

Thank you for your interest in Waves Swimming!

The Waves Aquatics swim team is looking for enthusiastic youths, ages 6-17 (18 if a high school senior), to join our competitive year round team. Have fun, build friendships and train to be the strongest swimmer you can be! Our caring, professional coaching staff will not only teach your child to swim all four strokes proficiently but will help them learn team spirit, cooperation and how to set and achieve realistic advancement goals.

<u>Flexible Practice Schedules:</u> There are several practice options. You may **choose to practice from 2 to 5 days a week**. Design it to fit your busy family schedule.

<u>2 Pool locations</u>: You may swim at 2 locations. We practice at **Vintage** *and* **St. Helena High Schools** and encourage you to choose the pool that best fits your needs.

Does my swimmer need to know how to swim?

<u>Swimmer evaluation</u>: Each new swimmer needs to complete a swim evaluation. These evaluations are scheduled with one of our coaches before a daily practice.

- We require swimmers entering our <u>Novice</u> program to swim 25 yd Freestyle without stopping with their head in the water and 25 yd Backstroke without stopping.
- Swimmers entering our <u>Age Group</u> program need to swim 300 yd Freestyle with flip turns and 25 yds Backstroke, Breaststroke & Butterfly legally.

Contact Coach Kevin Twohey at <u>kevin@wavesaquatics.com</u> or by phone at 707-363-6221 to schedule an evaluation.

What paperwork do I need to complete once my swimmer joins the team?

1. Online Swimmer Registration

We require ONLINE SWIMMER REGISTRATION through the team website at www.wavesaquatics.com. This ensures that we have all of your contact information in case of emergency, for team communication related to swim meets, activities and changes in practice schedules, and billing purposes. The START REGISTRATION button can be found on the Home Page on the menu to the left. If you cannot register online please print and complete this form and provide to the coaches at your swimmer's first practice.

Waves Aquatics Napa Valley, P.O. Box 373, St. Helena CA 94574 ph 707.363.6221 email <u>info@wavesaquatics.com</u>







2. USA Swimming Registration

USA Swimming Registration is required for every swimmer. All NEW swimmers should complete this application and mail in with check for \$73 directly to USA Swimming. Our team code is WANV. The team will automatically renew your registration in November if you are an active member of Waves Aquatics and USA Swimming and the amount will be added to your monthly bill.

How much does it cost to swim with the team?

That depends on which group you swim with and how many days a week you want to be in the pool!

ABOUT SWIM GROUPS--We aligned our titles with USA Swimming definitions; see details below:

- **Novice** practice is for **1 hour**, and 2, 3 or 5 day per week swim options are available. If you swim for only 1 HOUR this is your group!
- **Age Group** practice for **1.5 hours**, these swimmers are **under the age of 13**, and 2, 3 or 5 day per week swim options are available.
- Senior and Elite practice for 1.5 hours, swimmers must be at least 13 years of age, and 2, 3 and 5 day per week swim options are available. When invited by coaching staff, Elite swimmers are required to swim 5 days per week.

Pricing? Monthly dues depend on the number of swim days you choose per week.

Novice	
2 Day	\$60
3 Day	\$90
5 Day	\$135
Age Group/Senior	
2 Day	\$90
3 Day	\$125
5 Day	\$160

Welcome to waves!!









WELCOME TO Waves!!



New Swimmer Registration

Please take time to visit our team website at www.wavesaquatics.com.

You can find important information at the Waves website related to our **swim team calendar** with a schedule of **practice times** and sessions, as well as a listing of **upcoming swim meets** that our coaches have chosen to attend as a team and **special events** like team barbeques and movie nights.



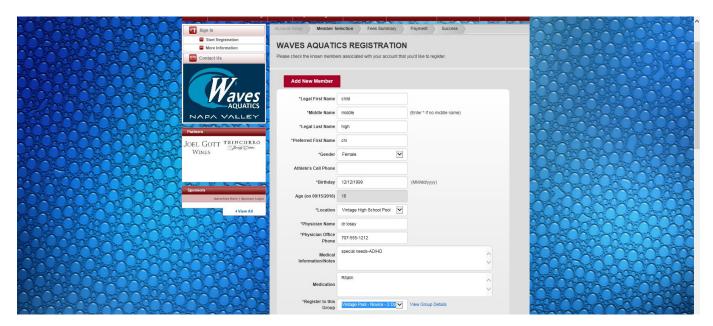
NEW SWIMMER REGISTRATION

We require online swimmer registration and the link can be found under the "Sign In" tab. Active.com is the host for this process and you will need to setup an account with them if you don't already have one. USA Swimming registration is still handled on paper and the form can be found at the bottom of the swimmer registration page.

