Per Diem Policy – (Voted on March 13 2019 Board Meeting)

Forms need to be completed and turned into the treasurer prior to the meet/event. Two signatures required on hand written checks. These are not funds that will be added into payroll.

**Per Diem:**

Coaching more than 1 session per day is considered a full day.

In Town Meets – Less than 50 miles from DDAC Pool: $15 one session meet / $35 If coaching a full day meet.

Out of Town Meets - Greater than 50 miles from DDAC Pool: $30 one session meet / $50 full day meet.

**Mileage:**

Coaches: Reimbursement amounts per IRS regulations 58.5 cents per mile driven for business use. (eff: 1/1/2022)