Humboldt Swim Club Board Meeting Agenda/ Minutes December 21, 2023// Cal Poly Humboldt



5:30 PM - 7:00 PM

Board Members Present: Jamie Hill-Workman, Winslow Condon, Pat Spellmeyer, Karen Granthum,
Nona Mineva, Rebecca Baugh, Russ Turpin

Board Members Absent: None

Public: Kit Meyer

Study Session: 5:30 - 5:45

General Session Opens at 5:45

1.0 Call to Order: 5:56

2.0 Approval of Agenda Order: Rebecca 1st; Pat 2nd; all in favor.

3.0 Consent Agenda

4.1 Approval of November Minutes- November Minutes: approved with the addition of "spoke about Fitter and Faster in Coach's Report"

4.2 Treasurer's Report

- Fundraising obligation in TeamUnify is being worked on in order to charge families the appropriate amount in January.
- Karin mentions that we should be more clear about the Fundraising obligation; per stakeholder survey
- Explore the idea of changing to Google for NonProfits; possible agenda item for January. Winslow will possibly give a presentation during our January meeting. move to add to the January meeting
- 4.3 Coach's Report December Coach Reports

4.4 Board Member Updates

- Confirm that it is okay to put the DEI Grant update into the newsletter.
- Add to January Agenda: offering an outreach cost to Team Registration
- Ponchos are here. Sending emails to pick them up tomorrow afternoon from 4-6
- 4.5 President's Report

4.0 Public Comment - none

5.0 Old Business

5.1 Check Signers

- Communication with Coast Central Update
 - 1. Go to CCCU and create a profile; after two days send a docusign

5.2 Team Registration/USA Swimming Renewal

- Email reminders out to team 33 active swimmers need team registration & 15 need USA Swim
- Board Member renewals- all set for December 31st submission
- Make sure that athletes only sign up for "premium athlete"- put this in an updated packet for when swimmers join the team.
- Coaches need to make a Team Unify Account so that they can be on the team.
- Russ will share insurance information with Winslow
- Jamie will send a personal email to all of the athletes who aren't registered yet- they will need to be registered in order to swim in January.

5.3 Update Meet Schedule - include April Vallejo LCM (April 19 - 21)

5.4 Officer & Directors Insurance

- Jamie typed; Rebecca will review

6.0 New Business

6.1 General Session Officer Nominations

- President: Jamie nominates Karin, Rebecca nominates Jamie, Jamie nominates Russ
 - Jamie is our new President; all in favor
- Vice President: Rebecca nominates Karin, Nona nominates Jamie
 - Karin is our new Vice President; all in favor
- Secretary: Jamie nominates Rebecca
 - Rebecca is our new Secretary; all in favor
- Treasurer: Rebecca nominates Winslow
 - Winslow will remain as our current Treasurer; all in favor
- Membership Roles Closed Session

6.2 Approve Contract with ACP

- Discussion about lanes
- We agree to everything except the \$100 lane penalty, however we would like to purchase the 4th lane from 6:00 7:30 PM Monday-Friday

6.3 DEI Funding

- Approve Intrasquad Dates
- All in favor for dates

6.4 Tryout & Group Requirements - Discussion

- Discussion of meeting the criteria for groups- must be consistent and transparent
- Checkboxes and comments
- Kelly and Jacob will get together and write requirements. We will put on TeamUnify and the Newsletter
- Kelly will get tryout requirements to Jamie ASAP- she will post on tryouts.

6.5 Practice Schedule

- Vote on Coach approved changes to Spring Schedule; Pat 1st; Rebecca 2nd; all in favor
- Rebecca will send out the spring schedule

6.6 Scholarship Application Updates

- New application for Humboldt Sponsors
- Humboldt Area Foundation
 - Karen suggests that we drop the once/year scholarship application and move to being able to apply for a scholarship whenever you join the team.
 - Jamie says that we need to update the scholarship document. Rebecca and Jamie will update the document tomorrow.
 - Jamie has been exploring Humboldt Area Foundation
 - Jamie brings up funding our own scholarships put this on the agenda for January.
 - Karin brings up a reduced registration fee.
 - Jamie brings up scholarship and outreach as a collective entity.
 - Winslow moves to change the scholarship time from 6 months to 1 year. A swimmer may apply at any time throughout the year, but renewals will all be January 1st; compensation Team Registration fees; Rebecca will 1st; Pat 2nd; all in favor

6.7 Study Session Bylaw Meeting

- Confirmation of date (1/13/24) Closed to Board & Coaches only
- Location TBD

7.0 Closed Session -

- Move to closed session at 7:55
- Move out of closed session at **8:10**
- No action taken

Meeting closed at 8:12