

MAC – Parent Instructions

How to Enter a Meet

If you are new to the club or just need a refresher please follow the directions below to sign your child up for a swim meet.

When it's time to sign up for a meet, you will receive an email. You will only receive sign up emails for meets your swimmer may be eligible to swim in. Once you open it, click on the link and sign into your MAC account. The sign up deadline ON THE EMAIL will strictly be enforced.



Mansfield Aquatic Club

Mansfield Aquatic Club Swim Meet

Dear Theresa,

The **registration deadline** for the North Texas Short Course Level 13 (12/6/14 - 12/7/14) swim meet is just around the corner and we are asking that you login to declare whether or not you're going to the meet. If you are going, you will need to declare by the **registration deadline, 11/26/14**.

[For more information about this event click here](#)

The process is simple. Click the following link and once you have signed in, you will be brought to a webpage on our team website that will allow you to **commit or not commit** your child to the meet. If you have more than one child swimming you will see them listed on this page.

http://www.teamunify.com/EventSignup.aspx?event_id=465250&team=ntmsdn

Here are the steps if you **ARE NOT GOING**:

- Click on the Member Names [they default to Not Committed]
- Then click on the Signup Record pull-down and select **No**
- If No, just click on the [Save Changes] button to save the changes
- If you have more than one child, repeat the same task as listed above

Here are the steps if you **ARE GOING**:

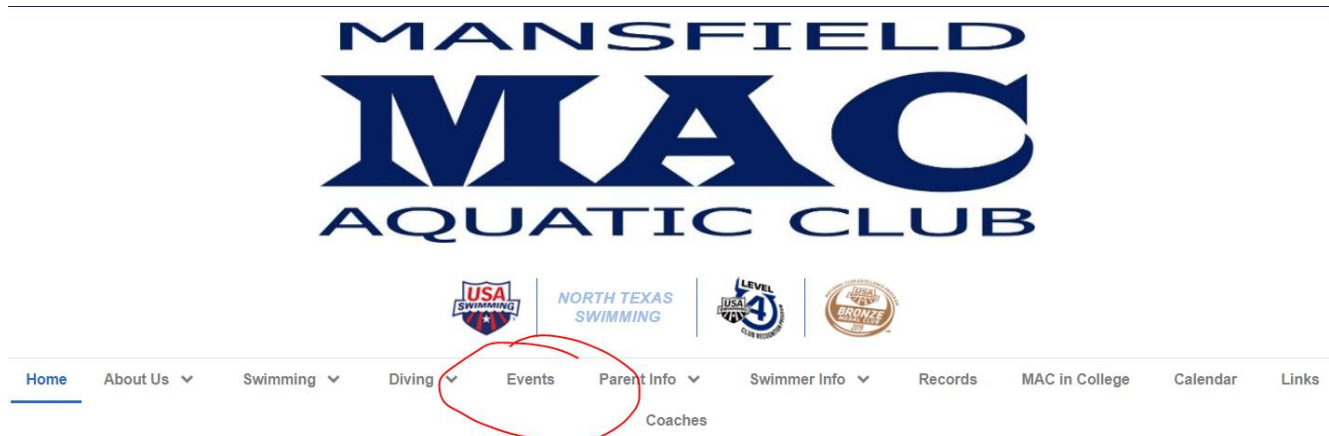
- Click on the Signup Record pull-down and select **Yes**
- Once yes is selected, you will see the events your child **MAY** be eligible to swim
- You will also see the best times inserted into the Entry Time field and highlighted in yellow
- Check the Checkbox to the left of the name for those events you would like to swim
- Please take careful notice of the time standards that must be met in the right-side columns
- Once you have finished, click on the Save Changes Button in the lower right
- Repeat the process for additional swimmers
- You will notice that Coach Approval column will indicate Pending after you submit
- **Please pay careful attention to:**
 - **Maximum Event Entry Limitations IF PRESENT. Click on the >>View if present.**
 - **Add any notes that you want the Coach or Administrator to see**

Your coach or team administrator will review your declaration and APPROVE or REJECT your request and once they submit the final choices you will be able to review by signing in and clicking on the Attend This Event button for any events listed on our team website. **Look at the Coach Approval column for the events that you have been confirmed to swim.**

Thank you,

Mansfield Aquatic Club

If you can't locate the email, you can also sign up from our website. See below:



Click on Team Events.