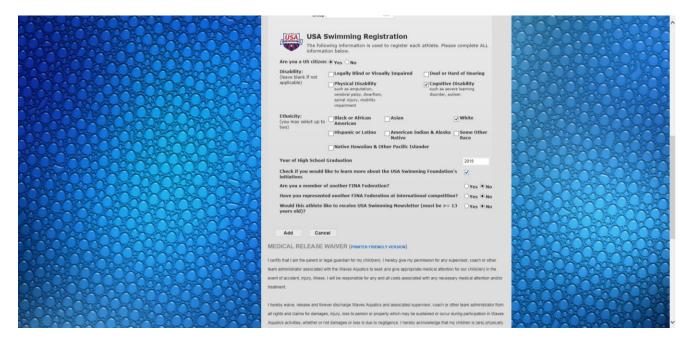
How to register your swimmer online:

- 1. Click **Start Registration** on the left menu of the Home Page.
- 2. Click *Register Now* on the Waves Aquatics Registration Page.
- 3. Click *I am a new user* and *enter the email address* for the team to contact you and YOUR date of birth.

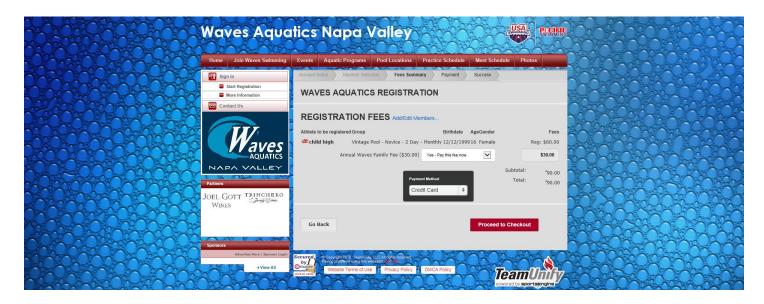
- 4. Fill out the information for complete registration. The first page only contains **parent** name and billing information. Each email entered will receive updates on practices, invoices, etc. Your swimmer may have an email listed for ease of notifications.
- 5. Click **ADD NEW MEMBER.** This is the section to add your swimmer's information. If you have more than one swimmer, click **ADD NEW MEMBER** and fill out for each. Choose the pool where you wish to practice, number of days and group (novice, age group, senior see **Thank you for your Interest in Waves Swimming** handout).



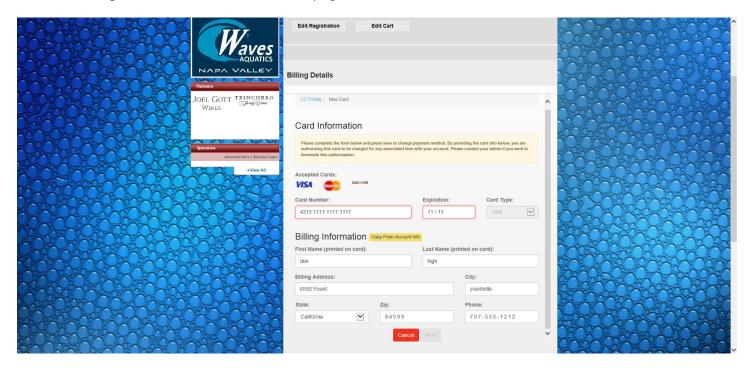
6. At the bottom of the page, continue with the USA registration information. USA Swimming provides insurance. This section will provide information for the team to automatically renew your swimmer each November and bill you automatically. First-time swimmers, must also complete the USA swimming registration by hand and send it to the organization (see the last page of this handout).



7. Complete the checkboxes for medical release and liability waivers.



8. Be sure to include all payment info on the next couple screens. Click **Yes-pay this fee now, proceed to checkout** and insert credit card information in order for the team to collect fees and your swimmer to begin swimming! Also, click **Yes, Save this card for future automatic Membership Dues payments** and **Submit Registration** at the bottom of the page.



9. <u>CONGRATULATIONS!!</u> You are now registered for the Waves swim team. This will automatically invoice you and charge your credit card each month for registration fees, team events (like ice skating and water park trips) that you participate in, ordering silicone named caps, etc. It's an easy way to bill and pay.

