



## **SMAC Board Meeting**

Oct 15, 2025

**Attendees:** Doug Ambach, Ken Spencer, Dawn Dunn, Steve Wrenholt, Tanya Prieto, Erik Smith

The meeting was called to order at 7:33pm. Quorum was met with 6 attendees.

### **ACTION ITEMS:**

- Doug will connect with Steve before next meeting and review policies.
- Doug to investigate email permissions and how to transfer accounts since google is locking down.

### **1) Secretary Report:**

- September Minutes: Steve motioned to approve, Ken seconded. Vote was 6-0 to approve. Minutes will be posted to the SMAC website soon.
- Most everyone has sent in their code of conduct. Erik will send his in soon.

### **2) Treasurer's Report: Steve Wrenholt**

- Meet hosting revenue coming in from SMAC Fall Kick Off and registration
- Pool rental was better than planned but will catch up with billing variances.
- Nothing remarkable this past month.

### **3) Marketing/Brand: Shane Stender**

- No Report. Shane not in attendance.

### **4) Community Engagement Director—Erik Smith**

- Can help with pool relationships.
- Big area will be when we try to get back into UW pool
- No volunteer opportunities right now
- Food donation coming up in November with the boosters

### **5) President: Doug Ambach**

- Still finishing up Ken's review. Ken will get to this tomorrow.
- Will connect with Steve before next meeting to carve out time for strategic planning. Will also look at policies that need review.

### **6) Booster's Report: Tanya Prieto**

**Booster President Updates October 2025**

**Event Schedule:**

Dates	Event/Target Group	Location	Notes
10/4-5	SMAC Fall kick-off Invitational	Snohomish AC	
10/17-19	THSC Fall Invitations	THAC, OR	AG, AGP, S, SP, Nat
10/18-19	VAST Fall Classic	KCAC	SD, AG, AGP, S
11/2	SMAC Mini meet	Mt Rainier Pool	CF, SD
11/16	Q Meet	KCAC	CF, SD, AG, AGP, S
11/22-23	<b>SMAC November AGI*</b>	Snohomish AC	AG, AGP, S, SP, Nat
12/6-7	Fall Divisionals		CF, SD, AG, AGP, S
12/10-13	Winter Jr Nats	TX	National
12/12-14	PNS 14U	KCAC	AG, AGP, S, SP, N
12/18-21	PNS Sr Champs	KCAC	AGP, S, SP, Nat

*\*Nov AGI we will not take Deck Entries ahead of time (due to time standards, proof of time).*

#### **Social Director**

**Janis Buchanan** has fully transitioned into the Social Director position and has hit the ground running with coordinating the THSC Halloween trick-or-treating. She is going to be a great asset in the position.

#### **Fall Open House**

Thank you to Lynne and everyone else for attending to putting everything together. It was well attended. Shaved ice was a success again and drew many members. I would like some ideas on how to draw more members who have been with the club for a while.

#### **SMAC Fall Kick Off**

The first hosted meet of the season went well. Highlights:

- 2 apprentice AOs, 4 apprentice head officials.
- 2 12&U Day of Meet Directors trained.
- We were also able to train:
  - Announcers
  - Lead safety marshalls
  - Volunteer coordinators
- Generally good feedback from families.
- Swim cap pick up worked well. Everyone was given a standard silicone cap with the option to trade it for a long hair cap. Working to get more long hair caps.
- We originally had >100 swimmers designate they wanted a long hair cap, but far fewer were needed.
- Everyone should have or has been instructed in how to update their accounts.

### **New Parent Meeting**

Details: **October 28th at 7:30pm** via Zoom

Hosts: Laura Zapata (Membership Director), Tanya Prieto (Boosters President), Tiah Estes (Volunteer Director), Shawn Moon (Officials Director), Jennifer Ordell (Fundraising Director)

### **Spirit Week/Food Drive**

We are looking at the week leading up to the AGI meet. (November 17-23). We have a goal of having parent involvement during the meet—matching shirt colors, signs, etc.

