

NST Minutes July 2, 2019

In Attendance: Charles Hurty, Cheryl Brown, John Wray, Natasha Knight, Amy Jones, Kasey Postlewait, Aaron Bretz, Katelyn Bosley, Lucas Ellingson-Cosenza, Travis Howard

Called to Order at 5:42 PM

1. Approve Meeting Minutes from May

Charles moved to accept the May Minutes, John Seconded, all in favor

2. Treasurer Report - Natasha

- Payroll: Robin revised her price and will do payroll for \$80/month (or \$960/year). Natasha recommends that we hire Robin to do payroll. Charles, Kasey and Aaron agree. Kasey moved to approve to outsource payroll. Amy seconded, all in favor. Natasha will contact Robin to get it started.
- Natasha distributed Profit & Loss Statement for May. Net loss for May of \$1193 and as of 5/31/19 \$39,851.99 in bank account. John moved to accept, Charles seconded, all in favor.

3. Sponsorship/Fundraising/Swim-a-thon (Kasey)

- Our bottle drop account has \$56 in it; and Kasey has more bags. Charles brought up that some store bump up the amount if buying things in the store. Kasey isn't sure if that applies to our account.
- Kasey has compiled materials for sponsorship task which she will need to pass on to someone else on the board.
- Award/Banquet date Sunday September 8th, same venue.

4. Coach's Report (John Wray)

Roster = 52

Attendance is about 40%

We had tryouts for 7 kids last week; all passed and 3 families will be joining in September. Most of these came from stroke school. Almost all of these will be going into Bronze 2.

Summary of Last Swim Meets (Team Eugene, Wentachee, Wine Country and Mike Morris)

Lots of new Times for recent long course meet.

12 kids going to 11 & over LC Championships

6 kids going to 10 & under LC Championships

Stroke School: Another session July 22; Jenna will be teaching

Beach Day Bronze, Silver and Gold: set for August 1; Connie is planning

Banquet Date: September 8th

Next Season Start Up: Proposing Monday September 9th; all coaches on staff will be returning

MAAPP Update: NST has enacted the policy including modifying the handbook; 18 year old swimmers have completed the training; coaches training completed; there is glitch in the training software; parents have been provided with the policy and acknowledgement form (about 5 have been returned to John). We have implemented a locker room check policy at start of practice and change over. We have met the requirements that were needed by June 23rd.

John has high goals for NST swimmer and NST team and wants NST swimmers to place at championship. He strives for Family first, school second, and swim third. To achieve these goals, more is needed; he wants to challenge them to want more. Charles: if we need more lane time or additional workouts let the board know. Kasey: suggested that John talk to the kids; and maybe Lucas. Believe that the kids would find it very inspirational

5. New Business

- a) Hiring an accountant to cover payroll and tax duties (Natasha) - see Treasurer's report
- b) Update on Safe Sport Policy - Minor Athlete Prevention Policy (John) There have been many complaints about the implementation. NST has met the requirements that were due by June 23. We are going to hold off have the NST board, meet director, head timer, etc completing the training/background check until September to see how the implementation evolves. Amy Jones had a question: Julie Bobo-Shisler had to register as OSI and she should to the training (3 portions, and you have to do the evaluation at the end; email the certificates to John afterwards). Kasey will post the parent acknowledgement form. Fran will be required when she talks to coaches etc she will need to include the briefing language; and we should specify separate bathroom for meet officials, etc.
- c) Prorate the Water/Registration Fee for swimmers joining the team after June 20
 - i) \$30 to close out the season
 - ii) In order to promote/facilitate additional athlete sign ups.
 - iii) May get more swimmers attracted to the sport if we can get these late-season sign-ups in the water- hope is that they will enroll next season at full price. USAA Swimming has come up with flex membership (\$30).

Kasey proposed maybe changing the date to the last day of school. We could get this included in summer activities list. Natasha thinks it would be better if we set it as June 1st. If we are setting it to June 1st, John thinks we should increase it to \$50. John will revise the handbook that after June 1st, the registration fee will be \$50. Charles motioned to accept, Aaron seconded, all in favor.

d) Budget Information/Update (Charles)

For the 2018-2019 season our expenditures were about \$8,250 more than our income. There are several reasons for this shortfall:

