

HUMBOLDT SWIM CLUB

2019 MEMBERSHIP AGREEMENT, REGISTRATION, AND CONTACT INFORMATION

NEW SWIMMERS

- New swimmers must complete the Membership Agreement and Contact Information form before attending a practice. New swimmers have a two week probationary period - please notify us if you decide not to join the team.
- New members must register with *USA Swimming* within two weeks of joining the team. The *USA Swimming* registration form is in your new swimmer packet - attach a \$73 per swimmer check made out to Pacific Swimming, and deposit in our mail slot at the kiosk at Arcata Community Pool.

CONTINUING SWIMMERS

Every swimmer must be registered with USA Swimming to participate in Humboldt Swim Club. Continuing swimmers register with USA Swimming each November for the upcoming year. The registration fee will be included in the November invoice with the club dues. The 2019 fee is \$73/swimmer. There is a reduced registration fee for those with financial hardship and those who qualify need to notify the Treasurer by October 10, 2018 to receive the reduced fee. No unregistered swimmers will be allowed to practice after December 31, 2018. If a swimmer does not plan to participate with Humboldt Swim Club in the upcoming year and therefore not renew their *USA Swimming* membership, the Treasurer must be notified by email by October 10, 2018.

Note: The team agreement will be signed upon initially joining the club. Thereafter, in December of each year notifications concerning any changes to the contract will be distributed electronically. Unless a family terminates their club membership at the start of the new year, it is assumed that they understand and will abide by the new version of the team agreement.

It is your responsibility to keep emergency and health information current on your account page on the team website.

HUMBOLDT SWIM CLUB DUES

You will receive a monthly statement by e-mail. Payments are due by the 10th of each month. Payments may be placed in the lock box at the pool kiosk, sent by mail to Humboldt Swim Club, P.O. Box 101, Bayside, CA 95524, or sent via electronic payment on the HSC/TeamUnify website (<http://www.teamunify.com/pchsc>).

Payments not received by the 20th of the month are delinquent and subject to a \$25 late fee.

| SWIM GROUP | ANNUAL DUES | YOU MAY PAY MONTHLY INSTALLMENTS OF: | OR, YOU MAY PAY ANNUAL DUES IN ONE LUMP SUM BY JANUARY 20th (10% discount) |
|------------|-------------|--------------------------------------|----------------------------------------------------------------------------|
| GREEN | \$780 | \$65 | \$702 |
| BRONZE | \$960 | \$80 | \$864 |
| SILVER | \$1,260 | \$105 | \$1,134 |
| GOLD | \$1,440 | \$120 | \$1,296 |
| SENIOR | \$1,500 | \$125 | \$1,350 |

Multiple-Swimmer Families

Families with multiple swimmers receive a 10% discount on their dues. For example: with one swimmer in Turtles and a second in Senior: \$780 + \$1,440 = \$2,220 total - \$222 discount = \$1,998 annual fee OR monthly installments of \$166.50. If the dues were paid in full by January 20th there would be an additional 10% discount, bringing the total to \$1,798.20 (see below).

10% Discount for Paying Annual Dues by January 20th

Families who choose to pay for the entire year by January 20th will receive a 10 percent discount. If the membership is canceled prior to the end of the year, dues will be calculated at the non-discounted rate and the remainder refunded.

Please keep in mind that if one or more of your swimmers moves to a group having a higher fee, your account will be adjusted and you will owe an additional amount.

REQUIRED FUND-RAISING

Each family is required to fundraise a minimum of \$300 in 2019. We offer several club fundraisers. The net income generated for the Club by a family counts toward their obligation. Each family will be billed at year end for any remaining portion of the \$300. If a family leaves or joins the team during the year, the amount will be prorated. While the club is VERY grateful for families who raise more than the minimum required, we do not carry over fundraising credit to the following year.

