



Newport Swim Team

April 9, 2025

Newport High School, 6:00 p.m.

Board Members Present: Kasey B, Kasey P, Gavin, Kelly, Kevin, John, Alicia, Josh, Ben

Agenda

1. Call Meeting to Order & Welcome (Kasey B)
Meeting called to order at 6:03 PM
2. Secretary Report (Kevin)
 - a. November meeting minutes
Josh made a motion to approve March minutes with corrections, John seconded, motion passed
3. Questions from General Membership
No questions from general membership
4. Financial Report
 - a. Account balances (Kelly)
Main Checking- \$17167.49
Money Market- \$25,445.31
Vinny Memorial CD- \$1040.11
5. Team Manager Report (Kasey P) -Full Report included below-
 - a. Profit & Loss Review **Kevin made motion to approve P&L Report, John seconded, motion to approve passes**
 - b. Fundraising Report
6. Coaches Report (Gavin) Discussed changing current team scholarship rules. **Gavin made motion to change scholarship program structure for multi-swimmer families by dropping mutli-swimmer discount and instead applying 50% scholarship to each child in family that applied, John seconded, motion passed**
7. Volunteer Report (Kevin)
Almost halfway to required hours fulfillment, emailed all members with remaining balances
8. New Business
 - a. 2 Scholarships requested- **John made motion to approve the 2 scholarships, Kelly seconded, motion passed**
 - b. Discussed possibility of Member surveys
9. Old Business
 - a. Board Member Openings in Fall
 - b. Head Coach Recruiting **John made motion to offer Head Coaching Position to Gavin Santiago, Kevin seconded, motion passed**
 - c. Debit Card **Board agrees to add Gavin as a signer on account and issue him a credit card. John will hold business credit card**

10. Next Meeting: June 11th
 - a. 2024-2025 meetings: 7/9, 8/13

11. Executive Session

12. Adjourn **7:40 PM**

April 2025 Report

- Scholarship requests-Gold member and Bronze II member
- Review scholarship policy
- Date reserved for 2026 home meets
 - April 24-26, 2026-Wray Open
 - August 7-9, 2026-Seahorse
- Yummy Bowl Dine Out- May 22 or 29
- Current roster 34: Br II-6, Bronze-1-5, Silver-7, Gold-11, Senior-6
- Wray Open
 - Teams and athletes: Total 84-NST (24), Crecent City (9), Lebanon (15), Salem (17), SCAT (9), Tillamook (9), CAT (1)
 - Revenue: \$3178

2024-2025-9/1/24-3/31/25			
Category	Income	Expense	
<i>Coaches Travel</i>	\$2,375.00		\$2,375.00
<i>Coach Travel-Mileage</i>		\$1,635.64	-\$1,635.64
<i>Coach Travel-Lodging</i>		\$2,302.94	-\$2,302.94
<i>Coach Travel-Meals</i>		\$448.00	-\$448.00
<i>Coach Travel-Other</i>		\$762.96	-\$762.96
<i>Swim Dues</i>	\$19,843.00		\$19,843.00
<i>Staff Payroll</i>		\$19,185.30	-\$19,185.30
<i>Coach Training/Expense</i>		\$435.00	-\$435.00
<i>Payroll expense</i>		\$851.50	-\$851.50
<i>Taxes-IRS</i>	\$123.01	\$4,539.39	-\$4,416.38
<i>Taxes-OR</i>		\$1,918.25	-\$1,918.25
<i>Tax Filing Fees</i>		\$500.00	-\$500.00
<i>Pool Fee</i>	\$4,420.00		\$4,420.00
<i>Pool Rental/Facility Rental</i>		\$7,496.39	-\$7,496.39
<i>Insurances</i>		\$747.00	-\$747.00
<i>Website fees</i>		\$1,113.99	-\$1,113.99
<i>State License</i>		\$0.00	\$0.00
<i>Background check</i>		\$0.00	\$0.00
<i>Team Snap</i>		\$127.49	-\$127.49
<i>Office supplies</i>		\$9.95	-\$9.95
<i>Postage & PO Box</i>		\$294.40	-\$294.40
<i>Gifts</i>		\$0.00	\$0.00
<i>Equipment</i>		\$306.66	-\$306.66
<i>Team Party</i>		\$191.91	-\$191.91