We encourage you to ask questions as they come to mind and get involved with the team. We have an amazing group of kids on the team who are having a great time in the pool improving their strokes.

Thank you for joining the Waves!



2017 ATHLETE REGISTRATION APPLICATION LSC: PACIFIC SWIMMING (PC)

LEASE PRINT LEGIBLY ● COMPL LAST NAME	ETE ALL INFORMATION:	LEGAL FIRST NAME			MIDDLE NAME	
PREFERRED NAME	DATE OF BIRTH (MO/DAY/YI	R) SEX (M/F) AG	E CLUB CODE		NAME OF CLUB YOU REPRESENT	
			WANV	Wave	es Aquatics Napa Valley	
ill, Beth, Scooter, Liz, Bobby) GUARDIAN #1 LAST NAME	GUARDIAN #1 FIRST	NAME	If not a GUARDIAN #		ith a club, enter "Unattached" AME GUARDIAN #2 FIRST NAME	
	MAILING ADDRESS					
					U.S. CITIZEN: □YES□NO	
CITY	ST	ATE	ZIP CODE		U.S. CITIZEN. TES NO	
			_		ARE YOU A MEMBER OF ANOTHER FINA	
AREA CODE TELEPHONE NO. FAMILY/HOUSEHOLD E-MAIL ADDRESS						
					IF YES, WHICH FEDERATION:	
A. Legally Blind or Visually Impaired chec B. Deaf or Hard of Hearing	CE AND ETHNICITY (You may kk up to two choices): 2. Black or African American	MAKE CHECK P	IMMING	_	HAVE YOU REPRESENTED THAT FEDERATION AT INTERNATIONAL COMPETITION? YES NO	
amputation, cerebral palsy, dwarfism, spinal injury, mobility impairment D. Cognitive Disability such as	2. Asian 2. White 3. Hispanic or Latino 4. American Indian & Alaska Native 5. Some Other Race	MAIL APPLICATION & PAYMENT TO: PACIFIC SWIMMING REGISTRATION 1034 WOODSTOCK COURT WALNUT CREEK, CA 94598		December 31, 2017		
severe learning disorder, □V autism	V. Native Hawaiian & Other Pacific Islander				\$73.00	
H SCHOOL STUDENTS – Year of high school AR LAST REGISTERED: IF YOU F UB CODE:LSC CODE:	REGISTERED WITH A DIFFERENT USA				Check if you would like to learn more about the USA Swimming Foundation's initiatives Check if you would like to receive the electronic USA Swimming Newsletter (must be 13 years of age or old	
GN Rex					LSC USE ONLY	
SIGNATURE OF A	THLETE, PARENT OR GUARDIA	N.	DATE		DEC DATE CHECK	

~~~Please cut the form on the line above~~~~



## **WELCOME TO Waves!!**



## **Swim Meet Registration Instructions**

Please take time to visit our team website at www.wavesaquatics.com.

You can find important information at the Waves website related to our **swim team calendar** with a schedule of **practice times** and sessions, as well as a listing of **upcoming swim meets** that our coaches have chosen to attend as a team and **special events** like team barbeques and movie nights.

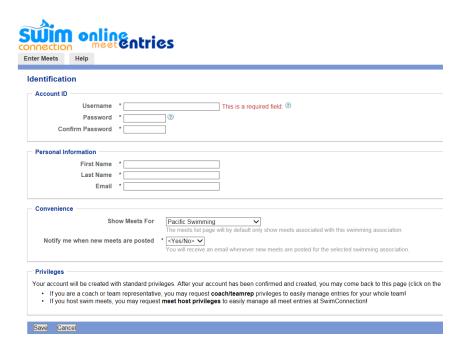
Swim meets are fun for the kids and provide them an opportunity to see the results of their hard work at swim practice! Swim meets develop friendships between the kids and parents!

Swim meets usually start at 9am, with warmups at 7:30am. They can end sometime between 2pm and 4pm—the team usually has tents for shade, bring a chair, sunscreen, snacks. It is important to sign up quickly for a meet when we are participating as a team, meets fill up quickly—Coach Kevin will send out a reminder to sign up through email.

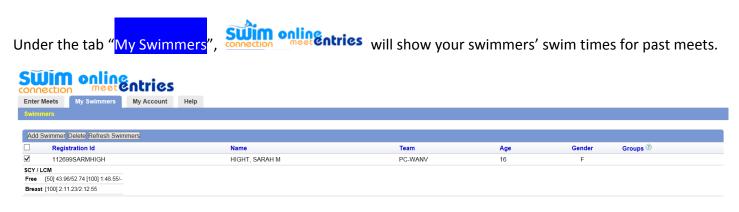
### First-time "Swim Connection" Registration

Register yourself to receive emails about upcoming swim meets and register your children to swim in meets at

