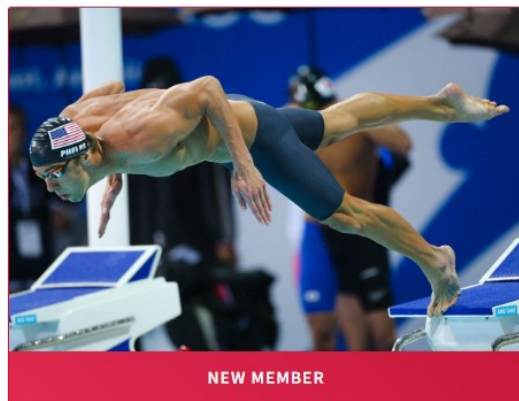
Toggle 'Has this person ever had a USA Swimming Membership' to 'No'

Click "New Member"

Who is the membership for?

- ☐ The membership is for myself, Sarah Whitney
- ☒ The membership is for someone other than the logged-in user ?

Has this person ever had a USA Swimming Membership? **No** **X**



USA Swimming Online Member Registration

About Member:

The next page you will see is the 'About Member' form.

Please fill in the required information and click the 'Continue' button to proceed with the registration process

Registration For:
David Diamonds

✓ **About Member**

✗ **Member Contact**
(complete other steps first)

✗ **Membership**
(complete other steps first)

✗ **Ethnicity**
(complete other steps first)

✗ **Gender**
(complete other steps first)

✗ **Member Summary**
(complete other steps first)

About Member

Legal First Name*

Legal Last Name*

Suffix

Legal Middle Name*

Birth Date*

☐ Member does not have a Middle Name

Member is a US Citizen?*

☐ Yes ☐ No

Preferred Name

BACK

CONTINUE

USA Swimming Online Member Registration

Contact Info:

If the family member is 16 years of age or older, you will see the 'Member Contact' form where you will need to complete the required information and click the 'Continue' button. You would then be taken to the 'Emergency Contact' form, where you will need to complete the required information and click the 'Continue' button.

Registration For:
David Diamonds

✓ **About Member**

✗ **Member Contact**

✗ **Membership**
(complete other steps first)

✗ **Ethnicity**
(complete other steps first)

✗ **Gender**
(complete other steps first)

✗ **Member Summary**
(complete other steps first)

Member Contact Info

Email Address*

Phone Number*

Phone Type*

Address Line 1*

Address Line 2

City*

State*

Zip Code*

BACK

CONTINUE

USA Swimming Online Member Registration

If the family member is 15 years of age or younger, you will see the 'Emergency Contact' form only and you will need to complete the required information and click the 'Continue' button.

Registration For:
David Diamonds

✓ **About Member**

✗ **Member Contact**

✗ **Membership**
(complete other steps first)

✗ **Ethnicity**
(complete other steps first)

✗ **Gender**
(complete other steps first)

✗ **Member Summary**
(complete other steps first)

Emergency Contact

First Name*

Last Name*

Relationship To Member*

Parent

Email Address*

Phone Number*

Phone Type*

Address Line 1*

Address Line 2

City*

State*

Zip Code*

BACK

CONTINUE

Membership Selection Page:

Select the box for 'Premium Athlete' and click 'Continue'

USA Swimming Online Member Registration

Registration For:
Hanna Elizabeth Whitney

✓ About Member

✓ Member Contact

* Membership

✗ Ethnicity
(complete other steps first)

✗ Gender
(complete other steps first)

✗ Member Summary
(complete other steps first)

Membership

SHOW MEMBERSHIP HISTORY

USA Swimming Membership Select Memberships

MEMBERSHIP NAME	EXPIRATION DATE		
Premium Athlete	12/31/2023	☐	Details

BACK

CONTINUE

Membership Selection Page:

Once you have selected the correct membership and clicked the 'Continue' button, you will be taken to the 'Ethnicity' selection page. Here you will select 'Hispanic or Latino', 'Not Hispanic or Latino', or 'I prefer not to say'. If you select 'Hispanic or Latino' or 'Not Hispanic or Latino', you will need to make an additional selection and then click the 'Continue' button.

USA Swimming Online Member Registration

Registration For:
David Diamonds

✓ About Member

✓ Member Contact

✓ Membership

* Ethnicity

✗ Gender
(complete other steps first)

✗ Member Summary
(complete other steps first)

Ethnicity

Hispanic/Latino Ethnicity

☐ Hispanic or Latino

☒ Not Hispanic or Latino

☐ I prefer not to say

Other Ethnicity

Select up to four options below

☐ American Indian or Alaskan Native

☐ Asian

☐ Black or African American

☐ Native Hawaiian or other Pacific Islander

☐ White

☐ Other

☐ I prefer not to say

BACK

CONTINUE

Competition Category:

The next page you will see if you signed your family member up as an athlete is the 'Competition Category' selection page. Here you will select the correct 'Competition Category' and then click the 'Continue' button.

