

Pacific Northwest Swimming Association
PO Box 841
Maple Valley, WA 98038

Board Meeting Minutes, November 20nd, 2023

Call to Order: 7:35PM via Zoom Video Conference

In Attendance:

John Skroch – General Chair
Melissa Stiner – Membership/Registration
Deb Soper – Finance Vice Chair
Alex Reed – At-Large Rep
Carl Baber – Safe Sport Operational Risk Chair
Chad Winkle – Program Ops Vice Chair
Ellie Wang – Athlete Rep
Emily Murray – DEI Vice Chair
Garrett McCaffrey – Senior Vice Chair
Jaiden Sreenivasan – Athlete Rep
Jerry Chen – Athlete Rep

John Gagliardo – Admin Vice Chair
Linda Vicik – Meet Sanctioning
Nathan Lee – Athlete Rep
Teresa Winterstein – Secretary
Alice Godfred – Program Development Chair
Ed Lesnick – Officials
Rick Cox – Governance Committee
Suzanne Rychlik –
Kiko Van Zandt – Disability Chair
Chris Coghill – Coaches Rep
Lorraine Masse – PN Bookkeeper

APPROVAL OF MINUTES

A motion was made, seconded, and voted upon to approve the September 18th, 2023 BOD minutes with an amendment to include that David Coddington is stepping away from the Finance Committee under finance report.

OFFICERS REPORTS

Treasurer Report: Lorraine Masse presenting
Per John S., Lorraine hired as the PNS bookkeeper to get finances in line.

Applied to non-profit discount with Quickbooks and approved. Will streamline data flow for expense input directly to Quickbook and customize reports. Create faster processes for check/reimbursement processes. Currently working to setup and integrate two programs before working on backlog of bookkeeping.

No financial reports at the moment. Current fiscal year updates will be sent prior to Jan board meeting.

Credit cards have not been reconciled since 2021, so information is backlogged. Working with Deb to automate process.

Membership Report: Melissa Stiner
Reports posted in the chat as TU links not currently working.

Officials Report: Nick Siripipat – presented by Ed Lesnick
Report posted online.

Age Group Report: Kara Forbis
Report posted online.

AG Zones: PNS placed 3rd. Swum at new facility in Boise. Overall a successful meet. Did go over budget. Previous data was used to calculate budget numbers, so changes will be made to the process in the future.

Senior Report: Garrett McCaffrey
Report posted online.

Season 4 reimbursement checks sent in September.

Working with Alex Reed and Ken Spencer working on LC training opportunities for high performance Senior athletes.

Program Operations Report: Chad Winkle
VAST/KING/IST working to host Age Group Regionals.

Spring Showdown and Winter Challenge unable to run as teams not stepping up to host.

SR LC Champs moving up one weekend and AG LC Champs dates currently under vote.

Qualifiers for Champs currently ~550 (SR) and ~500 (14&U). Suzanne notes that lower numbers likely to attend, especially SR meet.

Program Development Report: Alice Godfred
Survey getting put together to find out what teams want from PNS organized meets. Want to make sure PNS is serving teams well.

Administrative Report: John Gagliardo
Proposed PN Bylaws changes posted.

From Annual Business meeting – changes to USA Swimming bylaws.

Discussion regarding the feasibility of adjusting PNS bylaws to align with new USA Swimming bylaws. John G. will seek clarification on multiple fronts with USA Swimming regarding implementation before BOD votes to recommend changes to the LSC bylaws for approval at PNS HOD.

Athlete Report: Jaiden Sreenivasan, Jerry Chen, Nathan Lee, Ellie Wang
Selling stickers at PNS Champs and potentially Divisionals. Working through Instagram to generate involvement. Spoken to several speakers and working to lock down dates and prices. Directed by Lorraine to contact meet directors for meet specific graphics.

Coach Report: Chris Coghill
Bi-monthly coaches meeting hosted last week. Averaging around 12 coaches per meeting. Working on goals within meets overseen by PNS.

Safe Sport/Op Risk Report: Carl Baber
No report.

Increase in SSRP for PN clubs.

Finance Report: Deb Soper
Report posted online.

Investment committee hasn't met since last BOD meeting. David Coddington and Deb looked into a potential Investment Advisor, but further work and decision making tabled till future date.

Meet tap task force discussions via email, no meeting yet. Shared proposed updates to PNS meet tap practices. Deb and John G. will work together to come up with proposed policy changes and create SOPs.

Bremerton YMCA wants back-owed meet tap fees waived. Motion made, seconded, and approved in a 5-3 vote to forgive unpaid tap fees from prior to 23-24 season (up to August 2023).

Clarification that meet sanction fees are paid at the same time as meet sanction approval, not when meet tap fees paid. Currently we have not been collecting sanction fees at the time of sanction. After discussion, Deb and John G. will create proposed policy change to match current practices.

Diversity Report: Emily Murray
Report posted online.

Disability Report: Kiko VanZandt
Gabi Farinas swam in Santiago, Chile representing US at Para-Pan Games. Thank you to Alex Reed for getting Gabi into LC training session.

OLD BUSINESS

Bookkeeper Update – Hired Lorraine Masse.
Treasurer Update – No one to take over as of yet.

NEW BUSINESS

1. Mighty Mid Report
Report posted online. John G. and Rick Cox attended. Meeting at Olympic Training Center. For LCS with 2-7K athletes.
2. USAS Spring Workshop moved to Annual Business Meeting in September
3. PNS Logo Update
Deb, Carl, John met with USAS rep to share thoughts. Per John S., Hopefully completed by next fall.
4. Time Standards
Rick asked for clarification of impact of such fast time standards and whether there would be any updates based on low numbers. Alex reviewed the methodology for creating the latest time standards.

NEXT MEETING

January 22nd – 7:30PM via Zoom

A motion was made, seconded, and approved to adjourn the meeting at 9:08PM.

Teresa Winterstein
Secretary

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