VOLUNTEER HOURS

In addition to fees, each family agrees to volunteer 12 hours to help the club during the course of the year. There are many different ways to help: team administration, swim meet officiating, fund-raising activities such as the Creepy Crawl, to candy sales. No prior experience is needed for any of these activities! Timing at swim meets is considered a responsibility of all parents with kids attending home and away meets, and does not count for volunteer hours.

SPONSORSHIP & DONATIONS

Community sponsors who make tax-deductible donations are another source of income for the team. We ask that each family find at least one sponsor from among businesses they frequent. Doctors, dentists, auto shops, insurance agents, banks, restaurants, contractors have all been team sponsors. Fifty percent of funds obtained in sponsorships will count toward the mandatory fundraising commitment.

PARENT COPY OF 2019 MEMBERSHIP AGREEMENT
(keep for your information)

- I/We, the undersigned, agree to pay an annual Membership Fee of \$ _____ or 12 equal installments of \$ _____ per month (for lump-sum payment see page 1) due by the 10th of each month, subject to a \$25.00 late charge if not received by the 20th of each month for membership in Humboldt Swim Club (HSC) for the swimmer(s) whose name(s) appear on the Membership Agreement. Dues are payable regardless of the number of practices attended. HSC agrees to provide our swimmer(s) with coaches and pool facilities for *United States Swimming* sanctioned swim club activities.
- I/we agree that we will continue to be charged fees, and we agree to pay them, until we provide written notice that we are discontinuing our membership in Humboldt Swim Club. Notice must reach the treasurer prior to the first of the month to stop billing.
- I/We agree to fundraise at least \$300 for the club during the course of the year or pay, at year end, for any remaining portion of the \$300.
- I/we agree to volunteer 12 hours during the course of the year to help with club activities. I/We understand that these volunteer hours help keep membership fees as low as possible while providing a fun and safe swimming environment for our children.
- I/We understand that HSC communication and invoicing is by email. I/We agree to keep our contact information current on the HSC TeamUnify web site (<http://www.teamunify.com/pchsc>). Non-receipt of your monthly billing statement does not relieve you of the responsibility of paying your dues on time.
- By joining Humboldt Swim Club, the athlete or his/her guardian(s) consent to the publication of information and/or imagery related to their participation via electronic, print or other media.

Note: The team agreement will be signed upon initially joining the club. Thereafter, in December of each year notifications concerning any changes to the contract will be distributed electronically. Unless a family terminates their club membership at the start of the new year, it is assumed that they understand and will abide by the new version of the team agreement.

It is your responsibility to keep emergency and health information current on your account page on the team website.

HSC LATE PAYMENT POLICY

Monthly HSC installment fees are billed on the first of each month, and payment in full is due by the 10th of that month.

- An account is considered delinquent and subject to a \$25.00 late fee if full payment of the HSC fee is not received by the 20th of the month in which it was billed.
- Membership privileges are automatically suspended if any fee is not paid in full within 60 days of the original due date, unless the HSC Board of directors has a documented and approved alternate payment plan for the delinquent fees.
- Suspended members are not permitted to participate in any aspect of HSC, including practices and any other club functions until the account is brought current.
- Members with delinquent but not yet suspended accounts are invited to propose an alternate payment plan to the Board for consideration. The proposed plan should be submitted in writing, and include contact information and a repayment schedule.
- Notify the treasurer of your intent to propose a repayment plan. Also notify the treasurer if you plan to leave the proposal in the HSC lockbox. You may also give the proposal to the treasurer.
- The Board will review the proposed payment plan as soon as practical, and will provide their decision on the repayment plan to the member in writing. If the repayment plan is not approved prior to 60 days of nonpayment of a fee from the original due date, club membership will be automatically suspended.
- Instances of repeated delinquency or suspension may result in termination of the family's club membership.
- Annual fund raising fees are a separate financial obligation due by year's end. Any residual fundraising obligation not met by December 31 are billed and due on January 10th each year.

