

## **Newport Swim Team Board Meeting**

### **March 17 2020**

**In Attendance:** Kasey, Natasha, Aaron, Travis, John, Patrice (on phone), Luke, Cheryl

Meeting called to order at 5:48 PM.

1. Membership comments/discussion (only board members were present)
  - a. COVID-19: USA Swimming extended cancellations and practices through April 30th. We need to discuss swim dues, payment of coaches, etc. If we can't prorate, Natasha can put into the computer that automatic charges won't happen on April 1st. John said the pool is going to announce the plan end of March. OSI pulled the sanction for all meets through the end of April. Board needs to decide if NST is shutting down for April; if so could have no expenses. No practices or meets planned for April and we will let NST families know when we have more information. Aaron pointed out that there are numerous state and federal rules that involve employees, they may apply to non profits. Natasha suggested that wait to see what is going to happen. John will ask Gavin and Connie for their timesheets for March. Kasey could envision paying John but we need to figure out what to do for hourly employees. Aaron suggested that we might want to tie the re-establishment of practice to something like when the pool opens. John will cancel the Newport Open and Mugglies bowling party; and the swimathon is postponed. Beach clean up scheduled for April 25th is cancelled as well.
2. Review February Meeting Minutes: John motioned to accept, Travis seconded. All in favor.
3. Treasurer Report (Patrice): Everyone is paid up; returned check situation is taken care of. Checking account has about \$41,000 in it. Natasha has profit loss for January; we were down \$1733.28 for the month. However, this is as expected because January and February are high expense months. John has a couple of receipts that he is going to submit to Patrice for reimbursement. Patrice is going to send the google docs link to Natasha and Kasey
4. Sponsorship/Fundraising Report (Kasey): 2019-2020 Goal \$28,000
  - a. Swim-a-thon Postponed Goal \$12,000
    - i. Kick off Feb 18
  - b. Fall cash raffle made \$4865
  - c. Carwash bottle drive raised over \$1000 (car wash \$900)
    - i. Plan another for spring , May 31; we will keep this as a possible date
  - d. Microsoft (Benevity) \$1552
  - e. Bottledrop: \$602 (June 2019-present)
  - f. Clearwater DineOut: \$250
  - g. Sponsorship: \$4450 (need someone to lead)
  - h. Fred Meyer Rewards \$125.49

- i. Total \$24,7449.49 with swimathon
- 5. Volunteer Coordinator (Cheryl) - Hours have been entered as received. Cheryl generally checks them after board meetings. John pointed out we may want to reduce hour committment since we are cancelling Newport Open.
- 6. Registrar Report - The Jones kids have withdrawn from the team. Amy will stay on the board until October. Will look for replacement to train over the summer. The person would have to be present for registration in the fall.
- 7. Coach's Report (John) :
  - a. Roster & Attendance = 51
    - i. Seniors = 8
    - ii. Gold = 10
    - iii. Silver = 14
    - iv. Bronze I = 8
    - v. Bronze II = 12
  - b. Meets and Events Upcoming
    - i. Newport Open - cancelled
    - ii. AAA Invit LC Albany -May 1
    - iii. CAT LC Open Corvallis May 15-17
  - c. Meet Summaries
    - i. Senior CHamps Summary
    - ii. 11-14 State Championship
    - iii. Newport HS Swimming
    - iv. 10 & Under Championships
  - d. Next Year Meet Meets
    - i. Newport Open 4/17-4/18
    - ii. Seahorse Invit 8/6-8/8
    - iii. Kasey seconded; all in favor; John will submit to OSI
  - e. Group Transfers; effective April 1st
    - i. 2 from Bronze II to Bronze I
    - ii. 3 from Bronze I to Silver
    - iii. 3 from Silver to Gold
    - iv. 4 from Gold to Senior
  - f. Scoreboard Banner- John distributed a banner for the scoreboard with Newport Swim Team and High School Cubs. John has provided a draft to Angie and Athletic Director. Idea work will do this for \$81, which we would split with LCSD.
  - g. Meeting with Parks & Rec Director - Mike Cavanaugh
    - i. Trophy Case/Record Board - Mike proposed that NST recordboard be where the aquatic center board is; Need for a meeting to discuss
    - ii. Contract Discussion - Need for meeting; they are using the NST contract as basis for the high school. The high school will be charged the same amount. He wants language that anything put up needs to be approved; he also wants seniors need to pay for weight room usage.

- iii. Seahorse Invitational -he wants to have a meeting with all involved. Mike's biggest concerns is parking. Travis has suggestions regarding parking lot and starting later on Saturday. Could possibly use Senior center for hospitality. Kasey pointed out that the gymnastics event didn't seem to have a parking plan. Travis asked for the gymnastics events parking plan; there didn't seem to be a detailed plan.
- 8. Meet Director Report (Travis) Newport Open - Cancelled
  - a. John would like to arrange for Rhonda to train Travis on being a Meet Director.
  - b. Travis will contact Judy and Kathy to officially cancel with the city.
- 9. Media Coordinator Report (Aaron) - Nothing to report
- 10. Athlete Representative Report (Luke) - Nothing to report
- 11. New Business
  - a. Home workouts - John will put one together
- 12. Old Business
  - a. Spring Awards - cancelled
  - b. Privacy Policy - John drafted a Privacy Policy which he distributed. He reviewed what was provided by USA Swimming as well as 3 other teams policies. John developed a draft which he distributed. John asked whether we want a legal review or just have the board approve and post. John moved to approve the privacy policy; Aaron seconded and all in favor. John will post it on the bottom of the teamunify page. John will also add it to our policy manual.
- 13. Next Meeting
  - a. Tuesday April 17 2020 5:45 PM at Oregon Coast Bank
- 14. Adjourn 7:01 PM

Minutes by Cheryl Brown