



Yellowknife Polar Bear Swim Club

Annual General Meeting

Saturday, October 1, 2022

Yellowknife Curling Club

In attendance:

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|-------------------------|-------------------------|
| 1. Remy Leclerc | 20. Charlene Doolittle |
| 2. Carol Lockhart | 21. Blair MacPherson |
| 3. Sara Minogue | 22. Jill Andrews |
| 4. Jean-Francois Dufour | 23. Dario Bernabe |
| 5. Lindsay Armer | 24. Oyuka Bernade |
| 6. Kirsty Ketchum | 25. Mary Del Paz |
| 7. Tyree Mullaney | 26. Adrienne Fillatre |
| 8. Ebere Duru | 27. Craig Smith |
| 9. Ngan Trinh | 28. Jennifer Teed |
| 10. Trang Phan | 29. Maribel Nelson |
| 11. Lillith Brook | 30. Justin Nelson |
| 12. Angie Vioria | 31. Byron Donovan |
| 13. Monte Kehler | 32. Andrea Donovan |
| 14. Lea Barbosa Leclerc | 33. Sarah McLeod |
| 15. Melissa Bard | 34. Claudia Richea |
| 16. Natasha S | 35. Addaide Mufandaedza |
| 17. Peter Fast | 36. Chris Gamble |
| 18. Meghan Beveridge | 37. Jeannie Scott |
| 19. Donna Woodland | |

Item	Discussion	Decisions/Motions/Actions
1. Welcome	Prior to the official start of the AGM, members were offered an update from Angie regarding fundraising, and from Lea regarding club approach to officiating events.	Action: Information sheets on the current fundraising policy and officiating will be posted on Team Unify/YKPBSC website.
2. Call to Order	Meeting was called to order 10:56AM	
3. Adoption of Agenda	Lea asked to add officiating to the agenda	Revised agenda approved by consensus.
4. Review and Approval of 2021 AGM Minutes	Copies of the September 11, 2021 YKPBSC AGM minutes were circulated and members were given time to review. No revisions or comments were received.	Motion to approve the 2021 AGM minutes Moved by Sara Seconded by JF Carried.
5. Presidents Report	Remy shared his reflections on the 2021-2022 swimming season. • Head coach contract has been renewed – Carol Lockhart • Website (Team Unify) has recently been updated. Some information still needs to be migrated to the new platform. • On Deck app is compatible with the Team Unify website and a useful tool for tracking of results at meets. • Coach Tyree, Coach Carol and Remy attended the Swim Alberta conference. It was a valuable networking and learning event. • Remy continues to liaise with the City regarding the completion of the new pool facility. 30K of YKPBSC funds have been reserved to ensure we are able to purchase any equipment we may need to utilize the new pool efficiently and effectively. • It was noted that new equipment for the new pool could be a good candidate for targeted sponsorships from local businesses.	Action: Remy committed to sharing NWT Swimming meeting notices and summaries with YKPBSC membership.

	• It was also noted YKPBSC has the opportunity to align club values when sourcing sponsorships from within the community. • Remy advised that he has recently taken on the role of Vice President of NWT Swimming, the Territorial Sports Organization for swimming clubs in the NWT. YKPBSC generally received 7K/season from NWT Swimming. • Remy will be advocating for more transparency with NWT Swimming administration and governance. Remy committed to sharing NWT Swimming meeting notices and summaries with YKPBSC membership. Regarding Travel Coordination: Tyree suggested that the task of travel coordination be divided throughout the season. Tyree asked who would be available to help with the coordination of the first meet in Whitehorse.	Action: Jill, Natasha and Ngan volunteered to help with the coordination of travel for the Whitehorse meet in November.
6. Treasurer's Report	Treasurer's position was vacant until recently. Monte Kehler has agreed to take this role on and has been working to finalize the club's 2021 and 2022 financial reporting requirements. No formal report is available for this AGM. Questions /comments from the membership included: • What is the head coach's salary? Response – allocation for coaching is ~42K in 2020-21. • It is valuable to have a reserve fund to ensure continuity of offerings season to season, regardless of registration. • Composition of swimmer registration will impact the club's fiscal outlook, because of the fee structure that has senior swimmers paying higher fees. • Could YKPBSC get another seat at NWT Swimming, given size of club and opportunity the new pool facility presents	Action: YKPBSC Board commits to ensure communication with membership regarding meetings and decisions of NWT Swimming. Action: Natasha and Mel expressed interest in coordinating sponsorship efforts. Tyree will circulate a draft letter for requesting sponsorships.

