

How to register for meets in SportsEngine

2025



From our homepage



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FINDLAY YMCA FROGS



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Select the Events tab

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SWIMMER INFO ▾

EVENTS

PARENT INFO ▾

LEAGUES ▾

FLAG CITY INVITATIONAL

SAFE SPORT



The schedule for the season is loaded into "Team Events"

[Customize Filters](#)

Oct

05

2025

RSC Robert Van Horn Invitational (USA)

05 October 2025 Event Category: Swim Meet



Sunday only

[Attend / Decline](#)

Oct

11

2025

FYF at Ft. Meigs Dual Meet (YMCA)

11 October 2025 Event Category: Swim Meet

[Attend / Decline](#)

Oct

17

2025

Univ. of Findlay vs Ashland Univ. (Team Social Event)

17 October 2025 Event Category: Team Social



Join us to cheer on the UF Aqua Oilers as they battle the Ashland Eagles. This meet will feature many Findlay Swimming Alumni!

Oct

18

2025

FYF at Francis Family YMCA Dual Meet (YMCA)

18 October 2025 Event Category: Swim Meet



Tri meet between FYF/Francis Family/Monroe

[Attend / Decline](#)

Oct

24

2025

SOS Black Swamp Inv. (USA)

24 October 2025 - 26 October 2025 Event Category: Swim Meet



Distance events are on Friday night

[Attend / Decline](#)

Clicking on the meet, brings up additional details

Note – My screenshots have some extra options, due to Admin privileges. It's OK if yours don't look identical

The screenshot shows the 'Event Details' page for the 'SOS Black Swamp Invitational - USA Swimming' event. The page has a sidebar on the left with tabs for 'General', 'Past & Archived', 'nHorn Invitational 2024', 'al Meet 2024 Event Calendar', 'k Swamp Invitational 2024 - 20 October', 'eta Halloween 2024 Event Calendar', 'iday Turkey M 2024 - 10 November', and 'Fiesta Invitational 2024 Event Calendar'. The main content area has a top bar with 'Event Details' and buttons for 'Edit', 'Edit Commitment', 'Email Event', and 'Delete'. Below this is the event title 'SOS Black Swamp Invitational - USA Swimming' with dates 'Oct 18, 2024 - Oct 20, 2024' and location 'Fremont Ross HS'. The 'EVENT INFORMATION' section shows 'Event Location: Fremont Ross HS', 'Start Date Time: Oct 18, 2024 00:00 AM', 'End Date Time: Oct 20, 2024 00:00 AM', and 'Registration Deadline: Sep 30, 2024'. The 'DESCRIPTION' section is empty. The 'FORMS / DOCUMENTS' section shows a checkbox and the file 'Black Swamp Info 2024.pdf'. The 'PHOTOS' section is empty.

Event Details

[Edit](#) [Edit Commitment](#) [Email Event](#) [Delete](#)

SOS Black Swamp Invitational - USA Swimming
Oct 18, 2024 - Oct 20, 2024 | Fremont Ross HS

EVENT INFORMATION

Event Location: Fremont Ross HS

Start Date Time: Oct 18, 2024 00:00 AM End Date Time: Oct 20, 2024 00:00 AM Registration Deadline: Sep 30, 2024

Job Signup Deadline:

DESCRIPTION

FORMS / DOCUMENTS

☐ Black Swamp Info 2024.pdf

PHOTOS






Note the registration deadline. Most occur on a Tuesday, 2-4 weeks prior to a meet.

Once the host team sends out the meet packet (for meets other than Y dual meets or WOAL meets), we upload the information here.

The packet will tell you information like basic timeline, events, scoring, awards, etc.

As we get things like heat sheets, warm-up assignments, or detailed timelines, we will send out an email and (time dependent) post those files here, too.

Once you have read the meet packet (if there is one), you must declare each swimmer for the meet for them to be entered into events

Oct 05 2025	RSC Robert Van Horn Invitational (USA) 05 October 2025 Event Category: Swim Meet  Sunday only	Attend / Decline
Oct 11 2025	FYF at Ft. Meigs Dual Meet (YMCA) 11 October 2025 Event Category: Swim Meet 	Attend / Decline
Oct 17 2025	Univ. of Findlay vs Ashland Univ. (Team Social Event) 17 October 2025 Event Category: Team Social  Join us to cheer on the UF Aqua Oilers as the battle the Ashland Eagles. This meet will feature many Findlay Swimming Alumni!	
Oct 18 2025	FYF at Francis Family YMCA Dual Meet (YMCA) 18 October 2025 Event Category: Swim Meet  Tri meet between FYF/Francis Family/Monroe	Attend / Decline
Oct 24 2025	SOS Black Swamp Inv. (USA) 24 October 2025 - 26 October 2025 Event Category: Swim Meet  Distance events are on Friday night	Attend / Decline

Select Attend/Decline. This will need to be done for each meet!

