

Humboldt Swim Club

Board Minutes

November 18 , 2021 @ 5:30



New Location:
Luzmilla's in McKinleyville
1751 Central Ave, McKinleyville, CA 95519

Board Members: Rebecca Baugh, Ivy Breen, Breanna Cahoon, Amy Martin, Thomas Blair,
Karin Grantham, Kit Meyer, Russ Turpin
Absent: Kristi Johnson

1.0 Call to Order – 5:48pm

2.0 Approval of Agenda Order – Motioned by Ivy, seconded by Breanna, passes unanimously

3.0 Consent Agenda - Ivy, Russ

3.1 Approval of September Minutes – no changes

3.2 Treasurer's Report

- See attached reports
- Caitlyn had one adjustment to report – added Santa Rosa swim meet
- Timesheet Tracking – MOTION to spend up to \$400/year on a timesheet tracking system by Ivy, seconded by Thomas.
- Need to build in sick leave into the budget. 1.3 hours/per 30 hours - Agenda for December) Breanna will ask suggestions from Caitlyn
- 3 week temporary learn to swim program

3.3 Coach's Report

- See attached report
- Coaching staff – working with new staff on coaching techniques
- Ivy will help update Covid-19 policy for website

3.4 Board Member Updates

- Host parent meeting in January in person during intersquad meet
 - What should swimmers sign up
 - FAQ sheet for meets

4.0 Public Comment - None

5.0 Fundraising

5.1 Sponsorship - Add Vizenor family to sponsorships

- Russ will work on the banner - add speedo logo (visual concepts in Arcata)

5.2 Creepy Crawl – Brought in \$26,065

6.0 Discussion/Possible Action Items

6.1 Stakeholder Surveys Update - Russ and Karin

- 59 responses
- Comments mostly positive
 - How to sign up for swim meets
 - Understanding volunteer roles
 - Communication
 - Karin will send data to board members
 - Special meeting to look at data in January

6.2 Budget Proposal

- Plan- Submit ACP proposal tomorrow. Then report back next month.
- If we add an option for membership to ACP, Swimmers will need access to the pool during open hours including lap swimming and weight room.

6.3 Group Coach Evaluations

- Mike completed evaluations. Mike needs to e-mail the board a copy of Kelly's paperwork.
- "Head coach will do evaluations in August every year, then raises will be done by a head coach proposal to the board and with board approval, effective Jan 1 of the next year, raises are not a grantee. " Breanna motion, Amy second, motion passes.

- "XXX group coach will have a retroactive raise to \$17 per hour starting August 1, 2021"

Breanna motions, Karin Second, Rebecca abstains, motion passes.

- "New hire coaches for 2021 and 2022 will be \$15.50 unless prior board approval." Rebecca motions, Amy seconds, motion passes.

6.4 Yearly Calendared Group Coach Meetings

The board is directing the head coach and staff to meet at the same time and day every month. The hourly staff will be paid. A report of the meeting will be provided to the board prior to the board meetings. These meetings will be added to the team calendars.

6.4 Officer Nominations

Over the next month, we all assess our willingness to take on duties. Next month, we hope to add 2-3 board member. Everyone will try to discuss with parents.

7.0 Closed Session

Meeting adjourned 8:45pm