Humboldt Swim Club Board Meeting Agenda August 22nd, 2024// Cal Poly Humboldt



5:30 PM - 7:00 PM

Be respectful of time, this meeting is scheduled until 7:00 P.M.

- Board Members Present: Winslow Condon, Karin Grantham, Nona Mineva, Jamie Workman, Rebecca Baugh, Russ Turpin, Pat Spellmeyer
- Board Members Absent: None
- Public: None

General Session Opens at 5:30

1.0 Call to Order: 5:32 PM

- 2.0 Approval of Agenda Order: Rebecca Baugh 1st, Pat Spellmeyer 2nd All if favor
- 3.0 Consent Agenda: Karin 1st, Winslow 2nd All in favor
 - 3.1 Approval of June Minutes- July Minutes
 - 3.2 Treasurer's Report -
 - Jamie has a meeting about the team credit card, she will ask for options for savings/checking accounts at Coast Central
 - Discuss this at our budget meeting

3.3 Coach's Report - August Coach Report

- Discussion of Redding meet October/November -
- Intrasquad Meet move to September 14th; open on September 7th and close on September 11th
- Kelly will send coach schedule to Jamie
- Tryout on Friday, September 13th @ 6:00-7:00- mention how many swimmers we are taking

3.4 Board Member Updates

- Newsletter items due on the 20th of each month
- Pat states that Medford would like to work with us for meets in the future.
- Winslow states that we need to use the Google Drive
- Karin states that the newsletters should be uploaded onto Team Unify

3.5 President's Report

- Jamie is putting the updated coach bios into Team Unify
- Team Unify updates
- We are almost SafeSport certified (with a badge); Jamie will send out a meeting announcement in September

4.0 Public Comment

None

5.0 Old Business

5.1 Bylaws Update - Discussion/Motion to Approve

- All members signed the bylaws
- We will upload and update this to the website

5.2 Nomination Form - Discussion Only

- Recruitment statement & voting ballots
- Timeline:
- Friday, September 27, 2024: Application deadline including Statement of Commitment by prospective board members.
- September 28-October 6, 2024: Nominating Committee screens nominees, selects proposed nominees, and notifies those selected/not selected as eligible nominees, and develops ballot.
- Thursday, October 17, 2024: Election Day for HSC Membership to select HSC Board members
- Friday, October 18, 2024: Results of Election are announced
- Thursday, November 21, 2024 new HSC Board members are sworn in at the November HSC Board Meeting, and nominations for Board member roles are made.
- Thursday, December 19, 2024, Board member roles are voted by the board at the December HSC Board Meeting
- Instructions on draft email: anyone is eligible community members or membership. Criteria should be placed in the instructions.
- Winslow will add some instructions
- Close the committee member search on 9/15, and invite the committee to the board meeting on 9/19.

5.3 Intrasquads moving to sanctioned meets- Discussion Only

- Move meet to September 14th
- Jamie would like to turn the last Intrasquad to an alumni meet

6.0 New Business

6.1 Fundraising Calendar for 2024- Updates

- Sponsorship Drive January May: Begin discussion in October
- Booster Club:
 - Conference room at Open Door; Beth needs to know dates. Board will discuss dates. Last ACP meeting will be in August.
- Pints for Non-Profit Application Update: Jamie will talk to Amanda about doing September
- Humboldt Sponsors opened the application/Humboldt Area foundation

6.2 2024-25 Meet Schedule - Information Only

Google Sheet Draft Meet Schedule 2024-25

6.3 Member Handbook & Coach Handbook- Discussion

- Discussion about attendance and groups
- Humboldt Swim Club Employment Application redone by Jamie; basic application for any employee
- Jamie took descriptions of USA swimming on Junior Coach vs. Group Coach

6.4 Creepy Crawl

- Loading amounts beginning Sept 1// ordering prizes.
- Logo Jamie
 - \$100 T shirt & cap (candy & stickers)- Jamie (Jessica)// Karin (candy)// Jamie (stickers)
 - Caps (Pat)
 - \$250 Hoodie (HSC personalized)- Jamie (black sweatshirt with white logo)

- \$500 HSC Towel or completed calendar- Rebecca (canva)/ Nona (towels)
- Creepy Crawl Pick a Date to Donate! (Calendar)

7.0 Closed Session-move to closed at 7:11 PM

Future Agenda Items:

- Discussion of team gear order
- Calendar Budget Meeting
- Agenda Item to inform the Board about Coast Central and investment opportunities
- Timing for Santa Rosa on Sept 1st. put up timing every month on the 1st of the month