Athlete Signup Committed Athletes Undeclared Declined

SOS Black Swamp Invitational - USA Swimming
Oct 18, 2024 - Oct 20, 2024

My Account:
Zerr, Sarah
(419) 721-4193
[Change Account](#) (Admin Only)

Registration Deadline:
09/30/2024

Click on Member Name to declare for this Event:

Click on your first swimmer

VIEW DEMO

Member Name	Member Commitment	Last Updated
Ellie Zerr *Active	⊘ Undeclared	
John Zerr *Active	⊘ Undeclared	


SOS Black Swamp Invitational - USA Swimming (Oct 18, 2024 - Oct 20, 2024)

Member Athlete:
Ellie Zerr

Declaration
--SELECT--

Declare Yes/No for this meet

Notes
(days cannot attend, etc.):

 Save Changes

You have the option to add notes for the coaches, examples:

- Ellie can only swim on Sunday (for a multi-day meet)
- We have to leave by 6pm, please put them in early events and no end of the meet relays
- Jack really wants to swim the 100 Free at this meet

Hit "Save"!

Member Athlete:

Ellie Zerr

Declaration

Yes, please sign [Ellie] up for this event

Notes:

Once we receive the event file from the host team, we will input it.

If we have it, after declaring "Yes", the available events will populate below

Meet Name:

[2024 Lima Fall Fiesta Invitational](#)

Location:

Lima Family YMCA, 345 S Elizabeth Street, Lima, OH 45801, USA

Course:

YO

Meet Type:

Start Date:

11/16/2024

End Date:

11/16/2024

Age Up Date:

12/01/2024

Use Date Since:

01/01/1970

Enforce entry based on [Qualify Times]: No

Restrict entry [Best Time] to same [Meet Type]: No

Event Declaration Setting: Commit by Event » [Edit](#)

Maximum Event Entry Limitations » [View](#)

Allow Course Conversion for Relays: No

If Athlete qualifies for non-conforming course, default [Entry Time] to the mini. [Qualify Time]: No

Committed Sessions:

None

Athlete Qualifying Age:

9

Competitive Category:

Female

Important Notes:

1. Please pick the individual events below that the Athlete wants to attend and enter [Entry Time]. Please enter **NT** if no Entry Time is available.
2. Relay teams are solely determined by the coaches. If you have problem attending the relay teams, please contact coaches directly.
3. You cannot make changes after the coach approved or rejected your application. Please contact admin to change your records.
4. Please enter [Entry Time] in this format: mm:ss.ss
5. [Bonus] is not a standard
6. Only Admin can customize

For some meets, you may have the option to select the events you would like your swimmer to be entered in.

This is only a guideline for the coaches. The coaches have final approval of all events and will change the events as need! If you have a specific reason why you really want your swimmer in that event, you can use the "notes" above to indicate that, too.

Day 1 Session 1

	Best Time
<input checked="" type="checkbox"/>	2:45.61Y
<input checked="" type="checkbox"/>	1:37.00Y
<input type="checkbox"/>	37.79Y
<input type="checkbox"/>	49.31Y
<input type="checkbox"/>	45.22Y
<input checked="" type="checkbox"/>	1:20.27Y
<input type="checkbox"/>	53.50Y

Max Entries this Session IE = 5 Rel = 2 Comb = 5		
	Event	Qualify Time
F	9-10 200 Free	
F	9-10 100 Medley	
F	9-10 50 Free	
F	9-10 50 Fly	
F	9-10 50 Back	
F	9-10 100 Free	
F	9-10 50 Breast	

Save Changes

Hit "Save"!

Member Athlete:

Ellie Zerr

*Declaration

Yes, please sign [Ellie] up for this event

Notes:

Meet Name:

2024 Lima Fall Fiesta Invitational

Start Date:

11/16/2024

Enforce entry based on [Qualify Times]: No

Event Declaration Setting: Commit by Event » Ed

Allow Course Conversion for Relays: No

If Athlete qualifies for non-conforming course, default

Committed Sessions:

None

Important Notes:

1. Please pick the individual events below
2. Relay teams are solely determined by the coach
3. You cannot make changes after the coach has approved
4. Please enter [Entry Time] in this format: 1:20.27Y
5. [Bonus] is not a standard option; send Email to [Admin] if you want to add
6. Only Admin can customize [Entry Time]

Day 1 Session 1

	Best Time	Entry Time
<input checked="" type="checkbox"/>	2:45.61Y	
<input checked="" type="checkbox"/>	1:37.00Y	
<input type="checkbox"/>	37.79Y	
<input type="checkbox"/>	49.31Y	
<input type="checkbox"/>	45.22Y	
<input checked="" type="checkbox"/>	1:20.27Y	
<input type="checkbox"/>	53.50Y	

The meet packet will specify how many events a swimmer can be in per meet or session, but it will also be listed here. This will vary per meet, but Y and WOAL (summer) meets are no more than 5 events combined.

