



Newport Swim Team

May 8, 2024

Newport High School, 6:00 p.m.

Agenda

Board members present: Kacey B, Kasey P, Shayna, Claire, John, Susan, Kevin, Kelly

Board members absent: Faith

General membership present: none

1. Call Meeting to Order & Welcome (Kacey B) – 6:03PM
2. Secretary Report (Kelly)
 - a. April meeting minutes

John made a motion to approve minutes, Kevin seconded. **Motion carried unanimously.**

3. Questions from General Membership

None

4. Financial Report
 - a. Account balances as of May 7, 2024 (Kacey B)
Checking: \$15,060.79
Money Market: \$15,244.91
Vinny Memorial Scholarship: \$1,000.00
 - Some of the Wray open bills still need to get paid and are not reflected in these totals.
5. Team Manager Report (Kasey P) – Complete managers report is included at the end of the minutes.
 - a. Profit & Loss Review
John made a motion to approve minutes, Kevin seconded. **Motion carried unanimously.**
 - b. Fundraising Report
 - c. Admin Report
 - Applying for Siletz grant again, will know in the summer if successful
 - There was a NST family complaint to the rec center last month about concern of a transgender person changing in the locker room
 - o NST does not tolerate any discrimination against anyone
 - o The Newport rec center and USA Swimming comply with all state and federal equity laws
 - o The rec center has already sent out a message to their entire list serve about this and the Board supports a message from Kacey B to the Team about this issue as well to reiterate NST's zero tolerance policy for discrimination.
 - AO training – Cheryl Brown and Alicia Billings
 - ET training – Alycia Billings and likely one other interested person from Lincoln City
 - Stroke and turn judges still needed. Kacey will to a write-up to the team to solicit interest.
 - Safe sport policy – designated public areas, like the Newport rec center changing rooms during practice times, shouldn't pose an issue for parents or board members walking

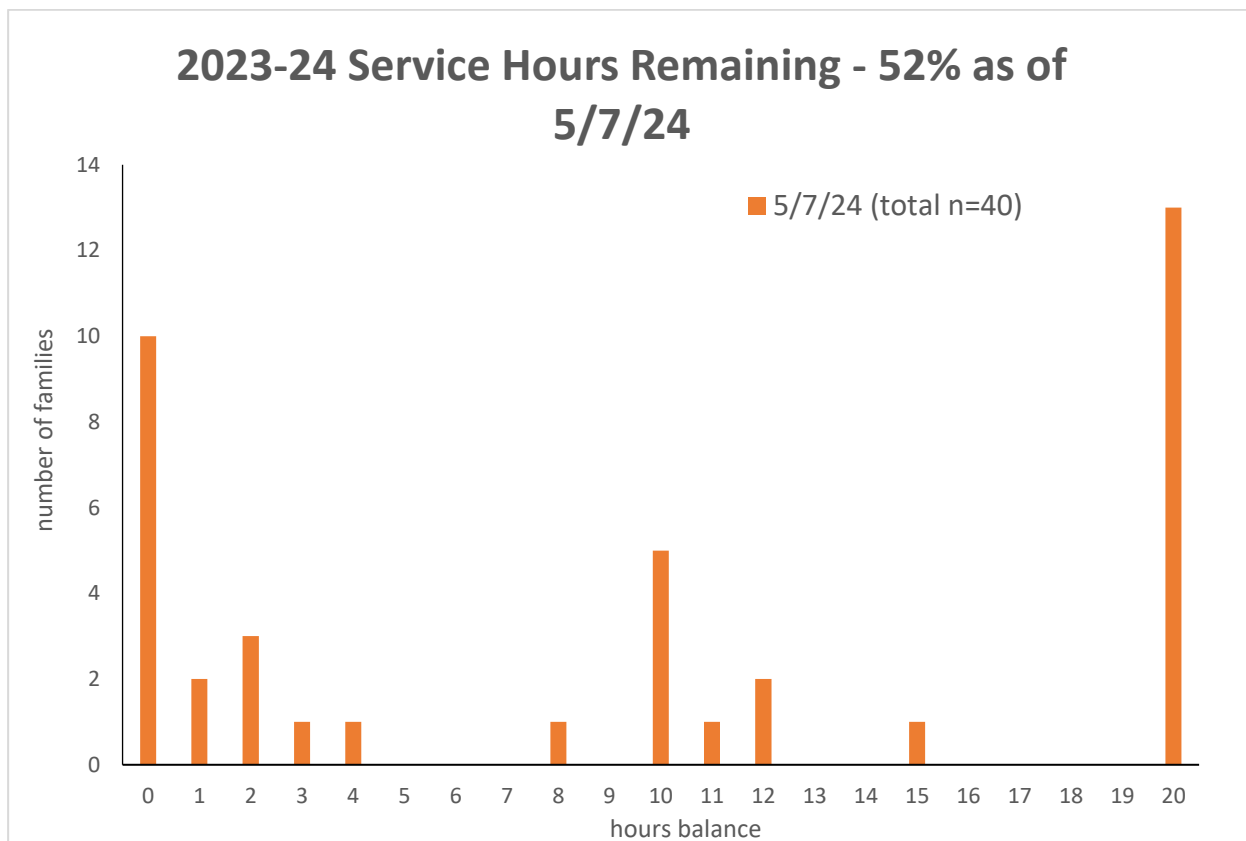
through the locker room to get to the pool. The changing rooms are interruptible and public spaces at all non-meet times so is not restricted through Safe sport. Kacey B will communicate this with the Team.