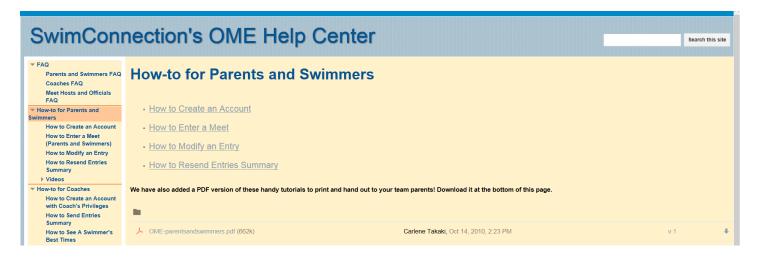
the Swim Connection Online Meet Entry (ome) site at <a href="http://ome.swimconnection.com">http://ome.swimconnection.com</a> Swim online Meet Entry (ome) site at <a href="http://ome.swimconnection.com">http://ome.swimconnection.com</a> Swimconnection.com



Note—After registering with OME, you can (if you click "Notify me when meets are posted") receive emails from OME regarding all meets that are open—if you are a new swimmer, you should only sign up for meets that are on the team website under events or that Coach Kevin sends out an email to announce. If you are a seasoned meet swimmer and want to participate in a meet not listed on the team website, please contact your coach before signing up so that you can be assigned as an unattached swimmer to a different team's coach. Swimmers require a coach to be present at meets, and the team only sends coaches to the specific meets listed on the events section.



The Swim Connection Help page can guide you through the registration, enter a meet, modifying an entry, etc. process:



## SWIM MEET REGISTRATION--Start at WavesAquatics.com

The instructions below guide you through the listing of swim meets that the WavesAquatics schedule to attend, registration/signin to **Swim Connection online meet entries (ome)** and meet registration.



- Enter the WavesAquatics.com website.
- At the bottom of the home page, you will see tabs, click on **swim meet**.
- Next click on the meet you wish to enter—example here is Neptunes C/B/A+ Meet



• Next click Enter Online: there will be a link here that will send you to ome.swimconnection.com/pc/...



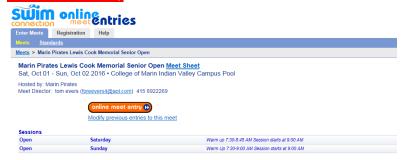
#### **Next steps**

If you are registered with Swim Connection, skip to "Entering the meet"

#### Swim Connection Registration:

#### Click on:

online meet entry button



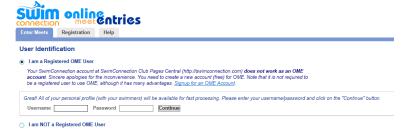
I am a registered OME user or I am NOT a registered OME user



If you have not previously registered:



If you previously registered, enter username and password:

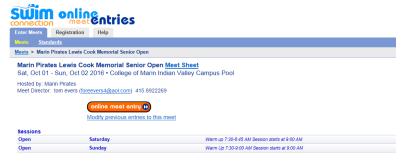


#### **ENTERING THE MEET:**

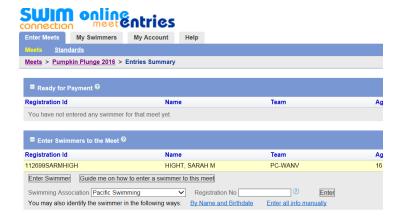
• Click on the Enter Meets tab

**New Swimmer Swim Meet Registration** 

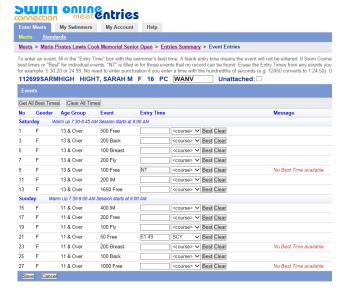
- Click on the meet you wish to enter from the list for Pacific Swimming (be sure the Waves website has
  it listed as a meet where Waves coaches will be present).
- Click on the online meet entry from the meet page



- Click on Enter Swimmer
- No need to know their registration number; just choose "by name and birthdate"
  - o Note—be sure the **WANV** is typed in to the top header with your swimmers name



- Enter name/birthdate data and your swimmer's information will pop up
- Choose the events which you want your swimmer to compete—click **Best**, **save** be sure **WANV** is in the box near the swimmer's name.

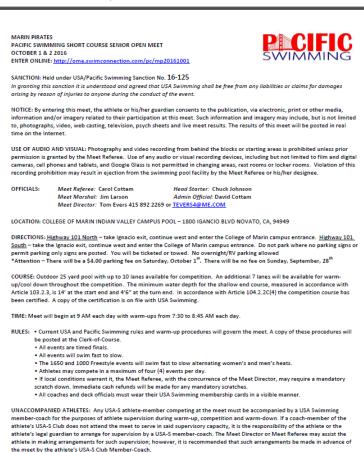


• In the middle click Go To Payment Page



• Pay for the meet and you are entered!!

Back to the meet info on the Waves page, you can look at the **Meet Sheet** which will provide rules and times of arrival,



