

PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes March 4, 2019

CALL TO ORDER: 7:15 PM at the PNS Office [delayed start, awaiting a quorum of members]

In Attendance:

John Skroch – Admin Vice Chair
Suzanne Rychlik – Program Op/ Past Chair
Carolyn Ackerley – At Large Rep
Dave Baer – Finance Vice Chair
Maxwell Byers – Age Group Vice Chair
Nick Chevalier – Program Dev
Rick Cox – At-Large Rep
Kyle Falkner – Athlete Rep
John Gagliardo - Officials Chair
Alice Godfred – Coach Rep
Kevin O’Shea – Senior Vice Chair
Dane Wolfrom – D&I

Colleen Buchanan – Registrar

Not present:

Katie Cross – At-Large Rep
Emma Hyunh – Athlete Rep
Bob Keller – General Chair
Cory Keller – Safe Sport/Risk Mgmt.
Dave Leonard – Coach Rep
Audra Messegee-Evans – Treasurer
Eva Smerekanych – Athlete Rep
Victoria Truswell – Athlete Rep
Lisa Vetterlein – Secretary
Ron Van Pool – USA Swimming BOD Member
Kiko VanZandt – Disability Swimming

APPROVAL OF MINUTES:

Dave B. motioned to accept. Seconded by John G.

Minutes approved.

OFFICER REPORTS

1. General Chair -- none
2. Admin Vice Chair –
 - a. Bylaw revision is in work (based on Convention changes); plan to have by Apr meeting prior to presenting to HoD
3. Program Operations –
 - a. Tech planning has provided a schedule, bid packets out in next week or so;
 - b. Suzanne to run thru Bid process at HoD
 - c. A & B alignments have been posted for Long Course
4. Program Development – nothing to report
5. Treasurer – posted; motion to approve Dave B; Nick second; approved
6. Senior Vice Chair–
 - a. Beginning planning for selecting coaches for Sr Zones (in Clovis)
7. Age Group Vice Chair –
 - a. Zones (in Oregon) packet is done, pricing in work
8. Registration –
 - a. A Coach from Pacific Dragons has passed from cancer; notice posted on PNS website today

COMMITTEE REPORTS

1. Finance Committee
 - a. Draft Budget posted. Requesting assistance from Board regarding budget (esp. expense side). Some values that may be inflation impacted have been adjusted
 - b. New items for Safe Sport Travel Budget; Athletes Communication Budget; and undesignated Special programming
 - c. Board asked to provide feedback
 - d. Marketing Budget reduced \$15K (intercom marketing)
 - e. Suggestion that Board consider reimbursement to clubs for athlete travel. Dave requested using Federal Std for location of meet (similar to Officials Reimb. approach). Policy change is necessary to determine any changes in reimbursement calculations. Discussion to be held at Age Group Regionals.
2. Disability/Inclusion Committee
 - a. no report for Disability;
 - b. Inclusion – Alice reports Leadership Summit Conference in Colo. Springs 25-28 April – 2 athletes & one coach going; USA-S covers lodging; LSC covers airfare for up to \$1200. Motion to utilize Sr Travel for any costs above \$1200 by Kevin; Rick second. passed
 - c. She Leads Conference looking for female athletes (preferably 10th grade)

- d. Swim Biz Conference (Colo Springs) immediately following Leadership Conf.. Extra cost for lodging.
3. Officials Committee
 - a. 500 Badge Reels were ordered and received as discussed at our last Board Meeting (Thank you)
 - b. We are proud to note that Lisa Vetterlein has been added to the FINA Starter List. She is currently in consideration for attending the Pan American Games in Lima, Peru in August
 - c. Based upon the comments from several Meet Referees at the recent Divisional meets, the Officials Committee passes along their requests that Technical Planning look at possibly reducing the number of Divisional meets. The high volume of meets makes it difficult to adequately staff the deck with officials to ensure the times are 'legal' and can be sent to SWIMS. (That is, if not enough officials are present, the times would not count.) This also plays in to our longstanding request that teams should ensure they have a ratio of 10 athletes to 1 official (or better, if possible), especially for host teams. Those teams who have a higher athlete/official ratio must rely upon officials from other teams in order to ensure that all times count.
4. Athletes Committee
 - a. One new athlete has applied to Athlete committee

OLD BUSINESS

1. Alternate Mission Statement – to be discussed next mtg
2. Hall of Fame Nominations and Recognition – please send in nominations to PNS office (see website for criteria)
3. Nominating Committee – Bob working on it
4. Bylaws – John S working on it, will have avail at next Board meeting to then present at HOD
5. Zoom Conferencing – to be discussed at next meeting
6. Future Office Task Force – Bob looking at new location. Current lease ends April 2020.
7. Budget – see above notes. April meeting will have full budget discussions.

NEW BUSINESS:

1. Sounders Day – Dane – looking at tickets and seating. Poss. days are 15 Sep (Sun) or 18 Sep (Wed). Preferred date is Sunday. Dane to provide info for minutes.
2. Phillips 66 Service Nominations – (a USA S Volunteer of the Year Award). Leap 3 sets nomination requirements (PNS currently hasn't set requirements yet). Deadline for submittal is 31 August.
3. Coach of the Year – Alice/Nick – Nick working on basic criteria for nominations.
4. Leap 3 – Coordination of offsite in work (Bob or John S).
5. Alice reported that Mercer Island School District contacted her after John Walker's memorial service. They have approved the naming of the natatorium at Mary Wayte Pool the John Walker Natatorium to recognize his involvement in keeping the pool open.

MOTION TO ADJOURN by Nick; Dave B seconded

Motion Approved - Meeting Adjourned 8:23 PM