



Mission Statement: The Newport Swim Team is dedicated to providing a swim program that emphasizes competitive training and physical fitness. We focus on team unity in a directed positive atmosphere. The organization, in partnership with its families, strives to produce successful members of the community.

Newport Swim Team
October 18, 2021; Grove Annex, 5:30 p.m.

In Attendance: Kasey, Randy, Randi, Cheryl, Natasha, Travis, Mike, John and Jinji

Agenda

1. Welcome & meeting called to order at 5:30pm.
2. Secretary Report
 - a. September meeting minutes: Kasey motioned to accept minutes, Cheryl Seconded and minutes were approved.
3. Treasurer Report/ Registrar Report: Kasey motioned to approve, Mike Seconded and the report was approved.
 - a. Profit and Loss report for August/ end of the season is attached below. The season ended with \$7771.47 profit. The team is financially sustainable with a Roster of 50, and typical fundraising activities.
 - b. Team Shirts \$ 843.57
 - c. Caps \$675
 - d. Hoodies - No direct cost to NST
 - e. Team Suits \$200 for printing costs
 - f. Registration for new swimmers: NST prorates first month's dues for new swimmers. John will come up with policy language.
4. Volunteer Coordinator Report – Some hours have been submitted. Cheryl identified some technical issues with the system. Cheryl has drafted an email to NST families regarding the volunteer policy and instructions.
5. Fundraising Report
 - a. Sponsorship/Donation program: Letters went out have gone out. Grove Veterinary Clinic and Paventy and Brown Orthodontics are sponsoring NST for \$1000 each. \$900 additional funds received from Westers State, Susan Hawk and Dana Matlock, DDS.
 - i. John would like to appoint Pacific Digital, Newport Signs, and Idea as sponsors -These companies give us discounts on items purchased. Pacific Digital has not charged NST for record board upkeep. The board discussed differentiating between different levels of sponsorship.
 - ii. Booster program funds high school athletics and John was asked to contribute two baskets, one from NHS swim team, and one from NST. The fundraiser banquet is on November 12th and the basket will be available for bidding in person and online. The funds for NST basket will go directly to NST. Sharon Lihou is putting together the baskets.
6. Meet Director Report: N/A
7. Coaches Report
 - a. John has received questions from a couple of bronze families about practices in Toledo. Both families will be given the option to suspend for the month.

- b. Group Breakdown: total of 37 swimmer registered. 10 Seniors; 9 Gold; 7 Silver; 4 Bronze I; and 7 Bronze II. We may be losing one swimmer, and three are pending registration (passed tryouts), while two others pending tryouts this week.
 - c. Garment updates – caps are delayed and will take another two weeks. Vendors are busy, hoodies are ready for printing pending ad. John has not had a response from Ryan regarding team suites to date.
 - d. Practices in Toledo, pool is rented till November 5th. Newport Pool sign indicated pool will open November 3rd. Coaches have prepped children for this transition.
 - e. Meet Schedule -Past weekend kids swam well, with a number of PR's and a number of A times.
 - f. Coaching Education: John did an in service for coaches going over standardized drill sheet.
 - g. House of Delegate Meeting-
 - i. NST in rotation for \$400 scholarship for coach training. Scholarship had to be spent by 11/1, John decided to spend on books and instructional videos. John has a coach's library currently located at his home. The items in the library will stay with NST. \$161/400 spend on materials.
 - ii. Pending changes to sanction rule, language about different type of meets. John will work with Travis on changes.
 - iii. Training for team registrars will be developed.
 - h. MAAPP: Conversation around Safe Sport and training. Johns sent an email with training times from USA Swimming. John will continue to keep this a topic of conversation with the team. Coaches in the water, especially with the younger swimmers is a conversation that is happening. The board does not have a concern with this, as it is needed for new swimmers.
 - i. Vinny Onestar Scholarship has been awarded to Alondra Balderas following a vote by the board. Alondra has been on the team for 4 years. She is a hard worker, has good attendance and is well liked by her teammates. Kathy and her husband hope to set up a foundation, in the meantime, they plan to provide another scholarship of \$1000 next year.
 - j. Team Trip to Missoula in June for long course meet – John will send survey out to gauge interest.
 - k. Team Photos will be held on November 10th @ 3:15pm, ordering can be completed online.
 - l. City Contract- The City has not reviewed the contract in three years, and John reports there are items they would like reflected in the contract.
8. New Business
- a. Removal of credit card merchant fees for families, last year's cost \$1,439.20: Reversing the merchant fee for CC use, especially since this is the only option for payment. Kasey indicated that this would take the fee off families and put the cost back on the team. John Motioned to approve, Cheryl seconded, and all were in favor.
 - b. Introduction to team for new families -improved communication around what to expect for new families, including costs. In addition to John, a board member would be present whenever possible to facilitate communication.
 - c. Fundraising 101 seminar, Nov 6 -Free training at the Maritime museum. Kasey will forward information to all.
9. Old Business
- a. Arena sale at Pool Side Jan's -Ongoing. 9-4 M-F. John will look at stocking up for the team.
 - b. John's coach contract completed-all changes were approved via email 9/15/21
10. Next Board meeting, November 29th at 5:30.
11. Executive session-1 scholarship request approved via email 9/18/21. 4 active scholarship. New business, for next meeting adding a couple of scholarships.
12. Adjourn.

