

PACIFIC NORTHWEST SWIMMING ASSOCIATION
PO Box 2235
Auburn, WA 98071

Board Meeting Minutes November 15, 2021

CALL TO ORDER: 7:01 P.M. via Zoom Video Conference

In Attendance:

Bob Keller - General Chair
Carl Baber - Safe Sport/Risk Mgt. Coordinator
Melissa Stiner – Registrar
Laurae Briggs – Secretary
John Gagliardo - Officials Chair
Suzanne Rychlik – Program Ops Vice Chair (past GC)
Ken Spencer – Senior Vice Chair
John Skroch - Admin Vice Chair
Dave Leonard – At Large Rep
Grace Lindberg – Athlete Rep
Justin Wang – Athlete Rep
Alice Godfred - Coach Rep
Linda Vicik- Sanction Chair

Dave Baer – Finance Vice Chair, Treasurer
Regan Rowe – Athlete Rep
Emily Murray – Diversity, Equity & Inclusion
Chad Winkle - At Large Rep
David Orr - Age Group Vice Chair
Molly Cady
Nick Siripipat
Jay Giroto
Nathan Lee – Athlete Rep
Rick Cox
Kiko Van Zandt – Disability Rep
Carolyn Ackerley
Brendan Kerns

APPROVAL OF MINUTES:

September 21 BOD Meeting **MSA**
October 13 EC Vote
October 29 EC Vote

OFFICER REPORTS

- Treasurer’s Report – Dave Baer - see attached.
- Membership Report –Melissa Stiner - see attached.
- Officials Report - John Gagliardo
 - Lots of clinics happening
- Age Group Report - David Orr – no report.
- Senior Report - Ken Spencer - no report.
- Program Operations Report - Suzanne Rychlik - no report.
- Program Development Report - Nick Chevalier - no report.
- Admin VC Report - John Skroch - no report.
- Athlete Report – Regan Rowe, Justin Wang, Nathan Lee, Grace Lindberg
 - Thinking of ways to get more athletes involved. Potentially have a speaker.
 - Working to get athletes involved in the committees
- Coach Report – Alice Godfred & Chad Winkle
 - Continuing to meet. All are welcome to participate, please just send Alice an email.
- Safe Sport Report – Carl Baber
 - Deck marshals will need to be Non-Athlete Members as of January 1st.
- Finance Report – Dave Baer - see attached.
- Diversity Report – Emily Murray
- Disability Report – Kiko VanZandt

- Two athletes participating in December

OLD BUSINESS

- December Champs Meets
 - Three meets good to go with met hosts
 - Files should be out soon for entries
 - Spectators will be allowed.
 - Masking will be required.
 - Must have vaccination record or negative test.
 - Motion to fund a security guard for three December champs meets cost to be approximately \$7,500.
- **MSA**
- 2022 (Q1 – Q2) Meet Calendar
 - Senior Sectionals is a go
 - Looking for teams to host meets
- MAAPP 2.0 Policy Updates
 - Carl is continuing to work with USA Swimming on this.

NEW BUSINESS

- Zoom Licenses
 - Motion to obtain two licenses in addition to current license from USA Swimming for Officials Committee to run clinics and meetings. Approximately \$150 per year.
- DEI Conference Athlete Rep Funding
 - Motion to provide additional \$1000.00 to already budgeted monies to send Brendan Kerns to Diversity in Aquatics conference.
- **MSA**
- All Star Meet Planning
 - Meet will happen
 - January 8 & 9 in Pacifica, CA
 - Application will be out soon
 - Family travel meet
 - Timed final meet format
- Code of Conduct Policy Proposal
 - John Skroch and Suzanne Rychlik will make final edits to policy.
- **MSA**
- We lead Summit – December 14th

Next Meeting:

Motion for next meeting to be January 10, 2022

MSA

Location: VideoConference

MOTION TO ADJOURN

MSA

Meeting adjourned at 8:53 pm

Registration/Membership Report

Registration/Membership Report

Athlete

Athlete 4048

Athlete Flex 636

Athlete Outreach 78

Total: 4762

Non-Athlete

Individual 413

Life 8

Total: 421

Clubs

Club 37

Organization 2

2022 Clubs not yet processed:

PAQ – received application, though cannot process until certs received for Head Coach

MAB/MET – awaiting documentation as will need to submit New Club Application per USA

2022 Club Applications not yet received:

QWSC – no word from the club

SEAT – college team that normally submits club renewal if athletes are attending Sectionals or other National meet, none received as of yet

TOSC

2022 Organizations not yet received :

Bellevue Club Swim Team Boosters (BCB) and Husky Swimming Foundation (HSF)

All other clubs that were registered last membership year have been processed.

