

## **NST Board Meeting Minutes**

November 12, 2020

In attendance: Kasey Postlewait, Cheryl Brown, Natasha Knight, Randy Moore, Chyanna Blackburn, John Wray and Jinji Wimalasena

1. Welcome –Meeting called to order by Kasey at 5:45 pm.
2. Secretary Report
  - a. October meeting minutes – John made motion to approve minutes, Randy seconded and minutes were approved.
3. Treasurer Report –Natasha reported that the bank account at the end of October was very positive, with net gain. Net Ordinary Income as of October 20<sup>th</sup> is \$7960.04. Kasey motioned to approve treasurer report and John seconded and the report was approved.
4. Volunteer Coordinator Report- Cheryl reported that some families reported minimal volunteer hours. Cheryl suggested that families contributing bottle drop bags can earn volunteer hours. The board approved of this suggestion. Limits on bottle drop bags will need to be decided.
5. Fundraising Report –Kasey reports that we have not seen donations from previous donors in response to sponsorship letters. Volunteer hours can be earned for donations. Kasey reports that we are almost through the PPP funds, which covered the team from June 2020 –November 2020. NST received a total of \$4250 in response to the sponsorship letters. The following donations were made:
  - a. Oregon Coast Bank- \$1000
  - b. Grove Vet Clinic \$1000
  - c. Fred and Marie Postlewait -\$1000
  - d. Training Wheels \$500
  - e. Cole Family -\$400
  - f. Chadwick DMD \$300
  - g. Donation \$50
6. Coaches Report –
  - a. We have a total 44 swimmers at this time. John reports with the boards consent, no new swimmers will be accepted. There is a waiting list of two swimmers at this time. Newport Parks and Rec and NST agreed upon 32 kids in the water. If more kids are added, maintaining social space will be difficult. We have six new swimmers that are adjusting to the team, Bronze I & II are busy.
  - b. Weekly attendance is an average of 82%.
  - c. Team tie die event will take place on Saturday, November 14<sup>th</sup>.

- d. John has made a request to open pool on Mondays from 3:30pm -7:00pm to include the High School team. High school swimming is expected to start at the end of December. John indicates the pool and Parks and Rec Seems receptive, there may be an additional cost. Currently the pool is closed on Mondays due to staffing and budget constraints.
- e. NST vs. CAT Swim meet on Nov 21 & 22. – Short course meet. Warm ups will be limited to half an hour. Timing slots still need to be filled, and submitted prior to the meet. If a large number of Bronze kids plan to swim, John will need an assistant coach. Covid precautions will be maintained during this meet.
- f. Proposed inters quad meet - **December 11<sup>th</sup>** (or 18<sup>th</sup>)– John is hoping for Friday afternoon and is attempting to get meet sanctioned. Regardless the meet will happen.
- g. Possible dual meets –AAA (Albany) vs. NST is scheduled for January 9<sup>th</sup> in Newport. NST vs. ECSC (Eugene) is scheduled for February 6<sup>th</sup> in Newport. Both meets require Mike Cavanaugh and Spencer Nebel's approval due to Covid.
- h. Meeting with Parks and Rec Management. Parks and Rec is requiring a Covid mitigation plan, John has put plan together. NST is also required to have a return to competition plan, John has a documented plan and provided to Mike Cavanaugh. John provided a copy of both plans to the board for review. Records boards was also discussed and Mike suggested an electronic record board which can be achieved by purchasing a large TV monitor with Yodeck.com software. Parks and Rec is already using this software. The Score board will reflect NST and NHS.
- i. Kathy is retiring from her position as pool manager on April 1<sup>st</sup>, 2021.
- j. Nov 7th OSI Newsletter. –
  - OSI has a new mailing address: PO BOX 449, West Linn, OR 97068.
  - 18&U Meet is scheduled for December 11-13, 2020 in Corvallis, One swimmer from NST has qualified for this meet, John will follow up with the swimmer regarding her interest in competing.
  - Two swimmers qualified for Top five award under NST. One swimmer is no longer with the team, John will forward the award to the appropriate party. John will award the remaining swimmer, take a picture and submit to OSI by email as requested.
  - Effective immediately, Bylaw 2.6.6: extends the requirement of non-athlete membership to individuals serving on the board of directors of a member club.
  - Effective January 1, 2021, Bylaw 2.6.12: all clubs must either (i) at least one member coach, plus a board of directors or other governing body; or (ii) at least two member coaches to ensure that there are at least two adult

authorities at each member club for communication and accountability purposes.

7. Registrar Report - Randy states there is no new information reports. Randy will provide a list of swimmers Cheryl to cross check volunteer hours. It was decided to gift Amy, the previous registrar a gift card to Amazon in the amount of \$50.
8. Meet Director Report –Covered during the coach's report.
9. New Business
  - a. Coach contracts – Kasey made motion to approve Head Coach and Assistant Coach Contracts, there have been no changes to the contracts from the previous year. Cheryl seconded motion and the contracts were approved.
  - b. Spectators at practice – Kasey contacted the Rec Center and explained that the NST board felt it was the responsibility of the rec center to appropriately screen and log spectators, however the rec center disagrees and does not feel that they have the staffing needed to meet this workload. Temperature check, log of name and contact information is needed. The possibility of having parent volunteers as well as an online log was discussed, both have significant barriers.
  - c. There's been some concern around homeless individuals gathering in the vicinity of the Rec center and approaching swimmers. There's concern over visible alcohol use and drug paraphernalia found in the vicinity. The Rec Center Management is aware of this concern and have notified NPD. The swimmers are asked to stay inside until they are picked up after practice.
10. Old Business –n/a
11. Next Board meeting – Tentatively scheduled for December 10<sup>th</sup>. Kasey will notify the Board if a meeting is needed.
12. Executive Session - n/a
13. Adjourn