

Humboldt Swim Club

Board Meeting Minutes

October 21, 2021@ 5:30



<https://humboldtstate.zoom.us/j/89578552035?pwd=bjZNZnZ0N0tRa0V4NmJQOXZVYW1NQTO9>

Board Members Present: Rebecca Baugh, Ivy Breen, Breanna Cahoon, Amy Martin, Kit Meyer, Russ Turpin, Kristy Johnson

1.0 Call to Order - 5:32 pm

2.0 Approval of Agenda Order - Motioned by Ivy and seconded by Kristy, passes unanimously

3.0 Consent Agenda - Motion to approve by Kristy, seconded by Ivy

3.1 September minutes - Add Thomas

3.2 Treasurer's Report

- See attached reports
- Waitlist - 42 people on the waitlist, we added 6 new members
- Registration is complete
- 6 new officials in training
- Will charge families \$10 instead of \$20

3.3 Coach's Report

- October went well, training schedule is on track. More comfortable with yardage for Senior group
- Senior 1 group in the weight room is doing well
- Bronze and Intro - will spend more time on conditioning to smooth out stroke
- High School bronze group without weight room and less time in the pool - rename to high school rec (starts at 14) - opportunity for swimmers that do not want to commit the time more of a social and fun group

3.4 Board Member Updates -

- Fort Bragg meet- Ivy will reach out to Mendocino about covid vaccinations and/or covid tests. No spectators on deck unless timing
- Travel Meet - Mike will send out cost expectations out to families

4.0 Public Comment

- Families are asking for suits, Mike is looking into it.

5.0 Fundraising

5.1 Sponsorship

- No new sponsors

5.2 Creepy Crawl

- Parents can go inside when a swimmer is swimming. Enter through the front, exit side.
- Breanna photo booth background
- Get there around 1
- Ivy will bring small table, Breanna will grab 1 more table from storage

6.0 Discussion/Possible Action Items

6.1 Stakeholder Surveys

- 29 responses so far
- Extend through the first week in November
- Will bring to November board meeting

6.2 Budget Meeting

- Wednesday, Nov. 3rd at 5:30 pm in Rebecca's Classroom
- Ask Mike for all meets - Breanna will send email

6.3 High School Season

- See above note about adding High School Rec team
- Can non-Arcata High kids swim with the team?
- Breanna - needs to get them set up with USA Swimming
- Questions for Jen Coriel - coach
 - When will it go out in the bulletin?
 - Team gear?
 - Dates for the season? Feb 7 - May?
 - Meet Schedule

Meeting adjourned - 7:24

Treasurer Report: [OCTOBER 2021](#) – Breanna Cahoon

OCTOBER HSC Board Meeting 5:30pm 10/21/2021

- **Caitlin's Bookkeepers Quick Books Reports:**
 - [HSC PL Sep 2021](#), [HSC Budget Sep 2021](#), [HSC Balance Sep 2021](#)
- **Coast Central Bank Statements:**
 - [September Checking Bank Statement](#)
- **Winter Waitlist & Tryouts**
 - Waitlist form on website under "join the team": [Waitlist Google Form](#)
 - 42 currently on the waitlist
 - Tryouts are scheduled for **November 13th & December 4th** with a start date of January or February 2022
 - **6 NEW members ADDED & 2 move ups from Intro!!**
- **USA Swim & Team Registration for 2021-2022 Season**
 - Registration COMPLETE
 - Pac Swim Sent: \$9,400 all athletes, coaches and officials
- **Swim Meets**
 - **Sebastopol Swim Camp & Officials Clinic:**
 - **5 HSC officials attended the clinic! & about 15 kids!**
 - We now have 4 NEW officials almost ready & 2 working on it!
 - Nona (certificate completed)
 - Derek Cahoon (2 more shadows)
 - Brandon Browne (2 more shadows)
 - David Terry (all shadows 4?)
 - Beth Spellmeyer (needs all certs & shadows)
 - Pat Spellmeyer (needs all certs & shadows)
 - Intrasquad Meet on September 25th was a success! [results attached](#)
 - **Our first meet with the Colorado timing system!**
 - Working out the kinks!
 - All accounts charged \$20/swimmer (except for seniors)

