

NST Board Meeting Minutes

January 14th, 2021

In attendance: Kasey Postlewait, Cheryl Brown, Natasha Knight, Randy Moore, John Wray, Aaron Bretz and Jinji Wimalasena

- I. Welcome and meeting called to order at 5:30pm by Kasey.
- II. Meeting minutes from the November 2021 board meeting were sent out, Cheryl motioned to approve the minutes, Kasey second and minutes were approved.
- III. The following items were approved by board members via email vote on December 8th, 2020:
 - a. Cash bonuses for the coaches in the amount of \$500.
 - b. The purchase of a collage for Connie in the amount of \$85. The collage was purchased from etsy as a thank you/farewell gift.
- IV. **Treasurer report** -Profit loss Nov/Dec. The team has been out of the pool for 4 weeks and members were not charged for the month of December. The Profit & Loss Statement for November through December indicate a net income of \$ -4,437.52. A couple of months of coaches' payroll is reflected on this report.
 - a. One parent received an invoice, although Team Unify indicated zero balance, this situation has been resolved. Only one family is overdue at this time, however they have not been coming to practice.
 - b. There was a \$95 charge from USA swimming for Coach Tim's registration fee. This was a higher charge than expected and Randy will follow up. Kasey moved to approve the treasurer's report, John seconded, and the report was approved.
- V. **Fundraising:** Kasey reports that NST meets the requirements to apply for another round of the PPP grant. Kasey will be applying for this grant, there is a loan forgiveness process that Kasey is also following up on. Unclear what we will be awarded this time. NST received \$1965 in donations with sponsorship money with a total of \$5665 fundraising dollars earned this year. Funds from Microsoft is pending, possibly more than last year.
- VI. **Volunteer Hours:** Cheryl reports that not many volunteer hours have been reported to her.
- VII. **Coaches report:**
 - a. John reports that three swimmers may move up to Gold and Silver. Attendance has been good, ranging from 75-80% and practices going well. John reports we are in the "the lifeguard business" as NST had to hire our own lifeguard as a condition of accessing the pool. NST swimmer, Jonathan has been hired to perform lifeguard duties and is paid \$16/hr. The pool manager Keely also substitutes as a lifeguard. City plans to stay on this routine until 22nd of January at which time they will reassess. During this time, NST is being charged \$3/lane/hour. John also reports that Monday practices have been happening for about two weeks.
 - b. There is a new pool scoreboard insert with the slogan, "Home of Newport Swim Team and Newport Cubs swimming". The insert cost \$250 and was donated by Pacific Digital. NST will advertise Pacific Digital as a sponsor. John reports a banner is being worked on with the High School swim team.
 - c. Update on coaching staff: John is happy with Coach Tim and the Silver group is responding well to him. Tim was the former head coach at NST. John reports that

Connie may pick up shifts as needed and Kasey informed that we should keep Connie's account open. Coaches Gavin and Jenna tend to have challenges with competing responsibilities. Overall, the coaching staff is doing well.

- d. Coach John and the board would like to have a swim meet for the kids; however, this would be pending the rec center opening as well as other factors.
- e. Record Board: John followed up regarding using a TV monitor as record board. He estimates the cost of a monitor would be \$500-\$900 and software are about an additional \$8/month. The cost of the tv monitor would be split between NST and the NHS. Logistics need to be worked out with pool management such as location and installation. John has found this to be the most cost-effective option, requiring less maintenance. The purchase of a monitor and software was approved by Kasey and seconded by Aaron and the motion was approved.

VIII. Swimmer Jahan Eibner was awarded the Oregon Top 5 award.

IX. School will be starting hybrid model. John will ask about locker room access for kids to get changed.

X. **Registrars report** – Randy indicated a couple of swimmers have moved out in rank; and registration status changed. Amy has been very helpful in helping Randy transition into this role. Randy feels comfortable with deactivating Amy's account at this time. Changes in groups are in line with billing cycles.

Next Month's meeting will be Wednesday, February 10th at 5:30 at Oregon Coast Bank.