



**REQUEST FOR OBSERVATION  
SEASON CULMINATING CHAMPIONSHIP MEET  
Form B**

This application is to request authorization for observation of swims at High School, Masters or other association season-culminating Championship meets. **Form B MUST be emailed to [meets@ntswim.org](mailto:meets@ntswim.org) along with the meet information.** You will receive an email indicating the acceptance. For non-season culminating championship meets, use form A.

**Application Requirements:**

- 1) **Timing systems** must comply with conditions outlined in 102.23 USA Swimming Rules & Regulations.
- 2) **Officiating:**
  - a) The number of Association officials must meet the minimum requirements (a referee, starter and two stroke and turn officials) as provided in Article 102.10 – USA Swimming Rules & Regulations. If the association stroke and turn officials are also certified by USA-S and are in position on deck, no additional observers are necessary. Officials may note compliance with USA Swimming Technical Rules only for those swimmers requesting observation, or the entire meet may be observed.
  - b) Or, a minimum of two USA Swimming certified officials shall be assigned and in position on the deck, to verify compliance with USA Swimming Rules for those swims requested to be observed.
  - c) Where the technical rules as listed in Article 101 are the same as the host organization, the judgment of the organization officials shall be sufficient.
  - d) The designated USA Swimming certified official must verify compliance with applicable rules and procedures and shall forward any proof of times requests and final results for observed meets to the **North Texas Swimming (NTSi)** LSC Staff at [meets@ntswim.org](mailto:meets@ntswim.org).
- 3) **Proof of Times Requests:**
  - a) Times for USA Swimming members in good standing at the time of the meet should be entered, upon request, into SWIMS, the National Times Database.
  - b) Electronic meet results from the host **MUST** include the athlete's USA-S ID # or full legal name and date of birth. If this information is missing, times will not be loaded into the USA-S database. Each team is responsible for making sure this information is accurate when submitting to the host team.
  - c) A meet result backup database must be sent to the NTSi Staff at [meets@ntswim.org](mailto:meets@ntswim.org) within 48 hours of the completion of the meet.

Name of Meet: \_\_\_\_\_ Date(s): \_\_\_\_\_

Name of Facility: \_\_\_\_\_ City: \_\_\_\_\_

By signing below, the Meet Referee or Meet Director verifies the following:

Check one of the options listed below and complete the remainder of this section.

- ☐ This meet will be observed in its entirety, exclusively by USA Swimming Officials, according to staffing guidelines specified in USA Swimming Rules & Regulations.
- ☐ This meet will be officiated exclusively by USA Swimming officials, but due to the limited number of verification requests expected, only swims specifically requested in advance will be observed for compliance with USA Swimming Rules.
- ☒ This meet will be officiated by the proper number of Association officials and also observed by a minimum of two assigned USA Swimming Stroke & Turn certified officials positioned on deck in compliance with USA Swimming Rules.

Names of currently certified USA Swimming officials who will officiate at the meet:

- 1) \_\_\_\_\_ 2) \_\_\_\_\_
- 3) \_\_\_\_\_ 4) \_\_\_\_\_

Name of Meet Referee \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

**This form and the meet information must be received by the [NTSi LSC](#) at least 15 days prior to the meet.**

**OFFICIAL USE ONLY:**

Approved by NTSi LSC Staff: \_\_\_\_\_ Sanction # \_\_\_\_\_