- Lincoln City is interested in us changing the weekend of the Wray open but it's not clear what other weekend will work so not likely to change for now.

6. Coaches Report (Shayna)

- 49 active swimmers at this time
- Reviewed upcoming meets and the coaches that will be on deck
- Swim-a-thon fundraising going well
- Hasn't heard about Forest Grove relays yet but will update the team when she does.
- Planning for coaches meeting on accepting behaviors. She has done some literature reviews and have some materials to share with the coaching staff.
- Working with senior group on two things recently and both are going well. These include focusing communications with senior swimmers directly and less so with their parents. This is to prepare this age group for collegiate swimming where there will be little to no communication channels that will go through their parents. The second is drag suit training for more resistance training in the pool.
- She plans to put up complete equipment lists needed for each group on the website.
- She has been talking with her old high school coach about communication strategies and that has been going well.

7. Volunteer Report (Kelly)



8. New Business

- a. None

9. Old Business

- a. None

10. Next Meeting: June 11

- a. 2024 meetings: 7/9 – Reminder that these are both Tuesdays
 - Also reminder that there will be a Sept meeting which at that meeting the dates for the next swim season's Board meetings will be set.

11. Executive Session

12. Adjourn – 7:13PM

Team Manager Report-May 2024

Admin

- Searching for additional coach
- Meeting with rec
- Traveling Mic request

Financials

- Profit & Loss

Fundraising

- Swim-a-Thon May 11, currently at \$9,080
 - Would like to plan for fall SAT instead
- Car wash-would like to do 2 this summer at Les Schwab, 8/3 &? 6/29 (Relay meet at Forest Grove)
- Race in July-emailed Ed
- Next Home Meet- Seahorse Invitational August 9-11
 - Need Hospitality Chair
- Wray Open Breakdown

Income

Entry Fees	\$5562
Concessions	\$788.50
Events by Idea	\$265*
Arena	<u>\$275*</u>
Total	\$6890.50

Expenses

OSI	\$864
Concessions	\$29
Official Lodging	\$823.55**
Official gifts	\$147.86
Ribbons	\$53.25
Rec/pool rental	<u>\$806.72**</u>
Total	\$2724.38

Profit	\$4,166.12
Spring meet '23	\$3060

*Have not received yet. Events by Idea is an estimate.