This one reads: IE (Individual Events) no more than 5, no more than 2 relays, no more than 5 combined (individual + relay).

Tip – For Y/WOAL meets, select no more than 3 events to allow for potential relays. The coaches will try to maximize 5 events (as long as there are 5 your swimmer can legally swim, or if the distances make sense to do 5, the meet allows for that many swimmers in an event, etc).

The events are listed in meet order, so you can see if your swimmer will be too stacked with close events, etc.

Remember your choices are just suggested starting points for the coaches, and swimmers should be swimming all events throughout the year that the coaches think they are ready for – not just their favorite or best!



Max Events this Session IE = 5 | Rel = 2 | Comb = 5

Qualify Time

Save Changes

Athlete Signup Committed Athletes Undeclared Declined

SOS Black Swamp Invitational - USA Swimming

Oct 18, 2024 - Oct 20, 2024

My Account:

Zerr, Sarah

(419) 721-4193

[Change Account](#) (Admin Only)

Registration Deadline:

09/30/2024

Click on Member Name to declare for this Event:

VIEW DEMO

Member Name	Member Commitment	Last Updated
Ellie Zerr *Active	✓ Committed	09/23/24 7:00 AM
John Zerr *Active		09/23/24 7:01 AM



Repeat for each swimmer

Verify your swimmer shows as "Committed"

If you selected events, it will show like this if properly saved:

[View/Edit All Meet Events](#) [Go Back to Event Home Page](#)

Click on Member Name to declare for this Event:

Member Name	Member Commitment	Coach Approved	Last Updated
Ellie Zerr *Active	✔ Committed	# 1A (d1/s1): F 9-10 200 Free (2:45.61Y) # 6E (d1/s1): F 9-10 100 Medley (1:37.00Y) # 22A (d1/s1): F 9-10 100 Free (1:20.27Y)	09/23/24 7:35 AM
John Zerr *Active	✔ Committed	# 6D (d1/s1): M 7-8 100 Medley (1:58.46Y) # 21D (d1/s1): M 7-8 50 Free (45.44Y) # 24D (d1/s1): M 7-8 25 Breast (30.01Y)	09/13/24 10:45 AM

The events aren't "Coach Approved" until it shows the red "Approved" ... even though the heading shows "Coach Approved"

Coach Approved

23 (d1/s1): G 9-10 100 Medley (1:46.89S **Approved**)
33 (d1/s1): G 9-10 50 Fly (53.38S **Approved**)
55 (d1/s1): G 9-10 100 Free (1:31.81S **Approved**)

Relay (Entered by Admin):

3 (d1/s1): G 9-10 200 Medley Relay (Team A)
75 (d1/s1): G 9-10 200 Free Relay (Team A)

32 (d1/s1): B 8 & Under 25 Fly (28.88S **Approved**)
54 (d1/s1): B 8 & Under 50 Free (59.85S **Approved**)
64 (d1/s1): B 8 & Under 25 Breast (32.75S **Approved**)

Relay (Entered by Admin):

2 (d1/s1): B 8 & Under 100 Medley Relay (Team A)
74 (d1/s1): B 8 & Under 100 Free Relay (Team A)

Team Events		General	Practices
Current & Upcoming		Past & Archived	
Oct 06 2024	Robert VanHorn Invitational - USA swimming invite 06 October 2024	Attend / Decline	
Oct 12 2024	YMCA Dual Meet 12 October 2024	Attend / Decline	
Oct 18 2024	SOS Black Swan Invitational - USA Swimming 18 October 2024	Attend / Decline	
Oct 26 2024	Wapakoneta Hall of Fame Invitational - USA Swimming 26 October 2024	Attend / Decline	
Nov 09 2024	GTAC Holiday Turkey Day Invitational - USA Swimming 09 November 2024	Attend / Decline	
Nov 16 2024	Lima Fall Fiesta Invitational - USA Swimming 16 November 2024	Attend / Decline	
Nov 22 2024	Ohio Senior Invitational - USA Swimming 22 November 2024	Attend / Decline	

Repeat the process for the next meet!

Remember:

- To be eligible to swim at league Championships, swimmers must compete in a set number of meets through the season
 - Winter (NWOYSL) – Must compete in 3 Y meets (LTPY Penguin Plunge doesn't count as it isn't our league)
 - Summer (WOAL) – Must compete in 2 WOAL dual meets
- Only swimmers with current USA Swimming registrations can swim at USA Swimming meets.
- There are meets at the end of the season that require specific "cut" times ("cuts" will be explained in another PPT). Only those who have qualified will need to declare their intentions.