RACING STARTS: Athletes must be certified by a USA-S member-coach as being proficient in performing a racing start, or must start the race in the water. It is the responsibility of the athlete or the athlete's legal guardian to ensure compliance with this

Note: The actual swim times for each event and heat can be distributed a day or two before the swim meet or at the meet—check the boards when you get to the meet for warmups. (new words—event 50 freestyle girls 9-10, there will be a number of "heats" with generally 8 swimmers per heat. Sometimes there is one heat if only a few swimmers sign up for an event, or there can be 10 for a popular event like 100 breast stroke.)

When you use Swim Connection Online Meet Entry to enter swim meets it will automatically download the fastest time for your child(ren) when you register. It will also provide information about times needed to achieve the next Class of Competition. More information about competition class can be found on our

website under the Swim Meets tab and Age Group Standards can be found on the Swim Connection website at <a href="http://www.swimconnection.com/pc/exec/SaHome">http://www.swimconnection.com/pc/exec/SaHome</a>. Select the Standards tab.

We encourage you to ask questions as they come to mind and get involved with the team. We have an amazing group of kids on the team who are having a great time in the pool improving their strokes.

Thank you for joining the Waves!

## Go Waves!!



# Hello! Here is a quick tutorial on how to set up your SwimConnection Online Meet Entry account. Now, why would you want to do this? A few reasons:

- 1) You will get a receipt in the form of an email confirmation (so no more mailing things in and showing up at the meet hoping your entry got there.)
- 2) You can see what meets your swimmers are entered in and what events.
- 3) Modify entry times and/or swap events up until the meet closes (sorry, no canceling entries or events, every meet sheet states a strict no-refund policy.)
- 4) You can send yourself a meet entry summary. This includes time standards, entry times, spaces for heat and lane assignments, final times, etc. all bundled in a nice little pdf file that you can print out and take to the meet.

### Now, how to access all of these great features!

- 1) Head your favorite browser (Safari, Firefox, Internet Explorer, Chrome, etc.) over to https://ome.swimconnection.com/.
- 2) Click the "Signup Now!" button.



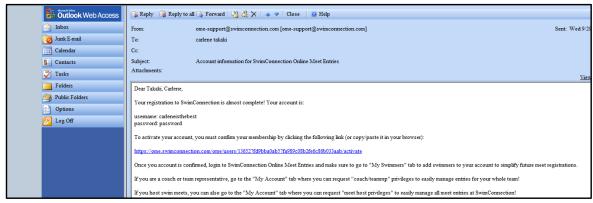
3) Enter YOUR information (your LSC is probably Pacific Swimming, Sierra Nevada Swimming, Montana Swimming or Ohio Swimming.)



Press Save and then... Yay! Success!

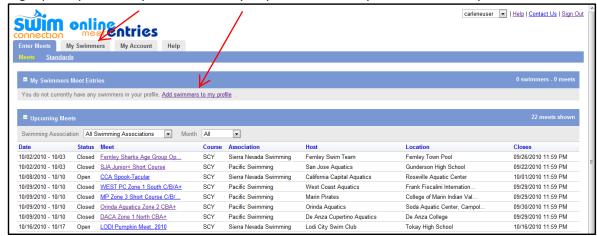


4) Log into your email account, and you will have an confirmation email that looks something like this:



Click the link that sends you to the confirmation page:

5) Signup complete! But you're not done yet, you need to add your swimmers to your account!



Click the "Add swimmers to my profile link."

6) Click the "Add Swimmer" button



Then select your LSC from the drop-down menu.

7) Then, enter your registration number in the box:



