

TAC Board Meeting Minutes

Date: 5/14/2025

Call to order

The monthly board meeting of the Thunderbird Aquatic Club was held at Fidalgo Pool and Fitness Center conference room on 5/14/2025. President, Letitia Houtby, called the meeting to order at 4:45pm.

Present

- George Minkel, TAC Head Coach
- Letitia Houtby, President / SafeSport Liaison
- Joanna Rolfes, Co-Vice President / Meet Director
- Melyssa Stephens, Co-Vice President / Meet Director
- Sam Hollenbach, Treasurer
- Emily Wray, Co-Hospitality / Parent Representative
- Lara Knowles, Co-Hospitality / Parent Representative
- Robin Chambers, Secretary
- (Vacant position, Fundraising coordinator)

Guest

- Sam Burfield, parent

Approval of Agenda

The agenda was unanimously approved as distributed via email on 5/6/2025.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed on 5/6/2025.

Roundtable Reports

TAC:

PNS House of Delegates meeting was May 10th and new policies were voted in (mainly just word changes). One big change is to the meet director verbiage. Each team should have two meet directors who are USA credentialed to run the show.

The new school schedule is out for 2025-2026 and our meet schedule is almost complete. There will be 3 home meets: Fall Thunderbird, Winter Pentathlon, and Spring Thunderbird Open. There will be 2 PNS sanctioned meets hosted by TAC: February Age Group Invitational and Spring Showdown.

Considering restructuring groups based on the following: attendance, best times vs motivational time standards, meet participation, practice attitude, age (not as concrete as now), maturity, and grade level. There may be some morning weight room time with potential late night/early morning options.

So far there are about 40 swimmers signed up for Wenatchee. The last meet of the season will be on August 1st. The end of the year BBQ will be on Friday August 1st at 6pm and then the pool will be closed for maintenance either Aug 4th-15th or Aug 11th-22nd.

Currently getting paperwork together and re-doing the handbook to prepare for July registration for next swim season. The \$100 registration fee will be charged in September to ensure the charges show on the correct fiscal year. Also working on revising the parent meeting agenda. Practice will start Sept 2nd for the new season.

Chad Winkle (general chair at PNS) is considering a task force to help serve parents, recruit volunteers, and foster communication between coaches and parents. George is considering incentives in the form of discounts for volunteers. Ideas include, 25% off yearly membership fees for board members, 20% for officials, or 15% off monthly allotment. Pool management would need to be ok with less revenue, otherwise may be able to offer discount off TAC booster fees.

Live streaming meets is ok according to PNS, but needs to be in the meet announcement. There are currently no guidelines in place. Live Barn, FB Live, You Tube can be expensive.

George will be gone on vacation June 5th through June 9th. Back at practice on the 10th.

Budget:

Treasurer's report was sent on 4/29/2025.

George is looking into replacing the starting blocks with ones that will fit the predrilled holes before 8/31. John will assist and may be able to drill new holes if necessary during the maintenance shut down. Also considering the purchase of a shared supply of long fins, but still determining how many. George needs to order replacement prongs for the touch pads.

Need to work on the budget for next season and it needs to be done a few weeks before the parent meeting so it can be voted in on Sept 5th. The by-laws need to be updated since the last revision was 6/8/2013 and needs to include policy on term limits. The board should consider a standardized form for reimbursements for clean record-keeping instead of current email or photo with receipts. Tammy has agreed to help with the taxes again next year (to be filed in January).

Gear for next season 2025-2026 may include a personalized water bottle, 3 swim caps, and snorkels for new swimmers who do not already have one. George would like to have a team photo taken and we will reach out to swim parent, Mary Chamberlin, as a possible photographer. We can sit swimmers in the bleachers in the gallery/high school or consider the hillside.

TAC hosted swim meets:

Done for the season

Hospitality:

End of the year BBQ will take place on Friday, August 1st at 6pm.

Will ask parents for cell phone numbers to start a group chat for the Wenatchee swim meet. Considering ordering pizza and salad on Friday night as a group (not TAC funds). Saturday we will provide a taco bar again catered by Chipotle covered by TAC booster fees.

Holiday party potluck will be on Friday, December 19th.

Fundraisers:

Saturday May 3, 2025: Silent Auction with the Anacortes Youth Sports Coalition; auction earned TAC roughly \$2620 and none of the baskets sold for the asking amount. Overall the auction underperformed compared to previous years and expectations. Due to the amount of hours our board members are needed for this fundraiser, we are not sure that we will continue participating in the future.

Friday June 6, 2025: TAC Swim-TAC-ular! Takes place during practice. Raise money for senior scholarships, team entry fees, team wish list (including starting blocks), recognition gifts, and team picnic. Goal of \$10,000; each swimmer \$100. Pledge forms were handed out. Snack bags will be prepped during practice on Thurs 6/5 at 5pm. Lap counter sheets and prizes are ready for the drawing on 6/18.

SafeSport:

Nothing to report at this time.

For Action

- George will revise handbook, paperwork, and parent meeting for next season.
- George will look into starting block options for replacement.
- George will order replacement prongs for touch pads (3).
- George will look into long fins and determine how many to order for a shared supply.
- Letitia will set a meeting for by-laws revision.
- Sam will set a meeting to determine next season's budget.
- Hospitality will stuff snack bags for Swim-TAC-ular on 6/5.
- Add parties into team calendar.
- Robin will ask Mary Chamberlin for a quote to take a team picture.
- Look into options to livestream swim meets.

Adjournment

Meeting adjourned at 6:12pm. The next TAC Board Meeting is on 6/4/2025 at 5pm in the FPFC conference room. July meeting will be on 7/9/2025 at 5pm.

Minutes submitted by: Robin Chambers, Secretary

Minutes approved by: **Letitia Houtby, President**

Date: