

PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes July 11, 2016

CALL TO ORDER: 7:05PM, at the PNS Office, Auburn, WA

In Attendance:

Suzanne Rychlik, - General Chair
Carolyn Ackerley - Age Group Vice Chair
Skyler Bowen-Laudenslager - Athlete Rep
Nick Chevalier - Coach Rep
Rick Cox - Safety/Risk Mgt. Coordinator
John Gagliardo - Officials Chair
Bob/Cory Keller - Admin Vice Co-Chairs
Sean Muncie - Coach Rep
Kevin O'Shea - Senior Vice Chair
John Skroch - Program Dev. Vice Chair
Eva Smerekanych - Athlete Rep
Victoria Truswell - Athlete Rep
Lisa Vetterlein - Secretary
Tyson Wellock - At Large Rep
Dane Wolfrom - Finance Vice Chair
Collen Buchanan - Registrar

APPROVAL OF MINUTES

John Gagliardo moved to approve the April 26th minutes, John Skroch seconded

Motion Approved

OFFICER REPORTS

Treasurer's Report – Audra Messagee-Evans

[Reports](#) emailed in advance

Membership Report – Colleen Buchannan

[Report](#) emailed out in advance

Officials Report: John Gagliardo

5 PNS officials were at the Olympic Trials officiating, including the meet referee.

Age Group Report: Carolyn Ackerely

Zones: will send Colleen the names of the coaches and chaperones for zones and Colleen will check to ensure all credentials are up to date.

Senior Report – Kevin O'Shea

Dane Wolfrom is the head coach for the senior Zone meet

Program Operations Report – Suzanne Rychlik

Deb is working on cleaning up the policy for long course standards

Program Development Report – John Skroch

-Will get order of event to Linda Vicik by end of this month for next season's meets.

-Working on time standards for PNS Champs

-Lyle Campbell will continue to work on reports for the website

-Analyzing meets fee income trends, "special" meets and "challenge" meets income has decreased, PNS meets see a slight increase. Carolyn and Dane will help further look at those stats and if/how that may affect future rate of meet fees.

Admin VC Report – Bob Keller

Reviewing our bylaws regarding Board of Review and the Level of athlete representation on committees to ensure that our bylaws are inline with USA Swimming requirements.

Athlete Report: no report

Safe Sports Report – Rick Cox - No report (no news is good news).

Finance report – Dane Wolfrom

-Books are organized and the budget actuals look fine.

-Retirement plan continues to be researched for PNS Coaches.

-New board members –special note to athlete reps should you have questions regarding mileage reimbursement please contact Dane

Diversity Report – no report

Disability Report – no report

USA swimming Liaison Reports (zones/nationals) - no report

OLD BUSINESS

Schedule updated for 2016-2017 – John Skroch and Suzanne

-Good news, Synchro swimming that had misplaced our PNS champs weekend at KCAC has been cancelled.

Calendar should be updated and posted by the end of the month

-All 3-day long course meets will run the same format

-Challenge meet and AG invites all have hosts.

-A survey will be sent out to help determine long course assignments. Assignment should be completed by January.

Convention 2016 – Suzanne

There have been a few applications received

Policy Updates (AD-97-05 and AD-97-01)

[AD-97-05](#) – Bob Keller/Dane Wolfrom

Revisions to the PNS Travel Fund policy were emailed. John Skroch moved to accept the policy as submitted with the addition of adding a coach and athlete funding “Season 5” for Open Water Nationals. Cory Keller seconded.

Motion Approved.

[AD-97-01](#) – Colleen Buchanan

Housekeeping revision to the Registration Rules and Procedures Policy were emailed. Cory Keller moved to accept the policies as submitted minus the change under “2 a” which would add an “Individual Season Membership”. Nick Chevalier seconded.

Motion Approved.

Swimposium – Cory Keller

Is scheduled for May 13, 2017. An available facility has not yet been found. Needs to run in conjunction with HOD, offer a variety of meeting rooms and pool for swim clinics. An email will be sent out to board and coaches for gathering information on potential places to hold.

Leap Program – Cory Keller

[LEAP: LSC Evaluation and Achievement Program](#) currently PNS is Level 1. In order to achieve to the next level(s) there are requirements. Tyson Wellock will help on this look into the program send out a link on LEAP.

Swim Washington – Dane Wolfrom

Radio commercials will begin a weeks before the Olympic Game and continue through the week following the Olympics. Facebook and Google ads go live this month.

Diversity Camp - Dane Wolfrom

-Discussion about the camp dates and publicity, as attendance was sub expectations last year. Scheduled to talk with Lisa Dahl 7/12, inquire if speaker has been secured.

-Suzanne will reach out to Lisa Dahl and check on getting further camp details.

NEW BUSINESS

2016-2017 Budget new funding proposal – Dane Wolfrom

In the 2016-2017 budget ratified at HOD in May, there was \$43K left in “undesigned funds”. A task force was set up to discuss and bring their recommendation to the board on how to appropriate those funds. The following was presented:

\$20000 Diversity and Inclusion Scholarship

\$ 7500 Senior Training Practices

\$15500 Senior Zones (*note that \$4K was already budgeted for Senior Zones, this would be in addition to that \$4K)
Dane Wolfrom made a motion to accept this recommendation and reflect it accordingly in the budget. Kevin O'Shea seconded. Discussion followed.

Tyson Wellock offered a friendly amendment motion "the appropriated fund would not be spent until guidelines for these newly designated funds are presented to the board" Cory Keller seconded.

Motion approved as amended.

Board meeting schedule for 2016-2017 /day of week? – Suzanne

Monday, September 26 is the next scheduled meeting. Future dates TBD – plan for November, February, April and a summer meeting. A "preferred" day of the month for all meetings was not decided upon.

MOTION TO ADJOURN – Kevin O'Shea, John Gagliardo seconded.

Motion Approved - Meeting Adjourned 9:06PM