Humboldt Swim Club Board Meeting Agenda June 20, 2024// Cal Poly Humboldt



5:30 PM - 7:00 PM

Be respectful of time, this meeting is scheduled until 7:00 P.M.

- Board Members Present: Pat Spellmeyer, Russ Turpin, Rebecca Baugh, Karin Grantham, Jamie Workman, Winslow Condon
- Board Members Absent: Nona Mineva
- Public: None

Closed Session at 5:00 // General Session Opens at 5:30

1.0 Call to Order: 5:33

2.0 Approval of Agenda Order

3.0 Consent Agenda: Rebecca 1st, Pat 2nd, All in favor

3.1 Approval of May Minutes- May Minutes

- Approved with corrections

3.2 Treasurer's Report -

- Operated at a profit
- Sponsorship drive is completed; will mail out thank you's to sponsors.
- Profit from apparel was \$682 through PayPal- Winslow will look into a nonprofit account for stripe
- Switched from standard quickbooks to quickbooks online.
- Conversation about moving files over to the HSC Google Drive
- Coach needs to double check payroll, not the book keeper. Pay Period ends every two weeks every Sunday.
- Russ will look get 2024 sponsorship drive banner

3.3 Coach's Report - Lead Coach Reports June

- Intrasquads at Cal Poly: June 1, September 7, October 19 (2 6), December 7
- December 13-15 Senior P & F Site TBD
- February 15-16 Quicksilver, San Jose
- Modify Senior Comp Times/ updated Senior Group Times
- Senior Comp 80%/month
- Mornings: Silver 11 and up with a time standard.
- Kelly will look into a Gold event

3.4 Board Member Updates

3.5 President's Report

- Bylaws went to the lawyer to review. Have not yet heard any feedback
- Karin has been working on nomination forms for prospective board members
- We need a nominating committee to compile and accept the forms- should be a portion of board members and non board members
- Karin needs to write up a recruitment statement, template for the statement and voting ballots- will have

- drafts done by July.
- Do a "New Board Member Blog" with all of the information
- Jamie updated website with stroke and turn official items- she posted Pat's email Pat will do a write up and send for the newsletter
- The HSU pool was measured at 75 ft 1 inch; contact Phil Grant
- Would like to work together with the triathlete coach for dates for the Fall and Spring

4.0 Public Comment- None

5.0 Old Business

5.1 Bylaws Update - Discussion/Motion to Approve

- Waiting to hear back from lawyer; update by email

6.0 New Business

6.1 Fundraising Calendar for 2024- Updates

- Sponsorship Drive January May
 - Information in Treasurer's Report
 - We raised around \$11,000
- Discuss Booster Club and bring it back during August
 - Pat states that we could possibly use the conference room at Open Door
- Creepy Crawl October 19th- Tiered Prizes- discuss on our July agenda
- Olympic viewing party- Minor or Arcata Theater Lounge; Raffle baskets, etc
 - Arcata Theater Lounge will get back to us Wednesday, July 31st.- no update. Booster Group Working on this.
 - Round Table- Jamie will reach out
 - Humbrews- Kelly will reach out
 - Moose- Russ will reach out
- Pints for Non-Profit Application Update Booster Group working on this.
- Humboldt Sponsors opened the application/Humboldt Area foundation.- Nona will work with

6.2 2024-25 Meet Schedule - Discussion/ Budget Analysis and Board Approval (July)

- Kelly and Jacob will send us an updated schedule by July

6.3 2024 Fall Practice Schedule - Discussion/ Approval (July)

- Kelly and Jacob will get together and create a schedule

6.4 Member Handbook & Coach Handbook- Discussion, Review, Approval (July)

- Discussion about attendance and groups

7.0 Closed Session-Begins at 6:45

- Employee Contracts

Future Agenda Items:

^{**} July 29th fun, July 30th fun, July 31st Olympic Viewing