2019 HSC SWIMMER INFORMATION & EMERGENCY CONTACT INFORMATION

SWIMMER INFORMATION:

SWIMMER #1:

Swimmer's First Name Middle Name Last Name

Swimmer's: Age _____ Sex _____ Birth date _____

SWIMMER #2:

Swimmer's First Name Middle Name Last Name

Swimmer's: Age _____ Sex _____ Birth date _____

SWIMMER #3:

Swimmer's First Name Middle Name Last Name

Swimmer's: Age _____ Sex _____ Birth date _____

PARENT/GUARDIAN INFORMATION:

Name(s): _____

Street Address: _____

City: _____ Zip Code _____

Phone Numbers (Home): _____

Cell Phone Numbers: _____

Work Phone Numbers: _____

E-Mail Addresses: _____

EMERGENCY INFORMATION

Emergency phone (i.e. work phone, grandparents, etc.) _____

Doctor's Name: _____ Doctor's Telephone Number _____

Swimmer's allergies/health/behavior concerns we should know about: _____

Signed: _____ date _____
Parent/Guardian

HUMBOLDT SWIM CLUB SAFETY RULES

The following rules reflect our concern for the safety of our swimmers, coaches, parents, administrators and officials. Obvious safety rules include but are not limited to:

- Do not enter the water unless a coach is present.
- No running, pushing, or horseplay of any kind in the pool complexes or at any HSC event.
- All young children not in swim practice must be supervised by an adult.
- No food, or chewing gum is allowed on the pool deck.
- No glass containers of any kind are allowed in the pool complexes.
- Possession or use of alcohol, tobacco products, controlled substances or weapons is prohibited.
- Children must not be left at the pool for more than 15 minutes before or 15 minutes after practice. If they don't have someone to be with they need to sit on the bleachers inside for their own safety.
- All swimmers must remain in the pool area until practice is over.
- Do not play with the lifeguard/pool facility equipment.
- No bicycles, skates, or skateboards are allowed in the pool area.
- No inner tubes, balls, surfboards, canoes, or other toys are allowed in the water without the direction of the coach.
- Hair longer than shoulder length must be bound.
- No diving in the shallow end or into crowded lanes.
A feet-first slide in entry is to be used unless otherwise directed by the coach.
- Children over six years of age cannot be in the locker room of the opposite sex.
- Proper respect, sportsmanship, and courtesy towards coaches, officials, parents, university staff, competitors and team members will help to ensure the safety of members of our team.

CODE OF CONDUCT

Humboldt Swim Club is a community of swimmers, coaches and parents. Our goal is to foster a cooperative atmosphere, working together to make this the best team it can be. Please remember that it is a privilege, not a right, to be a member of Humboldt Swim Club.

It is Humboldt Swim Club policy that the following behaviors are unacceptable:

1. Disrespect to coaches.
2. Disruption of team activity, willfully disobeying coaches or officials or authority.
3. Disregard for basic safety for self or others.
4. Verbal harassment or use of profanity.
5. Bullying, causing, attempting to cause, or threatening to cause physical injury to another person.
6. Purposefully damaging or stealing team property, Humboldt State University property, Arcata Community Pool property, or that of other swimmers.
7. Possession or use of drugs, alcohol, tobacco or weapons.

DISCIPLINE POLICY

Discipline will be handled by the coaches and the board of directors, in accordance with the Humboldt Swim Club Discipline Policy. Consequences will include, but are not limited to:

1. Warning of inappropriate behavior.
2. Time-out on the bleachers (swimmer is not to leave the pool area).
3. Removal from the pool for the remainder of practice... parent will be notified.
4. Probationary period or suspension followed by probationary period.*
5. Dismissal from the team.*

* An appeal may be made to the Board of Directors; however, the decision of the board will be final.

Note: *Parents please be aware that you are responsible for your swimmers at swim meets, and while camping or traveling to and from swim meets. Coaches are paid to coach and are not responsible for monitoring swimmers at meets. Parents are expected to treat coaches and officials with respect and to abide by the team code of conduct.*