

NST Board Meeting

April 14th, 2021

In attendance: Kasey Postlewait, Chyanna Blackburn, Cheryl Brown, Natasha Knight, Randy Moore, John Wray, Travis Howard and Jinji Wimalasena.

- I. Welcome -Meeting called to order at 5:30pm by Kasey.
- II. Secretary Report-Jinji
 - a. March Meeting minutes were emailed out and meetings minutes were approved.
- III. Treasurer Report -Natasha.
 - a. Net income for March, 2021 is \$1537.03. Bank balance at the end of March was \$57,640.77. John motioned to approve treasurer report and Cheryl seconded.
 - b. Hire Alycia for bookkeeping? -The treasurer position has been hard to fill due to the time commitment and fit. Alycia does bookkeeping and quarterlies for NST currently and charges \$90/month (this shows up as payroll expenses). During swim season time commitment for the treasurer position is about 20 hrs/month. If Alycia was hired the board position as "treasurer" would coordinate with Alycia and oversee funds. John recommended getting a quote and putting a contract together. John motioned to approve, and Natasha seconded this motion.
- IV. Volunteer Coordinator Report- Cheryl
 - a. Some families are reporting volunteer hours worked, but most are not. Cheryl will contact families who have volunteered and have not reported.
 - b. Opt-out option- currently at \$200 or \$17/month. Suggestion to increase opt-out amount to \$500. It was decided to hold changes pending next season, \$500 possibly too high.
 - c. Cheryl will edit volunteer information on the webpage to condense the information.
- V. Fundraising Report -Kasey
 - a. Lihou tree planting fundraiser \$500 -kids had fun and did a great job!
 - b. Bottle drop match -this is coming up soon.
- VI. Registrar report -Randy.
 - a. Randy reports registration activities are being managed with feedback from John. They are catching and addressing issues and gaps as they arise.
 - b. Some swimmers have left the team and others have come in; Cheryl requested a list of new swimmers' form Randy.
- VII. Coaches Report
 - a. Group Breakdown: 12 Seniors, 9 Gold, 11 Silver, 7 Bronze I & 8 Bronze II swimmers. By the end of the month 4-5 swimmers will drop out due to other sports. Two swimmers completed tryouts, one is registered, and the other family is waiting for scholarship info.
 - b. Attendance -ranging between 76-79%
 - c. Records board update: Record board is operational. \$240 was the final cost to NST. John donated the Yodek box for approximately \$80. Pacific digital did the graphics but have not sent a bill. City maintenance crew and IT spent a lot of time with John setting the system up.
 - d. May Inter squad meet: proposed for May 7th and 8th. Expect to be in the high risk with capacity of 50 people in the pool. Longer events for 13+ can take place on Friday. 3 hrs. on Saturdays for the 12 and under. Sheila is available for head Referee & Rhonda is

available for EO. Sheila is working on referees for the meet. Information from OSI indicates that until June 30th 2021, one inters quad meet per month can be sanctioned. John would like to work on a sanction request, the pool has been given the dates. John is trying to get as many sectioned meets for the kids as possible, he is also hoping for meets with other teams in the summer. Pool is charging the same contract/per swimmer rate.

- i. All kids are on flex program and once second sanctioned meet is completed, there will be an increase in fees due to change in status with USA swimming. All NST have currently paid \$20/\$72 dues to USA swimming. Board agreed to move forward with the May meet.
 - e. Training equipment purchased by John from a small company, mostly for seniors. The company will propose a team contract, this will be in addition to team store and arena.
 - i. Track start attachment - custom made for our blocks which have an abnormally large platform. Typically finding the attachment for our blocks would be prohibitively expensive. John purchased one for trial purposes and it fits our blocks. The attachments start at \$199, John was able to purchase one for \$159. John reports that the Kids need to get used to this before going to meets.
 - ii. Training and meet officials -DJ smith has started and is registered through NST, she may be available in May as a stroke and turn judge.
 - iii. Seahorse –Swim meet is scheduled for July 31 and Aug 1. Our season will end on Aug 1st. Two teams have expressed interest in participating. Aug 5-7 quilters will be using the rec center and NST will avoid those dates.
 - iv. City is hiring for Kathy's position. Keely has applied for the job. NST board will write a letter of recommendation for Keeley.
 - v. Beach clean-up- John will contact surf rider to coordinate a beach clean-up for NST. Cheryl brought up the possibility of a social for the parents afterwards.
 - f. School changes -Kids are starting four days / week of school. This will impact swim time for middle schoolers. With High Schools Swim starting on May 10th, they will not be able to stay later to make up time. Kasey will contact NMS principal about early release for swim families that want to use this option. John reported the door monitor coverage is working well.
- VIII. Meet director report -Travis
- a. No updates, all processes and supplies in place for April Inters quad meet.
- IX. Media coordinator report- N/A
- X. New business- N/A
- XI. Old business -Kasey
- a. Parent zoom meeting went well, Volunteer and website information was shared. Kasey wants to do another zoom meeting about Seahorse.
- XII. Executive Session: Two scholarship requests have been submitted and were approved by the board. NST has the capacity to provide five scholarships, two swimmers are already receiving scholarships.
- XIII. Adjourn- Next Board Meeting, **Wednesday, May 12th, 2021.**