Now, some of you might say, "Oh NO! I don't HAVE my registration card yet!!!" OR, "Oh NO! It's not recognizing my swimmer's ID!" That's ok! YOU fine people will click the "Enter all info manually" link, and enter everything there EXACTLY AS YOU PUT IT ON YOUR REGISTRATION FORM!!!

8) Ta-da! Now you have swimmers in your account! Repeat for each of your swimmers that have been good and eaten their vegetables and cleaned their rooms and are allowed to go to meets.



### Now that you have this account, here's how to do all those fun things.

- How to enter a meet!
  - 1. Let's start already logged into your account. Click the name of the meet that you would like to enter (make sure you have already had it approved by your coach!) You'll see this:

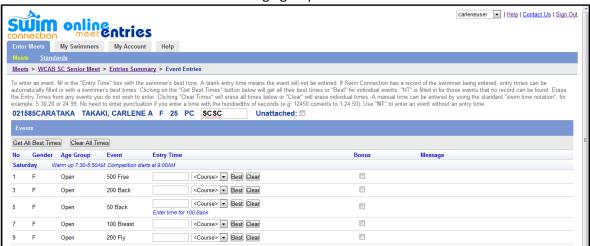


Notice that handy "Meet Sheet" link. That will download or show you the meet sheet, where there is all the information you could probably handle about the meet, such as: start times (although you should check with your coach on when to be there), events offered, location, extra rules, etc. (this can also be found on the Pacific Swimming website, www.pacswim.org.)

2. Click that orange "online meet entry" button, then the "Enter" button to the right of the swimmer you'd like to enter.

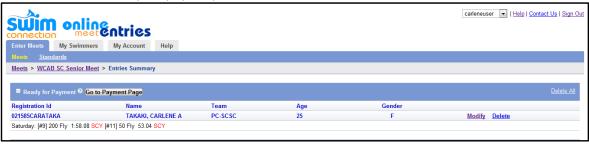


3. You'll see all the events in that swimmer's age group:

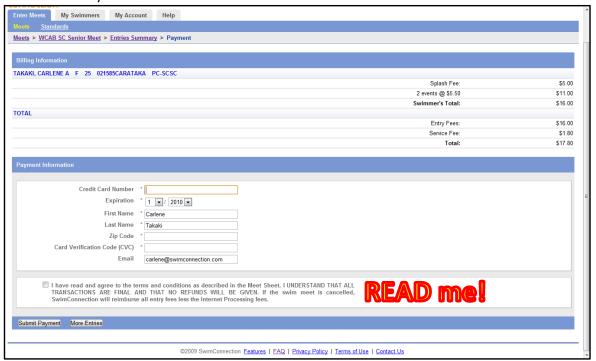


You can go ahead and enter your times by hand OR if your swimmer already has times, click the "Get All Best Times" button at the top to get best times for all of the events, or the "Best" button to the right of the event if you're only doing a few (don't worry about the "Bonus" part for now; if you need to use that, you'll know.) Amazing!

4. Click the "Save" button at the bottom of your screen and then it will be saved, however, NOTHING is final until your pay for your events!



5. To finalize and pay, click the "Go to Payment Page" button and then enter all your information and make sure you READ and click the checkbox.



And that's it! You should receive two separate emails: a billing summary and an entries summary. If you don't receive them, check your SPAM folder and the email in "My Account".

- How to resend your email confirmation summary in case you accidentally deleted it or your virtual dog ate it.
  - Let's start already logged into your account again. Your swimmers will show up under "My Swimmers Meet Entries".
  - 2. Click the "Email Entries Summary" button to the right of the meet that you would like to resend the entries summary.
- How to modify or swap events so you can make sure you always get to swim the 200 fly and the mile (just kidding.)
  - Let's start already logged into your account again. Your swimmers will show up under "My Swimmers Meet Entries".
  - Click the NAME of the meet for which you'd like to modify entries (NOT the swimmer's name.)
  - 3. Click the pretty orange button again.
  - 4. To the right of the swimmer's name for whom you'd like to modify entries, click the "modify" link.
  - 5. Modify away (remember, no canceling events), click save. A new entries summary will be emailed to you. Done!