	for the sport territorially. Response – Potentially. With Remy at VP of NWT Swimming, a different YKPBSC Board member has to ensure representation at meetings. This actually doesn't increase YKPBSC representation at NWT Swimming. • How long has Remy been a part of the NWT Swimming board? Response – as long as Remy has been President of YKPBSC he has participated in the NWT Swimming Board. • Has YKPBSC applied for special funding from NWT Swimming in the past? Response – yes • Could YKPBSC host a winter general meeting, for administrative updates for members? Response – yes, great idea. • There is a need to be coordinated in our solicitation of grants and sponsorships.	
8. New Business: Social Activities and Officiating	Tyree shared a request from Coach Carol: In an effort to inject the swimming season with more fun for the kids, request is for parents of each "House" to collaborate in offering one fun activity during the season. Lea explained her interest in advancing a motion that would require each swimming family to volunteer at YKPBSC hosted meets. Comments/questions from membership: • Members discussed a range of approaches that could be taken to ensuring there is enough capacity to support operations and officiating at YKPBSC hosted events.	Action: House parent lists will be drafted and circulated to facilitate coordination of special events/activities. Motion: It is an expectation that a family member of a registered swimmer will volunteer as an official at two out of the three scheduled in-house swim meets during the 2022-23 season. Volunteering means working (as either a marshal, timekeeper, starter, chief timekeeper, judge of a stroke & turn,

	- Requirement to volunteer at weekend meets may not be realistic for all families or households. - Members considered a softer approach to encouraging volunteerism within the club.	or a chief referee) in at least two out of three sessions at a given in-house swim meet. Moved – Blair Seconded – Jeannie Carried.
9. Election of new board members	President – Remy Vice President – Justin Nelson Treasurer – Monte Kehler Secretary – Lillith Brook Communications – Sara Minogue Equipment Manager – Jenna Scarfe (to be confirmed) and Tyree Mulaney Travel Manager – Natasha S Electronic Meet Manager – JF Dufour Fundraising coordinator – Angie Vioria Registrar – JF Dufour Social coordinator – Frankie (plus 1) Conflict Resolution – Ngan Trinh Officials Coordinator – Lea Barbosa-Leclerc	Motion to accept Unanimous Carried.
10. Adjournment	Meeting adjourned at 12:30 pm.	Motion to adjourn the meeting. Unanimous Carried.

Summary of Action Items:

- Action:** Information sheets on the current fundraising policy and officiating will be posted on Team Unify/YKPBSC website.
- Action:** Remy committed to sharing NWT Swimming meeting notices and summaries with YKPBSC membership.
- Action:** Jill, Natasha and Ngan volunteered to help with the coordination of travel for the Whitehorse meet in November.

4. **Action:** YKPBSC Board commits to ensure communication with membership regarding meetings and decisions of NWT Swimming.
5. **Action:** Natasha and Mel expressed interest in coordinating sponsorship efforts. Tyree will circulate a draft letter for requesting sponsorships.
6. **Action:** House parent lists will be drafted and circulated to facilitate coordination of special events/ activities.
7. **Approved Motion:** It is an expectation that a family member of a registered swimmer will volunteer as an official at two out of the three scheduled in-house swim meets during the 2022-23 season. Volunteering means working (as either a marshal, timekeeper, starter, chief timekeeper, judge of a stroke & turn, or a chief referee) in at least two out of three sessions at a given in-house swim meet.