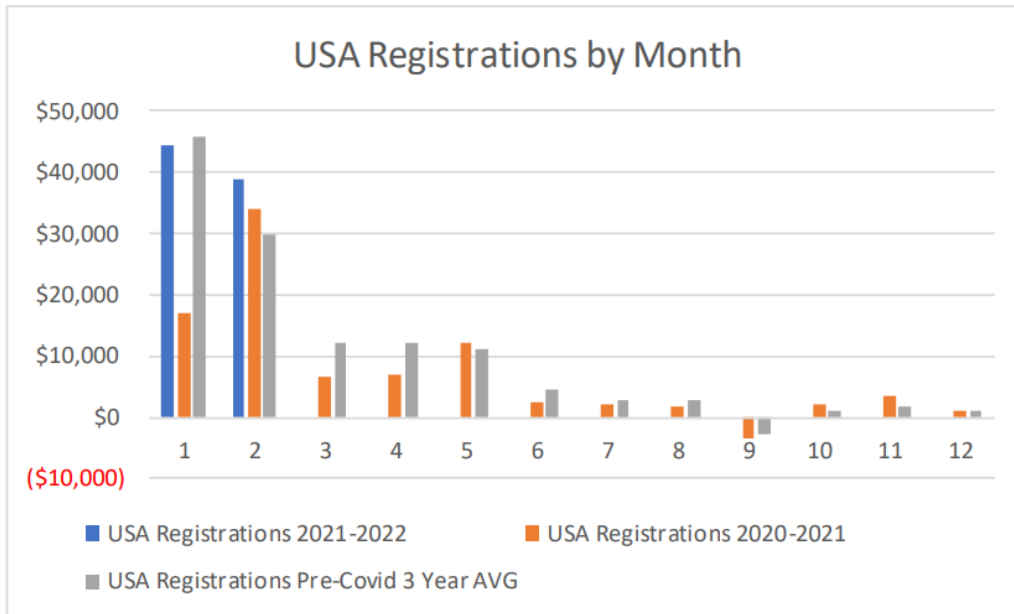
Finance Report

Finance Vice-Chair and Treasurer Report:

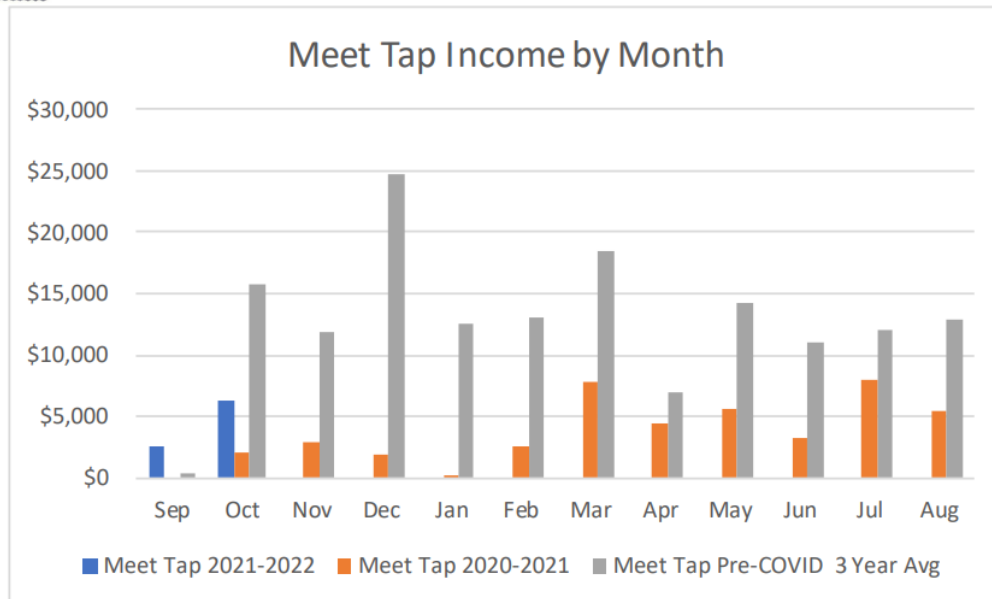
As of October month end, it appears USA Registration income has recovered to pre-pandemic levels. However, Meet Tap Income still is significantly depressed - largely due to the loss of income we expect from the October Challenge series. The file titled PNS 2021-2022 Income vs Expense Performance graphically displays the last two years against a pre-pandemic average.

