

PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes October 14, 2019

CALL TO ORDER: 7PM at the PNS Office

In Attendance:

Bob Keller - General Chair

Lisa Vetterlein – Secretary

Lorraine Masse – Treasurer

Colleen Buchanan – Registrar

John Gagliardo - Officials Chair

Max Byers – Age Group Vice Chair

Ken Spencer – Senior Vice Chair

Suzanne Rychlik - Program Ops Vice Chair (Past Chair)

Nick Chevalier - Program Dev. Vice Chair

John Skroch - Admin Vice Chair

Grace Brown – Athlete Rep

Kieran Watson – Athlete Rep

Emma Hyunh – Athlete Rep

Alice Godfred - Coach Rep

Wendy Neely – Coach Rep

Lesleigh Watson - Safe Sport/ Risk Mgt. Coordinator

Dave Baer – Finance Vice Chair

Rick Cox – At Large Rep

Carolyn Ackerley - At Large Rep

APPROVAL OF MINUTES:

MSA

OFFICER REPORTS

Treasurer's Report – Lorraine Masse

Doing a final review for fiscal year 2018, for 990 preparation

Age Group actuals are a bit over budget. Max to review and report.

Membership Report – Colleen Buchannan

Report emailed out in advance.

Officials Report: John Gagliardo -submit online

John Gagliardo and Lisa Vetterlein will be attending Olympic Trials in Omaha, NE 2020

Age Group Report – Max Byers – see team manager item in new business

Senior Report – Ken Spencer

Discussions with KCAC staff to add long course training on weekends available in November to aid training for Olympic Trials. Eligibility requirements to attend still need to be outlined.

Program Operations Report – Suzanne Rychlik

Scheduling – June meet schedule /hosts being worked on now that there are weekends available at KCAC in June that were not available when the meet calendar was approved at HOD.

Program Development Report – Nick Chevalier

Setting Goals for this year Age Group camp “Catch the Spirt Camp”.

Admin VC Report – John Skroch

Policy changes and bylaw updates as noted by USA Swimming plus “post” convention updates such as Replacing Zone “board of review” with National board of review.

– see under new business

Athlete Reports –

Emma, Grace, Kieran spoke to the value of attending Convention this year, and an improvement from previous year, with realization that Athletes do have a say and are not just filling position to make the 20% required athlete participation. Grace and Kieran both applied for a national committee role (good luck Grace and Kieran!)

Coach Report – Alice Godfred

Alex Reed and Alice Godfred will be attending the “Mighty Mids” LSC conference

Safe Sport Report – Lesleigh Watson

- MAAPP – a few teams have not yet incorporated into their clubs.
- Safe sport table at both Long course PNS meets and at futures meets in Gresham.
- Safe sport contact will be on club registrations

Finance report – Dave Baer

- Dead line for 990 tax submittal is January 15.

- Will be reviewing the investment policy and looking to have athlete(s) on the finance committee
 - Requiring club to meet National Travel Funding submission deadline – see new business
- Diversity Report – Dane Wolfrom – no report
 Disability Report – Kiko VanZandt – no report

OLD BUSINESS:

- Splash Forward Status Update
 - Susan and Stu meeting spoke to fundraising amount currently at 52K to date, goal to raise another 100K
 - Fundraising feasibility campaign
 - Meeting next week with City Council
- Board Replacement for open at large position, send recommendations to Bob Keller.
- Championship Meet Entry Fees
 - Due to the combined Age Group and Senior meet in December, the Age Group splash fees differ from the Senior splash fees.
MSA Establish the event fees for the combined 2019 December PNS Short Course Championship meet at the senior fee level for this year only.
- Hall of Fame Nominations and Recognition –
 There has been no HOF activity since 2012. Bob is working on HOF now as we may have 4 athlete that meet the criteria which can be found on the PNS website. Send Bob any potential nominations by the end of the calendar year.
- Proposal for Updated LSC Bylaws
 - MSA** Accept the bylaws and polices AD-97-01 and AD-06-04 in full as amended in accordance with USA Swimming and “post” convention updates.
 - MSA** To withdraw Policy AD-06-05 “Operating Committees” for further review of all the committees it should encompass
- LEAP 3 Achievement – PNS achieved and awarded LEAP 3 recognition at convention. Next year prior to HOD, another BOD training has been set up.
 - Recognition of athletes remains to be addressed and incorporated.
- Zoom Conferencing – *Deferred*
- Future Office Task Force – *Deferred*
- Alternate Mission Statement Update - *Deferred*

NEW BUSINESS:

- Proposal for National Meet Travel Reimbursement
 - MSA** Accept late applications for National Travel reimbursement for Season 4 for 2 teams with reminder of date of dead lines.
- Procedure for Accepting Advertising
 - MSA** PNS website is to be used for PNS sponsored activities only and not advertising for individual clubs
- Request for Winter Juniors Meet Support
 - MSA** PNS will fund the radios for Winter Juniors in Federal Way December 2019.
- Volunteerism Issues – Next Steps?
 - MSA** Put task force together to discuss encouraging clubs to aid with increasing number of officials working meets
 Task force committee comprised of Suzanne Rychlik, John Gagliardo and John Skroch, and Lorraine Masse.
- Procedure for Age Group Zones Manager Responsibilities
 - MSA** Create a task force to list criteria for “team manager” role and stipend for position.
 Task force committee comprised John Skroch, Carolyn Ackerly, Max Byers, Nick Chevalier and most recent “team manager” stepping down, Steven Blackmon.
 - MSA** Remove AD-97-10 policy “coaches safety training” as coaches are responsibly for this themselves and PNS does not have a Training Coordinator.
- Paypal accounts by teams hosting a meet, could be set up by said host team as a way to collect meet fees.
- BOD Composition Proposal - *Deferred*

MSA Meeting Adjourned 8:50PM