

TAC Board Meeting Minutes

Date: 11/6/2024

Call to order

The monthly board meeting of the Thunderbird Aquatic Club was held at Fidalgo Pool and Fitness Center conference room on Wednesday, 11/6/2024 . President, Letitia Houtby, called the meeting to order at 5:01pm.

Present

- George Minkel, TAC Head Coach
- Letitia Houtby, President / SafeSport Liaison
- Joanna Rolfes, Co-Vice President / Meet Director
- Melyssa Stephens, Co-Vice President / Meet Director
- Sam Hollenbach, Co-Treasurer / Fundraising Coordinator
- Lara Knowles, Co-Hospitality / Parent Representative
- Robin Chambers, Secretary

Absent

- Forest Jacobsen, Co-Treasurer
- Emily Wray, Co-Hospitality / Parent Representative

Approval of Agenda

The agenda was unanimously approved as distributed via email on 10/22/24.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed on 10/22/24.

Roundtable Reports

TAC:

No practice Friday, Saturday, or Monday due to high school meet. There will be two weeks off in December for winter break. Our last meet in October was a success and had about 300 swimmers. The TAC Pentathlon on 1/25/25 might be smaller in attendance due to additional meets in the area. IST at Hazen HS pool, SMAC in Snohomish, Cascade in Seattle, WAVE at Juanita AC, and PDST in Mercer.

George will attend the PNS meeting on Monday to finalize no age group champ info and summer champs. Spring championships are no longer being hosted in Boise and this is partly why our spring meet will be changed into a Champs meet.

"The Spring Showdown's scheduled for March 29th/30th will now become our Spring Championship Meets. These meets will be Prelims/Finals if enough hosts can agree to this change. Standards will be derived from how many hosts we get and teams will be assigned much like divisional and AGI's. Currently hosts include: Thunderbird at Anacortes, IST at Hazen, and SMAC at Snohomish. (WAVE has had to put their bid on hold due to potential construction at their facility)".

CivicRec program that manages our swimmer memberships and billing is creating additional membership numbers for the same swimmer when moving up in swim levels. Some pool member numbers with Fidalgo are billed correctly, but not showing on our group. This required cancelling monthly allotments and re-entering manually and changing expiration date on set up page.

June 6th TAC Spring Thunderbird Open will be a prelim/final format and may shorten event schedule for the younger swimmers. George might need a vacation day that weekend. Consider moving the event to possibly May 16, 17, 18th. This should be decided by December.

TAC hosted swim meets:

October 26th – 27th: TAC Fall Thunderbird; about 300 swimmers attended. Roughly \$3600 was earned from the meet after pool rental and TAP fees.

January 25th-26th: TAC Winter Distance and Pentathlon Open; prelim/final format

There will be \$250 toward high point award winners (medals with engraving) and relay ribbons for 1st through 3rd. In addition, a budget of \$100 for heat winner prizes.

Items to consider: distance events for older age groups only or one session; ways to entice swimmers to enroll for Sunday sessions since it typically has a lower number of entries.

Budget:

Treasurer's report was sent on 10/23/24 via email. Tammy has received the tax documents and will work on completing the tax return. Bastion fundraiser on the day after our October meet earned around \$191 vs. last year at Pizza Factory (~\$350). FYI, PNS TAP fees for last year still need to be paid.

Discussion was had regarding team gear and standardizing what items are provided to new swimmers. Previously registered swimmers received a personalized parka and backpack which costs roughly \$250 per swimmer. Placing multiple orders per year and as new swimmers register is costly and may not be sustainable within our budget. Will consider purchasing bulk backpacks that are not personalized and adding a luggage tag or embroidery services afterward. Starting November 11th, team gear will be available for purchase at your family's cost through Swim Outlet. A backpack will be provided with registration.

Letitia will place a bulk order for personalized silicone caps in pink and black (silver Champs caps were previously ordered). An order form will be provided to parents before Thanksgiving to order a set of 2 personalized caps for \$20.90.

Hospitality:

Holiday party is set for Friday, 12/20/24, during practice. Pool party with pizza provided by the board from Costco. Create signup for desserts and sides. Pool rental and Wibit are ~\$500.

Make gift bags for 89 swimmers. Board will commission swimmer, Eli Shaubarger, to make TAC ornaments for \$150 (\$1.68 each; including George) to be included in holiday bags with candy and cocoa.

Fundraisers:

Saturday, January 11, 2025: Polar Plunge Event!

Loop walk/run around Washington Park with t-shirts; after practice around 10am. Hot chocolate and then plunge afterward. Set goal for 89 swimmers of \$5000. That is about \$75 per 71 families. Track progress of fundraiser using Cheddar Up function in MoneyMinder and a display set up in the lobby at the pool.

Saturday, May 3rd: Silent Auction with the Anacortes Youth Sports Coalition

Set up a Signup Genius to assign each swimmer to a local business. They will be responsible to ask for a donation to the auction and offer a tax-deductible receipt in return. The event will be held at the casino. Help will be needed to organize donations, tag them, as well as a set up and tear down crew.

Friday, May 9th: TAC Swim-A-Thon

SafeSport: Nothing to report at this time.

For Action

- Clean up gmail account
- Coach George will send a link to add Robin as a non-athlete USA Swimming member.
- Discuss budget for team gear and cap replacements
- Gift bags and pool rental for holiday party
- Set up SUG for auction

Adjournment

Meeting adjourned at 6:15pm. The next TAC Board Meeting is on Wednesday, December 4th at 5pm in the FPFC conference room.

Minutes submitted by: Robin Chambers, Secretary

Minutes approved by: Letitia Houtby, President

Date: 12/2/2024