<i>Team Meeting</i>		\$0.00	\$0.00
<i>Merchant Fees</i>	\$1,148.06	\$1,816.75	-\$668.69
<i>Bank Charges</i>		\$0.00	\$0.00
<i>Awards</i>		\$0.00	\$0.00
<i>Marketing/supplies</i>		\$83.70	-\$83.70
<i>USA Registration</i>	\$0.00	\$780.00	-\$780.00
<i>Swim caps</i>	\$75.00	\$327.48	-\$252.48
<i>Arena Gear</i>	\$360.00	\$3,051.80	-\$2,691.80
<i>Team Apparel</i>	\$1,424.00	\$2,587.85	-\$1,163.85
<i>Entry Fees</i>	\$3,568.50	\$3,765.50	-\$197.00
<i>Swim-a-Thon</i>	\$15,541.60	\$2,011.24	\$13,530.36
<i>Sponsorships/Donation Program</i>	\$4,550.00		\$4,550.00
<i>Wray Open</i>	\$0.00	\$397.00	-\$397.00
<i>Seahorse</i>	\$512.00	\$2,566.46	-\$2,054.46
<i>Car Wash-PUD</i>	\$460.00		\$460.00
<i>Dine Out</i>	\$1,000.00		\$1,000.00
<i>Microsoft/Intel Match/Donation</i>	\$669.82		\$669.82
<i>Bottle Drop</i>	\$603.00		\$603.00
<i>Kroger/FM Rewards</i>	\$191.73		\$191.73
<i>NHS Boosters</i>	\$575.00		\$575.00
<i>Race</i>	\$690.00		\$690.00
<i>Triathlon</i>	\$615.30		\$615.30
<i>Siletz Grant</i>	\$0.00		\$0.00
<i>Late Fees</i>	\$20.00		\$20.00
<i>Bank Interest</i>	\$143.51		\$143.51
<i>Volunteer Hours</i>	\$1,560.00		\$1,560.00
<i>Vinny Memorial Scholarship</i>		\$0.00	\$0.00
	\$59,468.53	\$60,254.55	-786.02

2024-2025-Budget			
Category	Income	Expense	
<i>Coaches Travel</i>	\$5,350.00		\$5,350.00
<i>Coach Travel-Mileage</i>		\$4,746.94	-\$4,746.94
<i>Coach Travel-Lodging</i>		\$4,386.87	-\$4,386.87
<i>Coach Travel-Meals</i>		\$1,019.27	-\$1,019.27
<i>Swim Dues</i>	\$39,613.75		\$39,613.75
<i>Staff Payroll</i>		\$40,000.00	-\$40,000.00
<i>Coach Training/Expense</i>		\$250.00	-\$250.00
<i>Payroll expense</i>		\$1,122.75	-\$1,122.75
<i>Taxes-IRS</i>		\$10,000.00	-\$10,000.00
<i>Taxes-OR</i>		\$4,000.00	-\$4,000.00
<i>Tax Filing Fees</i>		\$249.90	-\$249.90
<i>Pool Fee</i>	\$7,800.00		\$7,800.00
<i>Pool Rental</i>		\$22,000.00	-\$22,000.00
<i>Insurances</i>		\$1,229.66	-\$1,229.66
<i>Website (Team Unify)</i>		\$1,333.37	-\$1,333.37
<i>State License</i>		\$50.00	-\$50.00
<i>Background check</i>		\$160.00	-\$160.00
<i>Team Snap</i>		\$127.49	-\$127.49

Office supplies		\$235.66	-\$235.66
Postage & PO Box		\$332.43	-\$332.43
Gifts		\$500.00	-\$500.00
Equipment		\$500.00	-\$500.00
Team Party		\$200.00	-\$200.00
Team Meeting		\$50.00	-\$50.00
Merchant Fees	\$2,500.00	\$3,700.00	-\$1,200.00
Bank Charges		\$0.00	\$0.00
Awards		\$250.00	-\$250.00
Marketing/supplies		\$250.00	-\$250.00
USA Registration	\$0.00	\$780.65	-\$780.65
Swim caps	\$200.00	\$500.00	-\$300.00
Arena Gear		\$4,000.00	-\$4,000.00
Team Apparel	\$2,500.00	\$3,500.00	-\$1,000.00
Entry Fees	\$9,700.00	\$9,700.00	\$0.00
Swim-a-Thon	\$15,000.00	\$2,000.00	\$13,000.00
Sponsorships/Donation Program	\$10,000.00		\$10,000.00
Wray Open	\$6,890.50	\$3,222.76	\$3,667.74
Seahorse	\$16,000.00	\$6,000.00	\$10,000.00
Car Wash	\$1,000.00		\$1,000.00
Dine Out	\$1,300.00		\$1,300.00
Microsoft/Intel Match	\$1,000.00		\$1,000.00
Bottle Drop	\$1,725.00		\$1,725.00
Kroger/FM Rewards	\$523.67		\$523.67
NHS Boosters	\$0.00		\$0.00
Race	\$690.00		\$690.00
Triathlon	\$750.00		\$750.00
Siletz Grant	\$0.00		\$0.00
Late Fees	\$0.00		\$0.00
Bank Interest	\$200.00		\$200.00
Volunteer Hours	\$1,560.00		\$1,560.00
Vinny Memorial Scholarship		\$0.00	\$0.00
			\$0.00
	\$124,302.92	\$126,397.75	-\$2,094.83

