

PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes March 2, 2020

CALL TO ORDER: 7PM at the PNS Office and Zoom meeting

In Attendance:

Bob Keller - General Chair
Lisa Vetterlein – Secretary
Lorraine Masse – Treasurer
Colleen Buchanan – Registrar
John Gagliardo - Officials Chair
Max Byers – Age Group Vice Chair
Ken Spencer – Senior Vice Chair
Suzanne Rychlik - Program Ops Vice Chair (Past GC)
John Skroch - Admin Vice Chair
Grace Brown – Athlete Rep
Kieran Watson – Athlete Rep
Emma Hyunh – Athlete Rep
Alice Godfred - Coach Rep
Lesleigh Watson - Safe Sport/ Risk Mgt. Coordinator
Dave Baer – Finance Vice Chair

Rick Cox – At Large Rep
Carolyn Ackerley - At Large Rep
Vince Carmosino – At Large Rep
Guest: Cathy Kuhnau

Absent:

Nick Chevalier - Program Dev. Vice Chair
Wendy Neely – Coach Rep
Victoria Truswell – Athlete Rep
Dane Wolfrom – Diversity & Inclusion
Kiko VanZandt – Disability Swimming

APPROVAL OF MINUTES: from 1.13.20 BOD meeting

MSA

OFFICER REPORTS

Treasurer's Report – Lorraine Masse, submit online

It was requested to also have prior year comparison on reports in future.

Membership Report – Colleen Buchanan - none

Officials Report: John Gagliardo

- OOTY will be announced at all officials meeting in April

Age Group Report – Max Byers

- Zones Application will be going up in early April, due June 30th to include long course swimming
 - Team will be selected differently this year
 - All swimmers will be picked based on number of qualifying times, regardless of age group
 - Minimum 4 swimmers per age group and gender
 - Long course times will be prioritized over short course times
- Working with Alice on Select Camps for Fall and anyone that wants to join can email Max.

Senior Report – Ken Spencer

- Senior trainings have concluded.
Feedback was positive as coaches felt the workouts were well organized and productive.
Have a clear structure for each practice proved helpful as coaches and athletes knew what to expect before each workout. We had 100% attendance from PNS teams with qualifiers by the last practice.
A big thank you to Milo, Tommy, Andrew and Nick who headed up the four trainings.
We have reached out to the aquatic center to see if there is time available in April. Thus far there has been no response.
For next time, it was suggested that athletes stay for the entire training. It has proven disruptive as several athletes left early during training number 4.

Program Operations Report – Suzanne Rychlik

- Meet Calendar: The Special Olympics gave the incorrect dates for calendar planning, so there was shuffling in the accommodate their meet at KCAC.
- Long Course meets will be available to all athletes with a Summer US Open cut.
- Tech planning – there was discussion regarding KCAC meets and the effect if the aquatic center will be hosting an “ISL” meet.

Program Development Report – Nick Chevalier – no report

Admin VC Report – John Skroch

- Travel Fund policy AD-97-05
 - Update tables B&C to accommodate Spring Para World Series in Season 2 (not combine with Season 1 Winter Para CanAm)
 - Change Season 2 Arena Pro Series to basic “Pro Series”

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- Rules and Policies for the conduct of meets AD-97-07
 - Meet entry fees – 10% across the board for surcharge and event fees beginning 2020-2021 season

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- Rules and Policies for the conduct of meets AD-97-07
 - Add a \$5 surcharge per swimmer for the two PNS long course Champs meets

Athlete Report –

- Grace Brown – working on getting athletes on committees and looking for athletes that will replace the graduating seniors on the board

Coach Report – Alice Godfred,

- Alice- not many applications received for the Women’s conferences
 - Dane Wolfrom helped make selection: Tatiana Lemos de Lima (Wave) Will be attending the Women’s Leadership Summit
 - She Leads Conference, the 2 athletes are Katherine Walz and Ava Napalan (OCA)
- Coach of the year award, still in the works

Safe Sport Report – Lesleigh Watson

- MAAPP 2.0 delayed
- Safe Sport will have a staffed table at the Senior Sectional Meet and Age Group Regional Meet.
- Consolidated coach requirements
- New flyer for MAAPP
- Coming soon, will be able to see which teams have completed the Safe Sport and MAAPP requirements.

Finance report – Dave Baer

- The IRS 990 form is being prepared but is not yet ready for review. We filed for an extension in January.
- The Investment Committee meeting is being rescheduled. As of February 7, our investment account had \$935K (on a cost basis of \$327K).
- Attached is the first cut draft budget for 2020-2021. I will be routing sub- sections to the various vice-chairs for their discrete input.
- Disability section increase – with travel reimbursement from proposed travel motion

Diversity Report – Dane Wolfrom – no report

Disability Report – Kiko VanZandt – no report

OLD BUSINESS:

- Athlete Committee Membership – see athlete report
- ISL Host “Proposal” – no proposal, discussion only regarding impact for clubs/facilities
- Future Office Task Force – Deferred
- Alternate Mission Statement Update – Deferred
- Zone workshop – there will be one combined zone workshop (all 4 zones)

NEW BUSINESS:

- Reforming “TSC” – removed from agenda
- Phillips 66 Award Nomination – 1 per LSC / year (have yet to award recipients for 2016 & 2017)
 - Send out general criteria and board will select next meeting
- Election Nominations
- BOD Composition Proposal – Deferred
- Facilities efforts: Splash forward –
- Coronavirus –
 - 9 meets this weekend, will post recommendation – continue to follow government recommendations
 - Follow the guidance of the health care community – link to covid 19 precautions
- Meet Calendar next year, October Challenge will be splitting into an AG meet and a senior meet.

Meeting Adjourned 8:38PM