

PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes November 5, 2018

CALL TO ORDER: 7PM at the PNS Office

In Attendance:

Bob Keller – General Chair
Lisa Vetterlein – Secretary
Audra Messegee-Evans – Treasurer
Colleen Buchanan – Registrar
John Gagliardo – Officials Chair
Max Byers – Age Group Vice Chair
Kevin O’Shea – Senior Vice Chair
Nick Chevalier – Program Dev. Vice Chair
John Skroch – Admin Vice Chair

Kyle Falkner – Athlete Rep
Alice Godfred – Coach Rep
Dave Leonard – Coach Rep
Cory Keller – Safe Sport/ Risk Mgt. Coordinator
Dave Baer – Finance Vice Chair
Rick Cox – At Large Rep
Kiko VanZandt – Disability Swimming

Bob Keller spoke in reference to Ron VanPool remaining on the PNS BOD as a USA Swimming liaison member. This is dependent upon the restructuring of the USA Swimming BOD that took place after 2018 USAS Convention, and remains an ongoing process.

APPROVAL OF MINUTES:

Sept. 10, 2018 - John Skroch moved to accept. Dave Baer seconded.

Minutes approved.

OFFICER REPORTS

Treasurer’s Report – Audra Messegee-Evans

- Report emailed in advance.
- 990 preparation done – not yet filed

Membership Report – Colleen Buchanan

- Report emailed out in advance
- Nick Chevalier made a motion to remove the need for the “registration report” other than 12/31/YY of calendar year. John Gagliardo seconded.

Motion approved

- Dave Baer offered a friendly amendment which added a report for 8/31/YY. Audra Messegee-Evans.

Motion passed

Officials Report: John Gagliardo

- There have been 22 separate training clinics for officials this season with 1 more currently scheduled
- Lisa Vetterlein was selected at the Meet Referee for Winter Junior Nationals - West meet in Austin, Texas (5-8 December 2018) and David Coddington will be the Meet Referee for the National Championships meet in Palo Alto, CA (31 July - 4 August 2019)

Age Group Report – Max Byers

- All Star applications should be up this week. Meet is in Commerce, California

Senior Report – Kevin O’Shea

- Working on the PNS national development time standards. The new Futures Meets Time Standards are faster than the Jr National Bonus Time Standards

Program Operations Report – Suzanne Rychlik – no report

Program Development Report – Nick Chevalier

- With John Skroch – Working on ideas to keep 14/u Champ meet from being over-subscribed. There is a meeting November 6th to discuss the many ideas to help with this. Coaches want to keep as a 3 day meet (not adding a 4th day).
- The Showdown meet was restructured last year to help with prior years meets being too large. Hesitant to change the standards as it could easily become oversubscribed (again).

Admin VC Report – John Skroch -- see old business

Athlete Report – no report

Coach Report – Alice Godfred, Dave Leonard

- Mention of September USAS Convention HOD approval to not allow 12/U to compete in technical suits beginning with the 2020 season (exception being for Jr. Nationals/above meets)

Safe Sport Report – Cory Keller

- 1st newsletter for Safe Sport came out this week
- 3 more team have signed up with a parent volunteer
- Safe Sport Leadership workshop will be held in January – Carl Baber from SMAC will attend for Cory

Finance report – Dave Baer

- Signed engagement letter with accountant for 990 tax form

Diversity Report – Dane Wolfrom – no report

Disability Report – Kiko VanZandt –

- PNS has 6 athletes attending U.S. Paralympics, Para Nationals Championship in Tuscon, AZ this December.
- There will be a Meet for disabled athletes (Mother's Day Classic), following HOD for the rare local opportunity to swim long course (due to lack of pools.

USA swimming Liaison Reports – Ron VanPool – no report (See Bob Keller comments beginning of minutes)

OLD BUSINESS

- Review of Alternative Mission Statements (Retreat Results Task Force update)
 - Focused on
PNS: Grow, Teach, Inspire and Lead through the sport of competitive swimming
- Consent Agenda – moving towards this, Bob is asking reports be posted on website and are due to PNS office the Wednesday prior to the scheduled meeting.
- LSC Evaluation – more information to come
- Approval of Policy Meet announcement: AD-97-06
 - 2. Special Requirements for Meet announcements.
 - j. A properly completed and signed PNS Master Entry Summary and check for entry fees are due to the clerk of course no later than when the team checks in.

Dave Baer moved to accept new wording, Alice Godfred seconded.

Motion approved

- Approval of Policy Flex Membership Exceeding 2 Meets (97-08 Meet Entry Eligibility):
 - 1. Meet Entry Eligibility
 - b.
 - vi. Clubs with a Flex member athlete who is shown to have competed in their third meet will be notified that the athlete in question will be upgraded to a full membership. Teams will need to submit the balance of the full membership.
 - vii. The registration charges and fines resulting from the above paragraphs are due to the PNS Office prior to the entry deadline of the next meet entered by the team being fined or within fifteen (15) business days after receipt of the fine statement, whichever occurs first.
 - viii. Teams and affected individual athletes will not be considered to be in good standing with PNS until all of the above fines and registration fees are paid and as such they will not be allowed to participate in any PNS related activities until this condition is rectified.
 - ix. All of the above apply to the athlete's parent (or to the athlete if the athlete is age 18 or older) if a Master Entry Summary and/or a Deck Entry Registration form is signed independently of a club.

Dave Baer moved to accept new wording, Alice Godfred seconded.

Motion approved

- Proposal for Designation of a Club Athlete Contact – tabled until next meeting
- Hall of Fame Nominations and Recognition – tabled until next meeting
- Diversity & Inclusion – Disability “Merger” – tabled until next meeting

NEW BUSINESS:

- Revised By-Laws Implementation –
Convention approved bylaw re-write for LSC's which are to be implemented in 2020 thus will need to submit our PNS proposed bylaws to HOD in May of 2019. Nick Chevalier and Ron VanPool will help John Skroch with the revision process.
- Future Office Task Force
Lease through April 2019, with option for another year. May need to look for new office space and/or discuss need for a commercial "office" location. No task force needed at this time.
- Zoom conferencing – flexibility to have meeting not always at a location John S. download zoom.us 40minute limitation for group conferencing/otherwise license is required.
Audra Messegee-Evans moved that we purchase a license for ZOOM. Dave Baer seconded.
Discussion ensued – and decision to purchase in January and use for Jan 14th meeting.

Motion approved

- Carolyn Ackerley – BISC has been working towards having another pool built. With the advice given to levy to build a pool, a letter of support from Pacific Northwest Swimming would be of benefit. Bob Keller will draft that letter.

Next meeting: Monday, January 14, 2019 – Location TBD

MOTION TO ADJOURN (many)

Motion Approved - Meeting Adjourned 9 PM