NEWPORT SWIM TEAM

Profit & Loss

September 2020 through August 2021

Sep '20 - Aug 21

▼ Ordinary Income/Expense

▼ Income

Coaches Travel	1,046.60
credits/rebates	803.69
Donation	10,595.00

▼ In/Out Income

Entry fees Income	2,965.85
Merchant Fees collected	1,439.20
USA Registration	1,427.52
In/Out Income - Other	171.22

Total In/Out Income 6,003.79

Late Fee 40.00

Pool Fee 4,672.00

PPP 8,442.00

▼ Revenue

Due's Income 33,449.78

▼ Fundraising Income

bottle drop	2,225.00
Sponsors	3,500.00
Swim a Thon	510.00
Fundraising Income - Other	500.00

Total Fundraising Income 6,735.00

▼ Seahorse Income

Coach Travel	215.00
Seahorse-entry fees	3,848.63
Total Seahorse Income	4,063.63

Total Revenue 44,248.41

Volunteer hours collected 17.00

Total Income 75,868.49

▼ Expense

Awards 170.50

Background Check 190.48

Car Decals 248.50

Coach Payroll 31,565.99

Dues and Subscriptions 204.00

Equipment 552.96

Filing Fees 20.00

Gifts 1,002.03

▼ In/Out Expense

apparel order 554.23

Entry fees 1,227.00

USA Registration 4,220.03

Total In/Out Expense 6,001.26

▼ Insurance

Board of Directors 668.00

Liability Insurance 298.44

Total Insurance 966.44

Merchant Charges 2,916.91

▼ Office supplies

Checks 98.18

Office supplies - Other 364.99

Total Office supplies 463.17

Payroll Expenses 819.25

Pool Rental 8,468.45

Postage and Delivery 118.00

Refunds 249.88

▼ Seahorse Meet

Awards 1,904.31

lodging 1,622.82

Total Seahorse Meet 3,527.13

▼ Supplies

Swim Suits/Caps 206.99

Supplies - Other 46.75

Total Supplies 253.74

▼ Taxes

Federal 5,358.77

State 1,947.14

Total Taxes 7,305.91

Team Party 116.71

Training 80.00

▼ Travel & Ent

Lodging 1,703.32

Meals 46.00

Travel 927.39

Travel & Ent - Other 179.00

Total Travel & Ent 2,855.71

Total Expense 68,097.02

Net Ordinary Income 7,771.47

Net Income 7,771.47