2024-2025-Budget-Realized			
Category	Income	Expense	
Coaches Travel	\$3,735.00		\$3,735.00
Coach Travel-Mileage		\$3,500.00	-\$3,500.00
Coach Travel-Lodging		\$4,000.00	-\$4,000.00
Coach Travel-Meals		\$900.00	-\$900.00
Coach Travel-Other		\$762.96	-\$762.96
Swim Dues	\$31,182.00		\$31,182.00
Staff Payroll		\$35,000.00	-\$35,000.00
Coach Training/Expense		\$435.00	-\$435.00
Payroll expense		\$1,122.75	-\$1,122.75
Taxes-IRS		\$8,000.00	-\$8,000.00
Taxes-OR		\$3,400.00	-\$3,400.00
Tax Filing Fees		\$500.00	-\$500.00

<i>Pool Fee</i>	\$7,360.00		\$7,360.00
<i>Pool Rental</i>		\$15,000.00	-\$15,000.00
<i>Insurances</i>		\$747.00	-\$747.00
<i>Website (Team Unify)</i>		\$1,200.00	-\$1,200.00
<i>State License</i>		\$50.00	-\$50.00
<i>Background check</i>		\$160.00	-\$160.00
<i>Team Snap</i>		\$127.49	-\$127.49
<i>Office supplies</i>		\$150.00	-\$150.00
<i>Postage & PO Box</i>		\$330.00	-\$330.00
<i>Gifts</i>		\$500.00	-\$500.00
<i>Equipment</i>		\$500.00	-\$500.00
<i>Team Party</i>		\$200.00	-\$200.00
<i>Team Meeting</i>		\$50.00	-\$50.00
<i>Merchant Fees</i>	\$2,500.00	\$3,700.00	-\$1,200.00
<i>Bank Charges</i>		\$0.00	\$0.00
<i>Awards</i>		\$500.00	-\$500.00
<i>Marketing/supplies</i>		\$125.00	-\$125.00
<i>USA Registration</i>	\$0.00	\$780.00	-\$780.00
<i>Swim caps</i>	\$200.00	\$500.00	-\$300.00
<i>Arena Gear</i>	\$360.00	\$3,200.00	-\$2,840.00
<i>Team Apparel</i>	\$1,500.00	\$2,600.00	-\$1,100.00
<i>Entry Fees</i>	\$9,700.00	\$10,000.00	-\$300.00
<i>Swim-a-Thon</i>	\$15,541.60	\$2,500.00	\$13,041.60
<i>Sponsorships/Donation Program</i>	\$10,000.00		\$10,000.00
<i>Wray Open</i>	\$3,600.00	\$1,600.00	\$2,000.00
<i>Seahorse</i>	\$16,000.00	\$6,000.00	\$10,000.00
<i>Car Wash</i>	\$460.00		\$460.00
<i>Dine Out</i>	\$1,000.00		\$1,000.00
<i>Microsoft/Intel Match/Donations</i>	\$669.82		\$669.82
<i>Bottle Drop</i>	\$1,200.00		\$1,200.00
<i>Kroger/FM Rewards</i>	\$523.67		\$523.67
<i>NHS Boosters</i>	\$575.00		\$575.00
<i>Race</i>	\$690.00		\$690.00
<i>Triathlon</i>	\$750.00		\$750.00
<i>Siletz Grant</i>	\$0.00		\$0.00
<i>Late Fees</i>	\$20.00		\$20.00
<i>Bank Interest</i>	\$200.00		\$200.00
<i>Volunteer Hours</i>	\$1,560.00		\$1,560.00
<i>Vinny Memorial Scholarship</i>		\$0.00	\$0.00
	\$109,327.09	\$108,140.20	\$1,186.89