The investment committee will be meeting this month to discuss our Fidelity investment account and consider rebalancing our holdings.

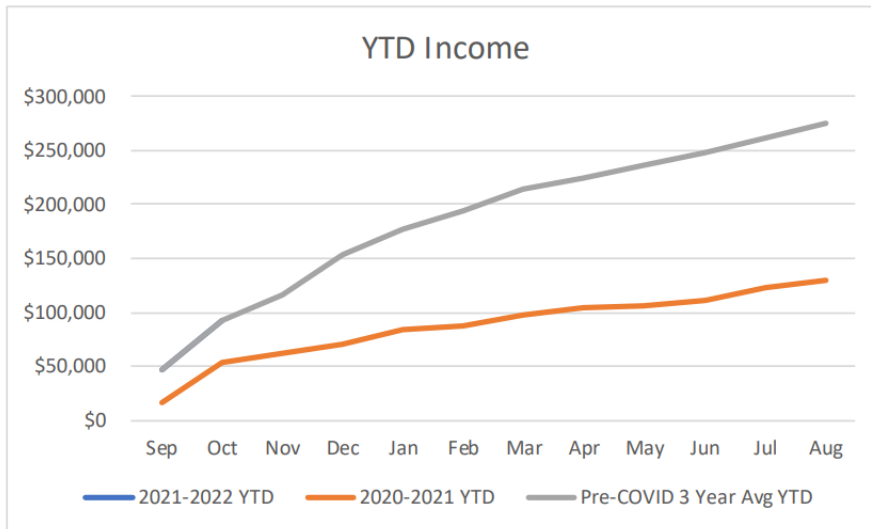
The Treasurer also reports the balance sheet and provides a report of Budgets vs Actuals by detail line items. These two reports are attached.



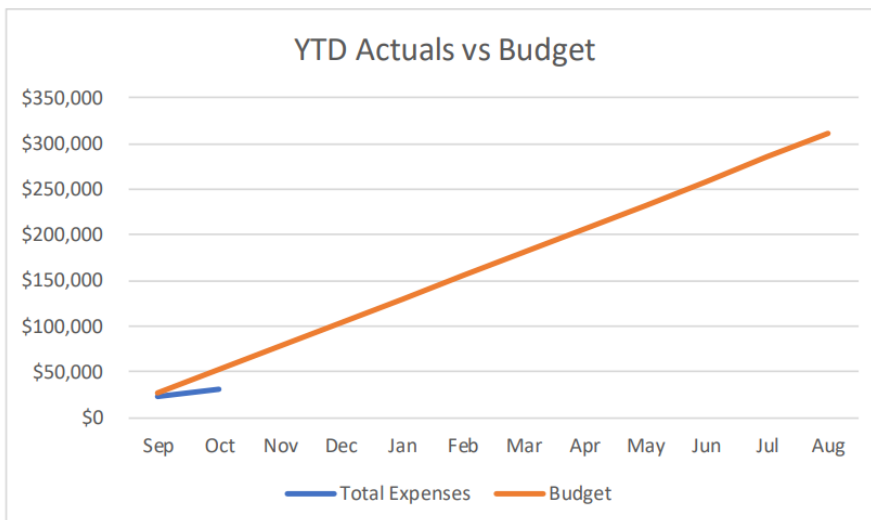
Early Registrations on Pre-COVID trend



Meet Tap Income significantly down as compared to Pre-COVID



Total Income matches Pre-COVID trend line





Expenses by Month

Expenses	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total Expense	Total Budget	Delta
Administration	\$448	\$94											\$542	\$18,000	\$17,458
Age Group														\$20,950	\$20,950
Disability														\$6,100	\$6,100
Diversity & Inclusion	\$430	\$296											\$726	\$20,750	\$20,024
Finance & Marketing	\$314	\$418											\$732	\$5,800	\$5,068
Officials													(\$35)	\$11,700	\$11,735
Total Payroll	\$5,145	\$7,164											\$12,309	\$74,100	\$61,791
PNS Office	\$792	\$184											\$976	\$11,000	\$10,024
Program Development														\$50	\$50
Program Operations														\$22,200	\$22,200
Senior Swimming														\$79,950	\$79,950
Special Programs														\$40,000	\$40,000
Unapplied+Uncategorized															\$0
Club Assistance Grants															\$0
Total Expenses	\$7,128	\$8,122											\$15,250	\$310,600	\$295,350