

KMSC Booster Club
Swim Meet Service Hour Policy
(Effective April 1, 2017)



Part of the sport of swimming is competing in meets, and meets require hundreds of volunteer hours to be successfully and smoothly run. Therefore, the KMSC Booster Club has adopted the following Swim Meet Service Hour Policy to ensure the Booster Club can run effective and efficient meets with everyone's help.

Service Hour Policy:

1. Each August/September, the Booster Club Board will determine the number of service hours required per family for the upcoming year, which runs from September-August, and publish them on www.kingmarlin.com and via email.
2. Each family is responsible for fulfilling its Service Hours within that year.
3. Families will earn credit based on the number of sessions worked at a swim meet, rather than total hours. Extra sessions cannot be carried over to the next year.
4. Family requirements are based on the highest level swimmer in your family. For example, a family with a Prep and Purple swimmer should fulfill the requirements for Purple.
5. A family may ask a friend/relative to fill in as a volunteer during a session; however, the friend/relative must sign in for the family.
6. Swimmers ages 13 and older are welcome to volunteer at meets if it doesn't interfere with competing.
7. In any given swim meet session, a volunteer may be asked to fulfill multiple requests. For example, you may sell heat sheets, then help in concessions.
8. Full or partial session credit may be awarded for tasks handled in preparation of meets, such as picking up/delivering hospitality food, setting up for a meet, or shopping for supplies. The Volunteer Coordinator will determine the credit amount.
9. Families who leave the team before August or join after September are only responsible for the meets during their membership term.
10. The Volunteer Coordinator will strive to list ALL volunteer jobs for a meet, including the preparation, clean up, food/supply runs, etc., to give our families as many volunteer options as possible. However, most of our needs will be during the meet.
11. Parents volunteering on deck may not have their children with them. This is for safety and insurance purposes.
12. The KMSC Booster Club works closely with KMSC to successfully host meets.

Service Policy Fines:

1. **Families who do not fulfill their session requirements will be fined according to the schedule on the next page within 30 days after the meet.** Payment must be made promptly and in full. Families who are delinquent in paying fees will be listed

in poor standing with the Booster Club, which could affect their standing with KMSC.

2. The KMSC Booster Club Board has final discretion on waiving volunteer requirements for families.

2017 - 2018 Short-Course Season Volunteer Requirements

September 2017 - February 2018			
Meet	Dates	# of sessions required per family	Fee per session, if family does not volunteer
KMSC Invitational	January 12-14	3 sessions/family	\$40/session
Age Group Champs	Feb 23-26	3 sessions/family	\$40/session

2018 Long-Course Season Volunteer Requirements

March-August 2018			
Meet	Dates	# of sessions required per family	Fee per session, if family does not volunteer
Spring Twister @ Mitch Park	May 4-6	3 sessions/family	\$40/session
Firecracker Open @ Mitch Park	July 6-8	3 sessions/family	\$40/session

No-show policy

Volunteers who do not show for their scheduled session create a great deal of distress for the team's other volunteers that can result in delays at the meet. **Therefore, volunteers who do not provide 24 hours notice that they cannot honor their scheduled volunteer commitment will be fined \$60 per session missed.** Please remember that you can ask another family member or friend to attend in your place. The KMSC Booster Club Board reserves the right to waive this fee in extreme circumstances.

Marlin Mini Meets

Marlin Mini Meets give our swimmers a chance to learn how to compete in a more relaxed environment and our parents an opportunity to learn various volunteer roles. **All**

families who commit their child to participate in a Marlin Mini Meet are expected to volunteer. Parents of Mini Marlins and Prep swimmers who compete will be asked to volunteer first. We require 3 timers per lane (with approx. 6-8 lanes), parents to distribute ribbons, someone to record the order of finish, and officials (must be trained).

Mini Marlin & Prep families

Mini Marlin and Prep families are asked to volunteer at any Marlin Mini Meet that your swimmer is participating in. **Unless otherwise outlined in the policy, Mini Marlin and Prep families are not required to volunteer at other meets**, but are always welcome.

Officials

Parents who are training to become an official and/or are certified officials will receive credit for their sessions worked at KMSC Booster Club-hosted meets. Please be sure to sign in at our meets. Officials who work 12 sessions at Mini Marlin Meets and any KMSC or Booster Club-hosted meets also receive credit for their Fundraising commitment. Please review the Fundraising Policy for more details.

When you just can't volunteer at meets

Some families may have challenges within their family that prevent them from volunteering. Please contact the KMSC Volunteer Coordinator or Board President to discuss your circumstances before meets begin.