

PNS - COVID 19 Special Board Meeting - March 30, 2020 via Zoom Video Conference

Called to Order at 7:04 P.M.

In Attendance:

Bob Keller - General Chair	Wendy Neely – Coach Rep
Lisa Vetterlein – Secretary	Lesleigh Watson - Safe Sport/ Risk Mgt. Coordinator
Lorraine Masse – Treasurer	Dave Baer – Finance Vice Chair
Colleen Buchanan – Registrar	Dane Wolfrom – DEI co-chair
John Gagliardo - Officials Chair	Emily Murray DEI co-chair
Max Byers – Age Group Vice Chair	Kiko VanZandt – Disability Swimming
Ken Spencer – Senior Vice Chair	Rick Cox – At Large Rep
Suzanne Rychlik - Program Ops Vice Chair (Past GC)	Carolyn Ackerley - At Large Rep
Nick Chevalier - Program Dev. Vice Chair	Vince Carmosino – At Large Rep
John Skroch - Admin Vice Chair	Linda Vicik – Sanctions Chair
Grace Brown – Athlete Rep	
Kieran Watson – Athlete Rep	Absent: Victoria Truswell – Athlete Rep
Emma Hyunh – Athlete Rep	
Alice Godfred - Coach Rep	

- Appointment of a Secretary (if needed) –
  - not necessary for this or executive committee meetings. Under new bylaws the board secretary is part of the executive committee
- Zoom Usage Protocols – how to be effective and not talk over one another
  - Silence microphones while not using.
  - Raise a hand (must be monitored)
  - Be respectful and do not talk over one another (as best as possible)

APPROVAL OF MINUTES:

March 4 Executive Committee Meeting **MSA**  
March 11 Executive Committee Meeting **MSA**

OLD BUSINESS

- External Orders Review
  - Federal Government social distancing in effect through April 30
  - Washington State Executive Orders – Gov Inslee extended SAH through April 6
  - USA Swimming Directives – reassessing on a 2 week basis
- Event Schedule
  - All April Meets Cancelled per USAS Mandatory (3/17/20) Directive
- Financial Assistance from PNS
  - Sr. Sectionals / Age Group Regionals / Spring Showdown
  - Submittal Deadline for financial assistance from meet hosts for WRSS, AGR, SS, is June 30<sup>th</sup>. **MSA**
- Small Business loans for clubs will be handled by banks – but no new information
  - Checking with county and local resources for loans maybe productive

NEW BUSINESS

- Age Group Zones planning is underway
- Suspension of Practices Guidance & Schedule –
  - We don't expect to hear anything from USA Swimming for 2 weeks
- Guidance for when practices resume
  - CDC practices and guidelines as well as directive from USAS will supersede any guidance we can give

- Coach Liability Considerations – Carolyn Ackerly  
In an effort to provide help for clubs to offer remote dryland training following USA Guidelines/ or for clubs that cannot provide in the ratio as set forth from USA swimming: here are some thoughts and working points:
  - Umbrella policies that would include virtual workouts (NPIP – Nonprofit Insurance Program)
  - Revise waivers (*legal counsel help would be needed*) and have them signed again Carolyn will look into attorneys regarding the waiver
  - Guiding them to apps that already exist.
  - Kids may only be able to meet 2-3 times a week, but could help with their “team” participation via remote interaction
  - Virtual workouts must be Voluntary and Optional
  - Stay engaged with athletes
  - Club values beyond exercise
- LC Event Calendar
  - Discussion regarding canceling or postponing meets: Technical Planning in an integral part in this planning (A & B) meets need to be treated as blocks.
  - Do host plan meets, but not collect fees until day of meet?
    - Some teams continue to plan, typically the costs are not incurred to host meet until two weeks prior. Will still follow wait and see what Country, USAS, and Counties dictate
    - Those meets hosts that may choose to cancel their May meet now – should not incur a penalty during this pandemic
    - LC Season wait for guidance from USA Swimming and/county/facilities
    - LC Champs Planning – same as above
- Strategy Session and HOD Meeting –
  - rescheduling to September instead of trying to hold a Zoom HOD seemed a better option for:
    - Attendance
    - Voting
    - \$200 Refund to Clubs
- LSC Policy on Transfers between clubs?
  - According to USAS rule book 203.5, this may be a moot point
  - Alice, John S, and Dane – were willing to work on policy – as a stop gap measure to not transfer between clubs within our LSC during this pandemic as different facilities (counties) may open at various dates, in order to not flood an open facility based on a team that has a pool open for practice, and not decimate a team that remains in wait. Bob has already inquired from USA Swimming – no response yet.
- PNS Financial Assistance for clubs
  - Ken S, Vince C., Suzanne R., and Dave B. will talk to clubs and get a better understanding of what their needs might be, after clubs have a little time to consider where they are financially. Then the board can better determine if use of reserves would be viable, appropriate and equitable.
- 2020 / 21 Meet Calendar Considerations – get done as soon as possible under these circumstances knowing that some facilities may not be able to even sign a contract for a meet bid.
  - Scheduling committee
- Diversity Equity Inclusion Camp and Coach Workshop (currently in the planning phase for June) has not been canceled as of today. The DEI local camp (with Oregon) has been canceled.
- Budget for 20/21 – Dave Baer is going to update the proposed budgets that were affected in this year’s budget but will be needed in 20/21 – and resend those out.
- She Leads Conference and Women’s Leadership Summit were re-scheduled for October.
- Air Travel credit for flights on behalf of PNS, preferable can use for PNS business. If for personal airfare, PNS will be reimbursed by ticket credit holder. Hopefully credits will not expire before such use.
- Ken Breiding is retiring from officiating at the end of 2020
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Next Meetings:

Special meetings via zoom: April 16, May 11, May 26  
Regularly scheduled Board Meeting via zoom: April 27  
Meeting adjourned 9.02PM