



Newport Swim Team
December 10, 2024
Newport High School, 6:00 p.m.

Agenda

Board Members Present: Kacey B, Kasey P, Shayna, Kelly, Kevin, John, Faith, Ben, Alicia, and Josh Conrad observing as prospective Board Member

1. Call Meeting to Order & Welcome (Kacey B)
Meeting called to order at 6:05
2. Secretary Report (Kevin)
 - a. November meeting minutes **Shayna made a motion to approve November minutes, John seconded, motion passed**
3. Questions from General Membership
No General Membership Questions
4. Financial Report
 - a. Account balances (Kelly)
Main Checking- \$37,435.83
Money Market \$15,354.38
John made a motion to transfer \$10,000.00 from Main Checking to Money Market Account, Faith seconded, motion passed.
5. Team Manager Report (Kasey P)) **-Full Report included below-**
 - a. Profit & Loss Review **Kevin made motion to approve, John seconded, motion passed**
 - b. Fundraising
 - Swim-a-Thon, \$15,559-Dispersing awards and will have pizza party in new year
 - Central Lincoln vehicle wash, Nov 17, \$230
 - Sponsorship/Donation- \$11,900
 - Applied for City Grant: NON-PROFIT SOCIAL SERVICE AGENCY GRANT \$2,500
6. Coaches Report (Shayna)
7. Volunteer Report (Kevin)
46.5 hrs reported
8. New Business
 - a. Team Manager **Shayna made motion to accept Kasey P resignation as team manager, John seconded, motion passed.** Kasey P will continue to manage team's financials- bookkeeping, team accounts, registration and business management. The remaining duties be

split among multiple individuals. In place of team manager salary Board agrees to waive dues for Postlewait family.

- b. New Board Member **John made motion to add Josh Conrad to NST Board, Shayna seconded, motion passed**

9. Old Business

a.

10. Next Meeting: January 8

- a. 2024-2025 meetings: 2/12, 3/12, 4/9, 5/14, 6/11, 7/9, 8/13

11. Executive Session

12. Adjourn **7:39 meeting adjourned**

Notes respectfully submitted by Kevin Gibson, 07Jan25.

Team Managers Report Below

Team Manager Report-December 2024

Admin/Calendar

- Board position
- Change with Kasey's position

Financials

- Profit & Loss

Fundraising

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2024-2025-9/1/24-12/10/24			
Category	Income	Expense	
<i>Coaches Travel</i>	\$1,080.00		\$1,080.00
<i>Coach Travel-Mileage</i>		\$555.16	-\$555.16
<i>Coach Travel-Lodging</i>		\$167.63	-\$167.63
<i>Coach Travel-Meals</i>		\$62.00	-\$62.00
<i>Swim Dues</i>	\$12,544.25		\$12,544.25
<i>Staff Payroll</i>		\$12,153.37	-\$12,153.37
<i>Coach Training/Expense</i>		\$355.00	-\$355.00
<i>Payroll expense</i>		\$238.75	-\$238.75
<i>Taxes-IRS</i>	\$123.01	\$1,783.44	-\$1,660.43
<i>Taxes-OR</i>		\$808.24	-\$808.24
<i>Tax Filing Fees</i>		\$0.00	\$0.00
<i>Pool Fee</i>	\$2,300.00		\$2,300.00
<i>Pool Rental</i>		\$808.35	-\$808.35
<i>Insurances</i>		\$747.00	-\$747.00
<i>Website fees</i>		\$1,113.99	-\$1,113.99
<i>State License</i>		\$0.00	\$0.00
<i>Background check</i>		\$0.00	\$0.00
<i>Team Snap</i>		\$0.00	\$0.00
<i>Office supplies</i>		\$9.95	-\$9.95
<i>Postage & PO Box</i>		\$294.40	-\$294.40
<i>Gifts</i>		\$0.00	\$0.00
<i>Equipment</i>		\$63.94	-\$63.94
<i>Team Party</i>		\$191.91	-\$191.91
<i>Team Meeting</i>		\$0.00	\$0.00
<i>Merchant Fees</i>	\$762.09	\$1,071.95	-\$309.86
<i>Bank Charges</i>		\$0.00	\$0.00
<i>Awards</i>		\$0.00	\$0.00

<i>Marketing/supplies</i>		\$48.33	-\$48.33
<i>USA Registration</i>	\$0.00	\$270.00	-\$270.00
<i>Swim caps</i>	\$75.00	\$327.48	-\$252.48
<i>Arena Gear</i>	\$360.00	\$2,998.80	-\$2,638.80
<i>Team Apparel</i>	\$1,300.00	\$2,512.75	-\$1,212.75
<i>Entry Fees</i>	\$1,488.50	\$1,891.50	-\$403.00
<i>Swim-a-Thon</i>	\$15,059.00	\$885.60	\$14,173.40
<i>Sponsorships/Donation Program</i>	\$4,550.00		\$4,550.00
<i>Wray Open</i>	\$0.00	\$0.00	\$0.00
<i>Seahorse</i>	\$512.00	\$2,524.02	-\$2,012.02
<i>Car Wash-PUD</i>	\$460.00		\$460.00
<i>Dine Out</i>	\$0.00		\$0.00
<i>Microsoft/Intel Match</i>	\$2.10		\$2.10
<i>Bottle Drop</i>	\$375.00		\$375.00
<i>Kroger/FM Rewards</i>	\$96.12		\$96.12
<i>NHS Boosters</i>	\$0.00		\$0.00
<i>Race</i>	\$690.00		\$690.00
<i>Triathlon</i>	\$615.30		\$615.30
<i>Siletz Grant</i>	\$0.00		\$0.00
<i>Late Fees</i>	\$0.00		\$0.00
<i>Bank Interest</i>	\$45.67		\$45.67
<i>Volunteer Hours</i>	\$1,560.00		\$1,560.00
<i>Vinny Memorial Scholarship</i>		\$0.00	\$0.00
			\$0.00
	\$43,998.04	\$31,883.56	\$12,114.48

Checking \$38,351.83

Outstanding \$6,940.14

Total \$31,411.69

Recommend moving \$10,000 to the money market