

**NST Board Meeting  
June 26, 2018**

In Attendance: Charles Hurty, Natasha Hurty, David Lihou, John Wray, Cheryl Brown, Kasey Postlewait

- 1) Approve meeting minutes from last 2 meetings: We don't have minutes from April. Charles has emailed Kathy requesting them.  
Charles moved to approve minutes for May meeting and David Seconded.
- 2) Treasurer's Report (Natasha): April is a tax month so the expenses are high; Net income of -\$346.58. John moved to accept treasurer's report and David second.
- 3) Sponsorship/Fundraising Report (Kasey): Nothing to report. Will have another sponsor (owner's of Lees Wok).
- 4) Coaches Report (John):  
Groups: We lost 2 swimmers but picked up 4 swimmers. Another girl registered today. Finalized moving swimmers between groups. Transitioning one swimmer into gold and one into silver, and 2 out of Bronze 1 into Bronze 2. Finalized groups for the fall. We have 6 new swimmers in Bronze 2. Jenna will be doing the Stroke School (3 days / week). We would like to have Jenna work 2 days a week for NST due to all these new swimmers. If we didn't have stroke school, he would ask for Jenna to work 5 days a week. Another family interested but are going to wait until Fall. 2 Former NST swimmers have returned to the team. A  
AA Country Financial Meet Stats: should be 7 team records. This weekend we have the Team Eugene Meet. We won't be sending anyone to Senior Sectionals. The registrations for championships is going on, John will send out a reminder. Right now we only have 18 swimmers signed up for Seahorse and 1 swimmer for Woodburn. John drafted a contract for Asst coach and handed out draft. John would like to start using this in the fall.  
We have changed practice times for the summer, no earlier practice on Wednesday, practice starting half hour earlier.  
Our lesson plan will be taught in July and August for Stroke School in collaboration with the City. John and Jenna developed the plan, prepare them for basic skills and get up their endurance. The last class will be NST skill test; will do it as a little race.  
John drafted 3 policies and distributed for review: Scholarship policy, NST marketing plan, conducting meeting via email if needed. Charles moved to approve the NST Marketing plan, Kasey second. Revised Scholarship Policy: change "4b BOD may cap the number of scholarships per season" Kasey's comment we want to ensure that we can help families that may have short term financial need, 1 to 2 months. This would be covered. We currently have one NST scholarship but we have 3 other families that are interested in scholarship. If they get the USA Swimming Outreach, we can't charge them more than \$5 for registration. We probably need to decide what is the maximum number of scholarships that we can afford. We need to figure out how much a scholarship swimmer is going to cost us (50 % dues, \$63 registration; total cost for

bronze \$400/swimmer scholarship). Question that Kasey has, what about families. Families would still get multi swimmer discount. The revised scholarship policy does use the term "up to" so we could offer less than 50%. We could present at Chamber of Commerce number of swimmers on scholarship and ask businesses that might want to contribute to scholarships. Charles provided two small edits (typos) and motioned to accept and Dave second.

Conducting Meetings via Email or Telephonically: One small edit may be that instead of minutes of meeting will be documented: a record of the vote shall be recorded. Charles motioned to accept and Dave second.

Gavin, Jenna, and Connie will organize beach workout on August 3rd at Agate beach. Could we have Ruby translate some materials to spanish for a handout. Board approves John exploring.

John is going to look at the Arena contract dates for next meeting. John will also have dates for next season and swim meets. Connie mentioned that Lisa Parker (Lincoln City Coach) about planning some dual meets this summer. John wasn't thinking of this summer. Thinking very low key, John will call her.

Thursday they are going to test the Colorado System which messed up at the Newport Open Meet. The City wasn't charged and weren't told what was fixed. Kathy is going to contact them again.

5) Call for Non-agenda Items/Discussion from Membership

- a) Item from Kasey: replacing board members whose terms expire in October. We need to start recruiting individuals for board positions. Could send out an email that we are looking for board members. Amy Jones may be interested. It would be helpful having her at Board meetings, since she is registrar.

6) New Business:

a) New Liability Insurance Waiver Concern City

We were sent a new pool rental form for Seahorse. It came from Kathy Cline and it had a liability release statement, which made NST responsible for any damage, injury by the city, their employees, etc. USAS risk management reviewed it, and said it wasn't reasonable and provided revised text. Kathy sent a second form from the rec center, which said they could change anything at any time. Spencer Nebel and City legal reviewed it and said they can change it to the text provided by USAS.

b) Contract with City - Update

It was put on hold due to the liability release statement. They did modify the liability increasing it from \$1 million to \$2 million. Charles resubmitted it to Jim Protiva today. The new contract will go into effect July 1. Read liability statements from city carefully. The contract does say that issues should try to be solve through John Wray and Kathy Cline.

c) By-Laws:

John and Charles have been working on revisions to the By-laws. They distributed them to Board and we can review them and vote on them next time.

The Head Coach will be a voting member. There will be a swimmer on the board who will be a voting member (for total of 9 members).

d) 2017-2018 Budget Report Review

Charles distributed budget report for 2017-2018; we came in very close to planned expenses and the income and expenses roughly balanced within \$200.

e) 2018-2019 Budget Introduced/Vote

Charles distributed 2018-2019 draft budget and he assumed 50 swimmers.

Looking at the budget we have enough budgeted for 3.5 swimmers for scholarships. We should confirm that we are doing the hot tub raffle again because it is in the budget; but the fair has been moved up to July 6 to 8. Kasey can contact them to see if they are doing the raffle. John motioned to approve the proposed budget and Dave second it.

f) USA Swimming Registration Fee increase from \$68 to \$70

This was done in anticipation of USA Swimming fee increase. We believe this was voted on previously.

g) Propose increase of volunteer hours to 30 hours/swim year for next year.

We are currently at 20 hours. General feeling is that 30 is too high, keeping it at 20 hours. The biggest issue that Charles has is when someone leaves the team, we are out the \$\$/hours. When people leave the team, we should probably bill for hours if they haven't met the volunteer requirement.

h) Marketing Plan

Would like to get approval for 3 advertisement banners to be hung at schools in Newport. If the cost greater than \$150/banner; then let's discuss again. Budget \$450 for 3 banners. The banners would be hung at Yaquina View, Sam Case, Middle School and maybe Toledo Pool. Charles is requesting \$450 for banners. We can ask Jennie Scarborough about banners. We will wait on budget request until we have more details. Cheryl will ask Jody Malloy about banners at baseball field. Put website on the banner, instead of John's number.

7) Old Business

- a) Seahorse Update: Going to do the same room rental as last time (large room). Sign up will be posted soon.

8) Executive Session

9) Next Meeting Tuesday July 17th at 5:45 PM

10) Adjourn at 7:30 PM

Other items:

Jinji is going to begin training to be Stroke and Turn official.

It would be great to have a welcome letter for new swimmers, including spanish version. Kasey will work on intro. Letter (including volunteer hour requirements, contact numbers, etc). Could be pinned on the board.

Meeting adjourned at 7:30 PM  
Minutes by Cheryl Brown