- **Custom Team Face Mask & Parent/Adult Long Sleeve Shirt ORDER:**
 - Ordered and paid.
 - Accounts to be charged in October
 - **Masks arrived** yesterday (10/19/21) will have extras for sale at the Creepy Crawl!
 - T-shirts are being printed NOW and should be ready this week!
- **Sponsorship 2021**
 - **TOTAL: \$19,492**
 - Still need to work on banner with Kristi.
- **Bookkeeper**
 - Caitlin is awesome! Getting reports early and a few past things fixed!
- **Grants/PPP:**
 - **As of Wednesday 9/29 2nd draw PPP loan, \$14,095 has been forgiven!**
- **SEPTEMBER Invoices/Reimbursements:**
 - **\$369** Meet Manager 8.0 (program to run swim meets)
 - **\$101.94** Blue Host Web & Email (6 months)
 - **\$882.45** Creepy Crawl Caps (givaways/incentive)
 - **\$564.54** Plyo Boxes (at The Club)
 - **\$753.39** Sebastopol Swim Clinic (coach reimbursement)
 - **\$2,257** Maverick & Haywood (Team & coach long sleeves)
 - **\$2,173** Creepy Crawl T-shirts and Bags (givaways/incentive)
 - **\$1,008** Solo Sports (short sleeve t-shirts from July)
 - **\$452.55** Zoot Face masks (team order)
 -
- **The Club Billing:**
 - SEP: 21 members charged; total of \$1,180
 - Still working on getting all accounts charged correctly.
- **Filings:**
 - **Received Non-Profit Tax Determination Letter!**
 - Articles of Incorporation: Need to re-request

Coaches Report for October's Board Meeting
Head Coach Mike Nichols

Programming:

I am not sure we have much room for change in our programming. I would like to work more with The Club and ACP to start their own Intro level of programming to free up the space and coaching staff needs. I believe our Bronze group is a little behind where it should be in regard to stroke development and strength in the water. I believe they need a little bit of swimming to straighten out their strokes a bit and force them to find water to pull during their swimming. The Silver group is starting to fall in line with where it should be as far as stroke and discipline development. Our Gold group has been really small the last few weeks. Attendance is low with a few of the swimmers doing other sports and one out with an injury. Their performance in the pool though is on par with where the group should be in their development cycle. The Senior group is too big at The Club. We have been held to three lanes for the first 30-45 minutes of practice, which has them in two lanes of 7 and one lane of 8. We do have a large group graduating this Summer and the potential to have a few morning practices added to spread out the groups, but I am thinking 20 will be the limit to who we have in Senior training at The Club. Our Senior II will be at minimum the top-6 performers of the Senior group and our Senior I will be limited to 14 or the difference to 20. Shared space with our Gold group at ACP or morning practices for Senior I could be something to consider in the future.

Staffing:

We lost Sydney midway through October. Her academic and work schedule were too much. I am working with the current coaching staff and joining them for the first hour to hour and a half Monday through Friday as well as most of Saturday when we don't have meets.

Vacations and other employment schedules have caused a few gaps throughout the coaching coverage. Kelly has needed a few days here and there as well as needing the first hour of Fridays for her weight training group and typically 5-15 minutes before the other practices to get dressed from her private lessons at ACP. Lawre has a potential new hire, she will forward me his information shortly.

Competitions:

Coaches Report for October's Board Meeting
Head Coach Mike Nichols

We had a busy month with our Intrasquad and the Santa Rosa meet, but they both went wonderfully. Performances and logistics were awesome for both meets. Our Senior squad is finally in a solid rhythm of training, they're still getting comfortable with training through competitions, but that's normal. Our age-group swimmers haven't missed an event yet and the little things they're getting DQ'd for haven't really been a part of our curriculum. The big test will be our January/February meet. We are just now introducing dolphin kick, which will lead to more consistent Freestyle swimming to strengthen their stroke and a little bit of conditioning before adding Butterfly and Breaststroke in December.

Public comment:

I have not heard much. Suits have fallen to the wayside as I wait to hear back from our suit vendor. A Speedo rep reached out to me about team suits and the opportunity to get 20-30% off tech suits. They have a plain royal blue and can have HSC embroidered to keep them simple and cheaper than our current design. I am waiting to hear back on how many regular suits we need to order to qualify for the tech suit discount.