



Apprentice Log - Referee

PRINTED NAME:

TEAM:

EMAIL:

PHONE:

SECTION 1-EDUCATIONAL ACTIVITIES

DATE OF COMPLETION OF REFEREE CERTIFICATION &
ASSESSMENT COURSE:

SECTION 2 - TRAINING ACTIVITIES

For each meet worked during your apprenticeship, ask your Mentor(s) to complete the Apprentice Training Log shown on the following pages.

SECTION 3 - RECOMMENDATION READINESS

By signing below, I recommend that this apprentice be certified in the position of Referee when all requirements have been completed.

Signature:

Printed Name:

Date:

SECTION 4-CERTIFICATION READINESS

When you have completed all requirements, and have received a recommendation signature, email **THIS PAGE AND ALL APPRENTICE LOGS** (in PDF format) to the Officials Committee at ntswimoc@ntswim.org.

OFFICIAL'S NAME/LSC/MEET(s)/DATE(s)	
CERTIFIER'S NAME/LSC	
REFEREE CERTIFICATION	
DEFINITIONS	
Certifier: An official designated by the LSC OC to certify training is complete.	
Clinic: Formal in person or online training clinic, recorded in Officials Tracking System (OTS).	
Certification: Referee able to officiate at all LSC meets.	
Satisfactory Performance: Able to demonstrate Performance Requirements. Deficiencies must be provided by LSC OC or designee in writing to the affected official with an Action Plan to success.	
Sessions: At USA Swimming sanctioned or approved meets, recorded in OTS.	
Trainer: Designated by the Referee at a meet or LSC OC, an official who has been USA Swimming certified in the position for 1+ year. If a 1+ year experienced official is not on deck, the Referee may select the most experienced certified official(s) to be a trainer(s).	
Training Sessions: Meet sessions that include strokes and/or relays. Time Trials and Freestyle Only sessions may not count toward training session requirements. Sessions shall be recorded in OTS.	
USA Swimming Member: Completed all USAS member associated requirements before on deck apprenticeship.	
Apprenticeship Requirements	
☐	USA Swimming Member.
☐	Certified Stroke & Turn Judge
☐	Certified Starter
☐	Certified Administrative Official
☐	Attend Referee clinic training
☐	Apprentice as a Referee for at least 4 sessions total over 2 meets with 2 trainers
☐	Pass USA Swimming Referee certification test with a score of 80% or more.
Certification Performance Requirements for Certification	
May be evaluated during last apprentice session and use MR sign-off for each session.	
Y-Yes, N-No, ND - Not Demonstrated	
☐	Familiar with positions of Admin Official, Announcer, Clerk of Course, Starter, Stroke and Turn Judge, Chief Judge, Timer, Timing Judge and Meet Marshal.
☐	Understands the importance of an accurate Meet Announcement.
☐	Understands the importance of heat intervals and meet cadence.
☐	Demonstrates respectful communication with coaches, athletes, and officials
☐	Effectively troubleshoots problems as they arise.
☐	Mentors other officials.
☐	Understands the responsibilities of the Deck Referee and the Meet Referee.
☐	Always gives the swimmer the benefit of the doubt.
☐	Understands the importance of participating in many levels and types of meet as a Referee.
☐	Understands performance criteria as outlined in Referee Professional Document
☐	Understands USA Swimming Safe Sport and MAAPP rules.
Comments (if needed)	
Signature of MR (session 1)	
Signature of MR (session 2)	
Signature of MR (session 3)	
Signature of MR (session 4)	
☐	Recommend Certification as REFEREE
Certification must be complete within one year of the Referee clinic.	
Understands need to return completed checklist form to the official's LSC Officials Chair or designee.	
REFEREE RECERTIFICATION EVERY 3 YEARS	
☐	Be a current non-athlete member of USA Swimming in good standing.
☐	Work at least 16 sessions within a 3 year period with at least 8 sessions in any Referee position
☐	Attend clinic (referee recommended)
☐	Pass USA Swimming Referee recertification test with 80% or more every 3 years
☐	Satisfactory performance