- Merchant Fees: Adding credit card convenience payments, resulted in higher fees than expected. The NST board already voted to pass on merchant fees to swim families because they were higher than we expected.
- We did not have the Newport Open, which decreased income;
- We didn't have the Poolside Jan's raffle fundraiser events.
- Charles distributed a budget for 2019-2020 based on monthly fees as they are now; reminding the board that our lane fees increased July 1 as negotiated with the city. Charles also developed several proposals (see below). Amy asked whether we have a minimum number of kids for NST to go to a meet. John said we could reduce the number of meets that NST goes to. Natasha is concerned about meet fees for multiple swimmer families. Charles proposed maybe we make it \$25 for all meets (Short course and Long Course). Kasey & Natasha think that the higher fees for out of state and state meets. Aaron thinks having higher monthly dues would be better than raising meet fees (e.g., \$15/month increase). John agrees with raising dues might be the way to go. Charles likes the idea of \$15/month. With increased fees: Bronze I & 2 would be \$80; Silver would be \$90; Gold would be \$95; Seniors would be \$125. Katelyn mentioned that you need to market the amount of swim team in each of the group. Kasey mentioned we could have the kids help with fundraiser for out of state and state meets (e.g., bottle drive, car wash, etc). Kasey said other teams have minimum fundraising quotas esp if going to special meet.

Charles motioned to keep swim meet fees as they are now; and increase monthly fees by \$15/month for all groups. Kasey seconded and all in favor.

John also would like if swimmers are going to out of town meets there be a special fundraising. Natasha recommended we hold off until we have a fundraising committee formed.

i) Coach's Travel Expense (Large discrepancy between income and expense)

- 1) Current: \$15/swimmer for short course and \$20/swimmer for long course
- 2) Proposal: \$25/swimmer for short course and \$30/swimmer for long course
 - (a) Potentially represents additional \$2628 of income
- 3) Proposal 2: \$100/swimmer for out-of-state travel/ NWAG
 - (a) Possible additional \$250
- 4) Proposal 3: \$50/swimmer for state meets
 - (a) Possible additional \$600

ii) Dues Adjustment - \$5/10 increase across the board (\$2750/\$5500 potentially; \$5 x 50 swimmers x 11 months = \$2,750)

iii) Senior Swimmer Package to get more senior swimmers in the water in preparation for high school; short term (8 week, mon-sat; program)

1. Lesser pool fee; dues + registration (reduced USA swimming fee)
 - a. Registration Fee/Pool Fee: \$40
 - b. Swimming 1-2 days/week; \$50/month
 - c. Swimming 3-4 days/week; \$75/month
 - d. Swimming 4-6 days/week; \$120 (full price)
 - e. Exemption from Volunteer hours if only participating this way.
2. Full fees kick in if they return to NST/10 hours of volunteer

John thinks this is a great idea but Angie swims with swimmers 2 mornings a week. NST would be competing with this. John would like to have something to offer up to high school student's that want to swim to prepare for high school season. John suggests we wait to see who walks through the door. Lucas said that NST has a good reputation with the high school team, they know that to do better in high school club is a good idea. John thought we could ask some senior NST swimmers to talk to high school swimmers. Reduced registration fee \$80 (including the flex), regularly monthly fees (\$125/month).

John noted that him keeping track of lane time has substantially reduced the bill for lane time. John wanted to know why the Seahorse pool rental is so high (\$2993), Natasha will double check, it is based on a number of splashes/kids.

Cheryl mentioned Jennifer Chang's monthly soup fundraiser idea.

6. Old Business

- a. Board Term Update
 - i. Athlete Representative (Lucas) - 1 year term; ends 10/2019
 - ii. Charles; Term ends 10/2019
 - iii. Natasha; Term ends 10/2019
 - iv. Kasey; Term ends 10/2020
 - v. Cheryl: Term ends 10/2020
 - vi. Amy: Term ends 10/2020
 - vii. Aaron: Term ends 10/2021
 - viii. Katelyn: Term ends 10/2021
 - ix. Coach John Wray: Term is dependent on employment status

b. Board Member Appointment (Travis Howard)

Charles motioned to appoint Travis Howard to Katelyn Bosley's position; Kasey seconded, all in favor. Travis appointment will go 10/2021.

c. New Board Member Nomination. There have been 3 nominations for two board positions that will open in October. Nominations that accepted Andrew Grant and Jinji Wimalasena, and Jennifer Chang declined. These positions would begin next season and we will announce them as new board members at the annual banquet.

John brought up meet director position:

Jason is being trained on the software, what Cassandra has been doing.

Maybe do a small committee for meet director with maybe one of them being a NST coach.

There is a stroke and turn training in Newport next week. DJ Smith is getting trained as Stroke and Turn official.

Kasey we should definitely to the dine out fundraiser.

2019/2020 Budget: The bottle drop isn't included, Kasey estimated that it would be about \$600.

Charles motioned to include the 2019/2020 budget, adding the bottle drop fundraiser with entry of \$600; plus adjustment for monthly fee increase to \$51,250. Aaron seconded, all in favor.

Kasey mentioned that we will need to make the changes of monthly fees in the brochure .

7. Next Meeting

a. Emails - watch for business items

b. Early August or September - We don't traditionally meet in August

We are going to need someone to be treasurer since Natasha's term expires in October.

9. Adjourn 7:49 PM

Minutes by Cheryl Brown