### **D&J Sports**

Swim caps were delayed due to a sudden cancer diagnosis for one of our point of contacts at DJ Sports. They are working on backup help in the meanwhile. I'm hopeful that the personalized caps are not delayed also. To be safe, we are working on getting champs caps ordered as well. Jennifer Ordell is working with Kieran to make sure we have up to date equipment needs for each coach.

### **APT/Background Checks**

**Lisa Manning** has agreed to take on the job of contacting members who are not in good standing to ensure they keep up to date. She will receive a list every month from Laurae with expiration dates.

### **Volunteer Updates**

Important Lead Positions:

- Hospitality Leads for 12&U
- Ribbon/Award Lead

Jobs will be posted on Sundays at 6pm. We are now adding the date that positions will open so everyone has advanced notice.

Hospitality jobs will be opened last to encourage on-deck sign ups first.

### **Fundraising:**

Jennifer Ordell is working with Mioposto to set up a date this spring for families to dine out and have a portion of the proceeds being donated to SMAC. At all Mioposto locations.

SAT date has been tentatively set for April 2nd

### **6) Head Coach Report—Ken Spencer**

Coaches Report Oct 15, 2025

We're off to a solid start. Getting some good feedback from both coaches and parents of coaching changes and/or new roles. Facilities are calm at moment but will require some flexibility starting in November with pool shut downs.

Team numbers

September 649 Actual vs 611 Budget 106%

October 662 Actual vs 633 Budget 105%

Still looking strong. Can take more younger kids but full as get older. Central, MSC, EVG, New and most MR groups are at or near capacity.

Areas of opportunity: Fife all groups

Kent all groups

MR/EVG Senior

VR all groups except AG

Facilities of Note

Pool Status -

Relationship

SU Satisfactory Contract Signed Running

MSC Outstanding Have Fall Contract. No rate increase Running

IMA Pool Building Revisit in Feb Not Avail

KSTC Satisfactory Have Fall Contract. Running

MIBC Outstanding Rates + 5%. Killing us. Running

ME, MR, EvG Outstanding Normal schedules Running

Tukwila Pool / Ending We will run Senior T/TH through Feb. Leave facility after. Running

KCAC Good Reducing footprint. Running

Lakeridge Good New contract. Concern about wear Running

MH & AAA Good Not currently in use None

View Ridge Outstanding Normal Schedule Running

Newport Outstanding Normal Schedule Running

Meadowbrook Not in use Can't staff Closed to us

Colman Outstanding No Pool Until Summer Closed to us

ME Closure Nov 8-Jan 4 – Will cause changes in Central Schedule. To be pushed out Oct 23. Mainly impacts central groups but should be ok with other pools. SP loses ability to do dryland indoors.

EVG will be open to SMAC, but closed to public in mid Dec. Window and locker room repairs.

Staffing Changes:

☒ Central - Sami will take role for year

☒ South – Paul Gelinas is in certification process to do dryland at MR

Meets:

From a coach's perspective, the SMAC Fall Kick Off invite was very well run & organized. A week later and I've heard nothing different.

Round Robin has been canceled. The meet was an invitational and T-Hills club thought they were excluding some clubs so no longer doing those types of meets. AG coaches are looking for a replacement for a selection meet for our AG swimmers.

Looking at Swim Strong Dryland meet for older swimmers in March.

Coach Derek and Coach Bill and Luke Dunn spent the weekend at the OTC in Colorado Springs. If a swimmer qualifies then a home coach can attend so plan to have different coaches attend and learn. We have sent Justin, Kate, Daniel, Ken, Derek, and Bill. Will keep rotating through so many coaches get opportunity to attend.

Questions from coaches about medical leave. Basically, how to keep getting paid if sick. Need to review policy and laws. Maternity leave is easy because there is a policy. Doug deals with HR on regular basis so he can help out with this. Look into WA state leave and FMLA. Stay in compliance, do right by employees, and be consistent. WA state has clear laws and is beneficial for employees.

**Logistics:**

Ken motioned to adjourn and Erik seconded. Vote was 6-0. Meeting was adjourned at 8:57 PM.

The next meeting will be scheduled on November 19, 2025 at 7:30pm.