USA Swimming Online Member Registration

Registration For:
David Diamonds

✓ About Member

✓ Member Contact

✓ Membership

✓ Ethnicity

* Gender

✗ Member Summary
(complete other steps first)

Competition Category

for the purpose of athlete swimming eligibility, competition, selection and records, stated as male or female.

Athletes are required to register with the competition category which corresponds to the biological gender assigned to the athlete at birth. Any athlete wishing to compete in a competition category different than the biological gender assigned to the athlete at birth, please reference the process outlined in USA Swimming's Athlete Inclusion, Competitive Equity and Eligibility Policy

Select Competition Category

☐ Male

☐ Female

BACK

CONTINUE

Legal Acknowledgements: The next page you will see will be the USADA Disclaimer page. You will need to click all of the toggle buttons to 'Yes' and then click the 'Continue' button.

USA Swimming Online Member Registration

Registration For:
David Diamonds

✓ About Member

✓ Member Contact

✓ Membership

✓ Ethnicity

✓ Gender

✓ Member Summary

Legal Acknowledgements

Please indicate that you acknowledge each of the passages below by clicking each of the sliders until they all read "Yes" and virtually sign the form.

USADA Disclaimer

As a USA Swimming member, I understand and agree that I may be drug tested at any time, that I am subject to and will abide by the USADA Protocol for Olympic and Paralympic Movement Testing, its Annexes, and the USOPC National Anti-Doping Policies, and that any dispute related to the foregoing will be resolved exclusively in arbitration pursuant to the USADA Protocol. Before taking any medications, check the prohibited status at [GlobalInfo.com](https://globalinfo.com). Also, be sure to download the Supplement Connect app or visit Supplement411.org to learn how to recognize and reduce the risks related to supplement use. If you have any anti-doping questions, please don't hesitate to call Athlete Express at (866) 601-2632.

Do you acknowledge this information?

✓ Yes

Code of Conduct

I acknowledge that the Code of Conduct applies to me (or alternatively, if applying on behalf of an athlete(s) or other member, the Code of Conduct applies to the athlete(s) or other member).

[Link to Code of Conduct](#)

Do you acknowledge this information?

✓ Yes

SWIMS Terms of Use

I agree to the SWIMS Terms of Use

Do you acknowledge this information?

✓ Yes

Privacy Policy

I agree to the Privacy Policy

Do you acknowledge this information?

✓ Yes

Safe Sport Training

I acknowledge that USA Swimming offers free athlete abuse prevention training to its members and to the parents of its athlete members. In addition to mandatory member trainings, non-mandatory training is available to all members including parents and minor athletes.

Do you acknowledge this information?

✓ Yes

BACK

CONTINUE

Member Summary: This displays all of the information that was provided throughout the registration process. To proceed you will need to click the 'Continue' button.

From this point you will begin the payment process. Please click through the payment screens and enter the appropriate information until you complete the checkout process and see the Payment succeeded screen. From there you can click the 'Return' button to be taken to your 'Member Dashboard'.

USA Swimming Online Member Registration

SUMMARY

Registration For:
David Diamonds

✓ About Member

✓ Member Contact

✓ Membership

✓ Ethnicity

✓ Gender

* Member Summary

Member Summary

Athlete	DOB	US Citizen	Ethnicity
Full Name David Diamonds	01/01/2010	True	I prefer not to say
Competition Category Male			
Emergency Contact	Email	Phone	Address
Full Name Lucy Diamonds	ldiamonds@test.com	+1 (555) 555-5555(M)	123 test dr parker CO 80134
Membership			
Flex Athlete		EXP: 12/31/2023	Details

BACK

CONTINUE

Member Dashboard: Here you will be able to see your family member has been added to your 'My Family' section on your 'Member Dashboard'

You have now successfully registered your swimmer for USA Swimming. Thank you!

EVENTS & TICKETS FIND A SWIM TEAM & LESSONS SWIM SHOP Welcome Lucy

Members Education

LD

Lucy Diamonds
Athlete, Parent

YOU ARE LOGGING INTO THE TEST ENVIRONMENT

My Member Cards

(Click to view card)

Athlete

Not in Good Standing

My Family

(Login accounts can be created for 8-17 year old family members)

DD

David Diamonds

Athlete

VIEW

My Account

General Info

Groups

Times

Contacts

Club Transfer

Photos

Upgrades

Payment Transactions

08/31/2022

\$ 31.21

Paid

VIEW

08/30/2022

\$ 80.00

Paid

VIEW