

Humboldt Swim Club Board Meeting Minutes

February 23, 2023



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- Board Members Present: Russ Turpin, Breanna Cahoon, Ivy Breen, Jamie Workman, Karin Grantham, Rebecca Baugh
- Board Members Absent: Kit Meyer, Amy Martin,

1.0 Call to Order - 5.32 PM

2.0 Approval of Agenda Order -

- Russ Turpin 1st / Ivy Breen 2nd - all in favor

3.0 Consent Agenda - Karin Grantham 1st/ Russ Turpin 2nd - all in favor

3.1 Approval of [January Minutes](#) - With the following corrections:

- Addition of present/absent members
- Missing Treasurer's Report
- No plan to add an open water swim

3.2 Treasurer's Report

- No Treasurer's Report; sent bookkeeper reports; \$13,000 for ACP was paid.
- Follow up with Jacob and The Club about group rate and roster (needs to be a minimum of 21 or 24)
- Update from Humboldt Sponsors- Russ states that the final report was added in December and submitted. We are still waiting to hear back from them. A phone conversation transpired about how the money will be used.

3.3 Coach's Report

- Sent as [Team Meeting Report](#)
- No questions

3.4 Board Member Updates

- Karin enrolled in the DEI gender training- 1 session for 2 hours (3/1/23)

3.5 President's Report

- Thomas shared the SafeSport items; needs someone to meet with him who has access to the website. We should rework our mission statement to include safesport items. Can we add this as an agenda item for our March meeting?
- Ivy and Russ can get together and do all of the updates together; Thomas can meet as well.
- Breanna says that she will look at it as well. Breanna will reach out to Karin if there is a problem.
- Will be updated by the March meeting

4.0 Public Comment -

- Mike Nichols: Updated information for advancement protocols (officiating)
- Karin mentions no information on the website. Coaches training at the Milpitas meeting.
- Karin asks who the primary point of contact is; Karin says that she will send an email to make sure that we are on the updated email list.

5.0 Old Business

5.1 Sponsorship Updates

- Tax ID number in Newsletter
- Breanna can make a receipt
- Send an email out// Jamie put out hard copies
- Ivy asks if we can print out some of the letters and put them at the kiosk
- Follow up with Kit about who we think are the ones who should hand deliver

5.2 Host New Parent Meeting - After the February Tryouts

- Rebecca will reach out to Kelly and Jacob about this. (who will lead? Location?)
- Parent meeting possibly at the Redwood Lounge next month at 5:30

5.3 Lawyer Updates-

- Ivy will reach out to Nancy Diamond about contact info for colleagues.

5.4 Apparel Order in March

- Rebecca will reach out to Kit about the vendor and logo and let her know that it needs to be ready to go by mid- March.

5.5 New board meeting location

- Breanna will secure the location of the Redwood Lounge, at Redwood Park.

5.6 Fundraising Updates-

Check In about the following- who was in charge of looking into these items?

- Spring fundraiser ideas - MOD and Chipotle do a night - Kit will look into this (Rebecca will reach out to her).
- Bingo night - Do we need a raffle license? - Add to next agenda to pick a date
 - Use donated items
 - Jamie will look into rental space and liquor licenses.
 - Russ will also look into a venue.
 - Dessert auction
 - Schedule this for September. - Use this as a Team Building Activity! (Portuguese Hall? Or Bayside Grange?)
- Quarter Craze -
 - Will need to host a bar, host a dinner and find a location.
 - How much would a liquor license cost? Look into a location through Arcata Park and Rec.
 - Donate items (donate wine and items?)
 - Ask if they carry the insurance
- Pints for Non Profit
 - Reach out to Redwood Curtain and Ivy will fill out the application

- Ask about putting banner up and have swimmers in team gear.

6.0 New Business

6.1 Approval of Meet Schedule Change

- Add Santa Rosa Long Course - May 12 & Remove Shasta-1 day (it is long course season during this time) - **Ivy Breen makes a motion/ Breanna Cahoon 2nd- all in favor**
 - Rebecca will send out an email

6.2 Team Photo Updates

- Monday, April 3rd @ 4:00

6.3 Set Banquet Date and Intrasquad Meet

- Saturday, May 20th (11:00 - 1:00)
- Banquet same day (1:30 - 3:00) at Stewart Park
 - We will need trophies & giveaways. - Kit is in charge of apparel - Reach out & Jamie will help
 - Senior Awards
- Rebecca will send out an email that you must enter your time cards on the day or you will NOT get paid correctly. You will have the opportunity to make time card adjustments after the fact.
- Jamie will help with this.

6.4 ASCA World Clinic - Official Vote

- **Ivy motions to support the coach who has put forth interest in attending the World ASCA clinic in September and if the other coach has interest we will put forth another vote. / Russ Turpin 2nd. All in favor/ Rebecca abstains from the vote.**

6.5 Western Zones/Far Western/Age Group JO- discussion only

- We are sending a coach to Western Zones & a coach to Age Group JO
- Have Jacob reach out for coaching for FW.

7.0 Closed Session - adjourning to closed session at 7:12// move out of closed session at 7:31

- No action was taken

Meeting Adjourned at 7:34 PM