Below is the list of available meets. Choose the one that your child is might be eligible for and commit to that meet.

Practices	General	Team Events
Current & Upcoming Past & Archived		
Search for Team Events Customize Filters		
Apr 27 2019	FAST BB/B/C Spring Meet Apr 27, 2019 - Apr 28, 2019 Event Category: Registration THIS THE PERFECT MEET FOR BEGINNING SWIMMERS AND THOSE WHO ARE TRYING TO ACHIEVE AN "A" TIME FOR EVENTS Individual Entries - \$6.00 Athlete Surcharge - \$10.00	Attend / Decline
May 03 2019	LAC Long Course May Invite May 3, 2019 - May 5, 2019 Event Category: Registration Eligibility A swimmer may enter any event which the swimmers has achieved the "BB" qualifying time or faster for their age group, and they have not achieved the 15-16 AA time. 15 & Over swimmers will use the 15-16 national age group time standards. Fees \$6.00 Individual Events \$13.00	Attend / Decline

Choose whether or not your swimmer will attend the meet.

Apr 27 2019 FAST BB/B/C Spring Meet
Apr 27, 2019 - Apr 28, 2019 Event Category: Registration

THIS THE PERFECT MEET FOR BEGINNING SWIMMERS AND THOSE WHO ARE TRYING TO ACHIEVE AN "A" TIME FOR EVENTS

Individual Entries - \$6.00
Athlete Surcharge - \$10.00

Email Event Edit Commitment

Choose the swimmer who will be participating in the meet.

FAST BB/B/C Spring Meet
Apr 27, 2019 - Apr 28, 2019

My Account:
Brown, Theresa
616-525-5537
Q Change Account (Admin Only)

Meet Name: FAST Div 1 BB/B/C Spring Meet Location: Wilkerson-Greines Activity Center, 5201 Ca Rob TX 76119, USA

Start Date: 4/27/19 End Date: 4/28/19

Enforce entry based on [Qualify Times]: No

Event Declaration Setting: Commit by Session Edit

Allow Course Conversion for Relays: No

If Athlete qualifies for non-conforming course, default [Entry Time] to the min. [Qualify Time]: No

View/Edit All Meet Events Go Back to Event Home Page

Click on Member Name to declare for this Event:

Member Name	Member Commitment
Khadijah Brown *Active	Undeclared
Theresa Brown *Active	Undeclared

Select 'Yes' to commit your swimmer.

FAST BB/B/C Spring Meet (Apr 26, 2019 (10:00 PM) - Apr 27, 2019 (10:00 PM))

Member Athlete:
Theresa Brown

*Signup Record
Yes, please sign [Theresa] up for this event

Meet Name: FAST Div 1 BB/B/C Spring Meet Location: Wilkerson-Greines Activity Center, 5201 TX 76119, USA

Choose the days that your swimmer will participate.

Please select the Days/Sessions that this Athlete would like to attend below:

☐ Day 2/Session 2

☐ Day 3/Session 3

Notes:

Make sure to read the meet information for the following:

1. Event limit per session/day.
2. Age group that your child can swim with.
3. Maximum/minimum time standard for this meet. Does your child qualify?

Indicate in the note screen any wishes that you would like for your coach to be aware of such as sessions that you will or will not be able to attend or events that you would like for them to consider putting them in.

Please remember that your coach or team administrator will review your notes and place your swimmer in the events that they feel is best.

You may check back at any time to see your events. If you have any questions please feel free to contact us at 817-276-5230.