

## PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes November 18,2019

### CALL TO ORDER: 7PM at the PNS Office

#### In Attendance:

Bob Keller – General Chair  
Lisa Vetterlein – Secretary  
Lorraine Masse – Treasurer  
Colleen Buchanan – Registrar  
John Gagliardo – Officials Chair  
Max Byers – Age Group Vice Chair  
Ken Spencer – Senior Vice Chair  
Suzanne Rychlik – Program Ops Vice Chair (Past General Chair)  
John Skroch – Admin Vice Chair  
Alice Godfred –Coach Rep  
Wendy Neely – Coach Rep  
Dave Baer – Finance Vice Chair  
Dane Wolfrom – Diversity & Inclusion  
Kiko VanZandt – Disability Swimming

Rick Cox – At Large Rep  
– At Large Rep

#### Absent:

Nick Chevalier – Program Dev. Vice Chair  
Grace Brown – Athlete Rep  
Kieran Watson – Athlete Rep  
Victoria Truswell – Athlete Rep  
Emma Hyunh – Athlete Rep  
Lesleigh Watson – Safe Sport/ Risk Mgt. Coordinator  
Carolyn Ackerley – At Large Rep

### APPROVAL OF MINUTES:

#### **MSA**

### OFFICER REPORTS

Treasurer's Report – Lorraine Masse  
Reports emailed this afternoon

Office Report – Colleen Buchannan

Haselwood Family YMCA new year-round club application received. Waiting to hear from USA Swimming for acceptance.

Officials Report -- John Gagliardo

- Clinics – 22 clinics have been offered this year. 270 officials through those trainings.
- Likely no more for clinics for the year. January will probably offer 1-2 clinics for those that missed recertifying (and some newly interested as well.)

Age Group Report – Max Byers

- PNS All Star application is posted on the website
- Re: researched AG over budget question from last board meeting – zones subsidy amount to athletes was calculated using the number of All Star Athletes instead of the number of AG Zone Athletes. Swimmers received twice the allocation that was planned. We spent more money on our athletes!

Senior Report – Ken Spencer

- LC training for Winter JR athletes and above is going well. Every team with qualified athletes is involved except 3.
- Any coach interested that contacts Ken goes onto the email chain

Program Operations Report – Suzanne Rychlik

- UPAC pool not available for the Age Group Invite meet (Thank you Mary Wayte Pool for picking up this meet) To accommodate for adequate space on pool deck (changing from an 8 lane pool to 6 lane pool), VAST and Chinook moved to Juanita Pool AGI.
- As Tacoma Swim Club, did not renew as a club this year – SRST took over hosting the Winter Challenge that was to have been a TSC hosted meet. (thank you SRST)

Program Development Report – Nick Chevalier – no report

#### Admin VC Report – John Skroch

- Submitted revised Bylaws to USA Swimming – USA Swimming had no recommendations for further changes.
- New Bylaws that will be effective 1/1/20, are now on website (still to be ratified by HOD in May of 2020)

#### Athlete Report – not present – no report

#### Coach Report – Alice Godfred, Wendy Neely

- Mighty mid conference report:
  - Focus on strategies for working with coaches and swimmers both on deck and on LSC board
    - Getting more people involved especially coaches
    - Making sure there is communication available to all.
    - Making sure committees were not done in a bubble and that coaches were involved with specific committees that affect their athletes the most.
      - Time standards
      - Camps
      - Meet selection
      - Overall direction of the LSC
  - What are the responsibilities of the LSC to enhance coaches/swimmer's?
  - Should an LSC have goals for achievements of their athletes? Example how can we get X number of athletes qualified for the 2024 trials.
  - Is the LSC doing enough to develop athletes in the long term. The 12-14 year old's now are the next group for 2024 trials.
  - Select style camps are being done in many LSC's and are successful in developing young athletes.
  - Biggest concerns and difficulty for getting coaches on board is the poaching or recruitment of swimmers.
  - Biggest suggestion was that new coaches are chosen for these roles and not repeated. Work on getting more coaches involved in the planning and execution and make sure that coaches agree to a COC prior to attending. Might even consider not letting coaches whose swimmers are on the select teams be on the staff.
  - There was a general feeling throughout was that the LSC's do not support the coaches well with education opportunities, athlete support or a feeling of being able to participate in LSC governance.

#### Safe Sport Report – Lesleigh Watson (via Bob Keller)

- Greatest challenge remains - getting the Safe Sport acknowledgement as part of registration and ensuring clubs/members understand MAAPP

#### Finance report – Dave Baer

- Signed the letter of engagement with accountant regarding review of financials for past fiscal year and preparation for 990 submittal.

#### Diversity Report – Dane Wolfrom

- Western Zone DEI Select Camp (dates June 11-14). Will be held in Boise. Snake River LSC will host with help of Boise state and Boise YMCA. (Flights will be more affordable - yeah)
- Application yet to be compiled
- Question asked if there would be a Northwest diversity camp? Not yet scheduled, possibility it will take place.

#### Disability Report – Kiko VanZandt

- MAAPP – cognitively challenged athletes over the age of 18, issue in understanding the information in the test thus the requirement for this group of athletes has been waived until July of 2020.
- 3 athletes will attend the Winter Can Am Louisville, Texas, begins the Wednesday after Thanksgiving. Coach Jerry Johnston from Chinook will also be attending

## OLD BUSINESS:

- Board At-Large Position Appointment –
  - Motion made for Vince Carmosino from IST fill At large vacancy until Spring HOD

### **MSA**

- Hall of Fame Nominations and Recognition – please send in nominations to PNS office (see website for criteria)  
Contacting original committee members regarding nominations for coach/coach contributor members middle of January, selection early February, recognition ceremony for summer  
Getting new people on the committee (Dane volunteered to be on the committee) which has been past General Chairs; currently have no athletes.
- Zoom Conferencing for Board Meetings  
Motioned to budget \$15/month for One Zoom Conferencing License video and up to \$400 for speaker/microphone equipment to aid in the conferencing.

### **MSA**

- Leadership conferences in 2020
  - She Leads, April 3-5 in LaForet-Black Forest, CO
  - Women's Leadership Summit, April 17-19 in LaForet-Black Forest, CO
  - We Lead, June 20-22 in Omaha, NE
  - Women's Leadership Summit, August 14-16 on Oahu, HI
  - We Lead, August 15 on Oahu, HI

Dane/Alice will form a committee to aid in the selection process/requirements

- Future Office Task Force – Deferred
- Alternate Mission Statement Update - Deferred

## NEW BUSINESS:

- Per the new bylaws, the Governance committee absorbs the personnel and nominations committee, will consist of  
5 members – of which no more than 2 can be members of the board.
  - Nomination Committee Formation
    - Candidate search for May HOD should begin in January
- Colleen Has rejoined the National Registration Committee upon that Committee request (yeah Colleen!)
- Zone Workshop will be combined for all zones, May 1-3 in Chicago. Expected attendees are General Chair, Admin VC, Senior office staff (not age related), Diversity Equity Inclusion Chair, Safe Sport Chair. TBD if Officials Chair will be attending.
- Nick looking for committee to aid in planning Catch the Spirit Camp. Max and Nick will work together to form a committee as this is an Age Group Camp.
- Open water committee – has a budget of \$1000.00 – with the intent it would help with the “Last Gasp” Open water meet held in September each year. This was not funded in 2018 as was intended.
  - Motion to make \$1000.00 payment in the 2018 books to Blue Wave Aquatics for 2018.

### **MSA**

- BOD Composition Proposal – Deferred

## MOTION TO ADJOURN

MSA Meeting Adjourned PM 8:30