**Not paid out yet.

Sept 2023-March 2024

Category	Income	Expense	
<i>Coaches Travel</i>	\$4,130.00		\$4,130.00
<i>Coach Travel-Mileage</i>		\$3,486.46	-\$3,486.46
<i>Coach Travel-Lodging</i>		\$2,419.17	-\$2,419.17
<i>Coach Travel-Meals</i>		\$630.27	-\$630.27
<i>Swim Dues</i>	\$32,602.50		\$32,602.50
			-
<i>Staff Payroll</i>		\$31,286.20	\$31,286.20
<i>Coach Training</i>		\$35.00	-\$35.00
<i>Payroll expense</i>		\$774.00	-\$774.00
<i>Taxes-IRS</i>		\$8,011.37	-\$8,011.37
<i>Taxes-OR</i>		\$3,277.58	-\$3,277.58
<i>Tax Filing Fees</i>		\$249.90	-\$249.90
<i>Pool Fee</i>	\$6,520.00		\$6,520.00
			-
<i>Pool Rental</i>		\$12,638.64	\$12,638.64
<i>Insurances</i>		\$879.00	-\$879.00
<i>Website</i>		\$1,333.37	-\$1,333.37
<i>Microsoft/Intel Match</i>	\$3,133.43		\$3,133.43
<i>Amazon Smile</i>	\$0.00		\$0.00
<i>Bottle Drop</i>	\$725.00		\$725.00
<i>Kroger/FM Rewards</i>	\$426.63		\$426.63
<i>NHS Boosters</i>	\$697.00		\$697.00
<i>Race</i>	\$1,000.00		\$1,000.00
<i>Sponsorships/Donation Program</i>	\$11,787.97		\$11,787.97
<i>Swim-a-Thon</i>	\$7,530.00	\$625.00	\$6,905.00
<i>Car Wash</i>	\$0.00		\$0.00
<i>Dine Out</i>	\$1,300.00		\$1,300.00
<i>Wray Open</i>	\$6,380.50	\$1,520.14	\$4,860.36
<i>Seahorse</i>	\$2,680.25	\$3,681.22	-\$1,000.97
			\$0.00
<i>Arena Gear</i>	\$0.00	\$3,145.60	-\$3,145.60
<i>Entry Fees</i>	\$7,242.00	\$7,052.44	\$189.56
<i>Team Apparel</i>	\$2,521.26	\$3,811.81	-\$1,290.55
<i>USA Registration</i>	\$0.00	\$597.65	-\$597.65
<i>Background check</i>		\$74.00	-\$74.00
<i>Swim caps</i>	\$174.00	\$489.07	-\$315.07

	<i>Team Snap</i>		\$127.49	-\$127.49
<i>Vinny Memorial Scholarship</i>		\$1,000.00	\$1,000.00	\$0.00
<i>UV System</i>			\$2,000.00	-\$2,000.00
	<i>Office supplies</i>		\$213.67	-\$213.67
	<i>Postage & PO Box</i>		\$315.73	-\$315.73
	<i>Gifts</i>		\$150.00	-\$150.00
	<i>Equipment</i>		\$716.23	-\$716.23
	<i>Team Party</i>		\$132.48	-\$132.48
	<i>Team Meeting</i>		\$92.20	-\$92.20
	<i>Merchant Fees</i>	\$969.24	\$2,389.01	-\$1,419.77
<i>Late Fees</i>		\$20.00		\$20.00
<i>Bank Interest</i>		\$133.39		\$133.39
	<i>Bank Charges</i>			\$0.00
<i>Volunteer Hours</i>		\$390.00		\$390.00
	<i>Awards</i>		\$390.90	-\$390.90
	<i>Marketing/supplies</i>		\$397.53	-\$397.53
		\$91,363.17	\$93,943.13	-\$2,579.96