

Minutes of NST Board Meeting September 12, 2017

In attendance:

Charles Hurty, Natasha Knight, Kasey Postlewait, John Wray, Dave Lihou, and Cheryl Brown

Mission Statement: Charles has added the Mission Statement of NST to agenda of board meetings. This is something that was recommended at Leadership meeting he attended.

1. Minutes from Last Board Meeting: Kasey motioned to accept minutes with no changes from last meeting. Natasha seconded, and all agreed.
2. Volunteer Report (Charles): Some NST families were inadvertently billed for volunteer hours. This happened automatically by team unify. In the future, billing for volunteer hours will be moved to October to prevent this from happening again. All families that were billed for volunteer hours were emailed by Charles. In addition, reminders were sent out submitting hours throughout the season as well as in John's weekly updates. About \$400 to \$500 was billed for families that didn't meet the volunteer commitment. The NST handbook was revised regarding service hours. If someone joins the team on or after June 15th, their volunteer hour obligation will begin with the next season cycle in September. Charles will send out the revised document and point out the revision to NST families.
3. Treasurer's Report (Natasha): Natasha distributed the August 2017 Profit Loss Statement. For Seahorse it doesn't include building rental, and NST fees. It looks like we may have made a small profit on Seahorse. Charles mentioned that accounting for Seahorse meet may be useful for negotiations with the City on future meet fees. Charles motioned to accept the August Profit/Loss Statement, Dave seconded, and all agreed. Cassandra won't be able to help with registration. John recommended to separate out registration (including OSI and USA swimming) from the Treasurer's duties. Registration results in a lot of work in Sept or October and at the beginning of long course. It was recommended that we have a Team Registrar. Kasey mentioned that Amy Jones may be interested.
4. Coaches Report (John):

Team Suits: John will update the team on the decision regarding tech suits for 12 & under swimmers. The fitting session for new suits and other NST gear is on Sept 15 & 18.

New Swimmer Tryouts: Low turnout for team tryouts. John believes that part of the problem is that pool staff didn't provide John's number to interested individuals but instead pointed them to the website. Cheryl recommended that it might be good to put NST flyer in schools. Info can also be added to the tv screen with advertisements on pool deck. There wasn't enough turn out for the pre-comp class. Swimmers that came for tryouts include a family with 2 girls and a family with 1 girl. All of which could end up in Bronze 2. With 3 in pre-comp class at \$52/child, it doesn't come out budget neutral as John wanted it to be. The cost for pre-comp is estimated to

be \$230, which includes paying Sara. The pre-comp lessons will be from October 2 to November 2 on Tuesday and Thursday from 4 to 5 pm. Sara is covered by USA insurance but sport event insurance is needed to cover instruction of the kids since they aren't USA. Kasey motioned that NST will cover the difference for pre-comp classes, Dave seconded and all agreed. Natasha will need info to be able to pay Sara.

John will schedule a Meet and Greet with parents.

Team Behavior Review: John has received some accusations of bullying between 2 NST families. The NST handbook includes a policy on bullying. John has requested that the families try to work it out.

John received one scholarship application and provided that to Charles. The application was discussed. Charles motioned to accept the scholarship application, Kasey seconded, and all agreed.

5. Sponsorship/Fundraising Report (Kasey): NST raised about \$3200 from the Hot Tub Raffle at the fair. Kasey said that Jan's Hot Tub is interested in doing it again next year. The team sponsorships are at \$4500. Kasey is going to focus on NST sponsorships during the next month. Kasey looked into Seafood and Wine Booth. It typically yields \$1200 but doesn't seem like a good fundraising option for NST.

6. New Business:

- a) Head Coaches Performance Review (Hurty): Charles said performance review conducted and Charles received good constructive input. Plan on completing a performance review annually.
- b) Seahorse Review: We will discuss this item at next meeting. One item that Julie mentioned is that difficult hearing starts. Charles checked and there are jacks for speakers on the blocks and they can be purchased for \$85/speaker.
- c) Discussion of Swim Meet Schedule: The Meet Schedule has been posted and is on the team bulletin board.
- d) Meeting Minutes: Charles feels the the meeting minutes should be on team website. John mentioned that it is easy to do. No opposition. Team minutes will be posted on team website once they are approved. Kasey motioned to post meeting minutes, John Seconded, and all agreed.
- e) Handbook Updates are done. Charles and Natasha reviewed and handbook.
- f) Extra t-shirts and caps: A few extra will be ordered.
- g) New Web Master: Kasey has agreed to work on the team website. Natasha will make Kasey a superuser. One change will be adding the team sponsors to the front page. If it is too much work, Kasey will see if she can find someone to work on it.
- h) Advertise and Promotion of NST: John is having bumper stickers made so NST families can put on their car.

7. Old Business:

- a) Team fitting is a go, fitting kit has been ordered and items ordered by NST families will be on their November Bill. The fitting sessions are Sep 15 & 18 at 3:45 to 6:00 PM.
 - b) Extra lane during practice for senior group. John met with Kathy Cline. Changing the Saturday times, resulted in 3 lanes for seniors as trial. John and Kathy are still trying to find a 3rd lane for Monday to Friday.
8. Big Business for Next meeting. Remove website review since Kasey is going to be changing website. Next meeting, discuss Seahorse meet dates.

Other: We haven't received funds from Booster's part for the equipment. Letter has been signed between Jim Protiva, Booster and NST to purchase 2 pace clocks. NST needs to work with city maintenance on a quote for installation since there will be an electrician bill.

NST needs officials. Priority for getting into meet is if you bring officials. They may set an official number you need to bring based upon what they did in Eugene. Unless we get more stroke and turn officials, NST will have a difficult time meeting this requirement.

Meeting adjourned at 7:24 pm.
Minutes by Cheryl Brown