

PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes March 5, 2018

CALL TO ORDER: 7:03PM at the Bellevue Club

In Attendance:

Suzanne Rychlik - General Chair
Carolyn Ackerley – Age Group Vice Chair
Nick Chevalier - Coach Rep
Cory Keller - Safe Sport/ Risk Mgt. Coordinator
John Gagliardo - Officials Chair
Bob Keller - Admin Vice Chair
Audra Messagee-Evans - Treasurer
Kevin O'Shea – Senior Vice Chair
John Skroch - Program Dev. Vice Chair

Rick Cox – At Large Rep
Ken Spencer - At Large Rep
Kyle Falkner – Athlete Rep
Eva Smerekanych – Athlete Rep
Victoria Truswell – Athlete Rep
Lisa Vetterlein - Secretary
Dane Wolfrom – Finance Vice Chair/Diversity
Ron Van Pool – USA Swimming Liaison
Colleen Buchanan - Registrar

APPROVAL OF MINUTES:

Bob Keller motioned to accept. John Gagliardo seconded.

Minutes approved.

OFFICER REPORTS

Treasurer's Report: – Audra Messagee-Evans

- Report emailed in advance. Bob Keller motioned to accept. John Gagliardo seconded.

Treasurers Reports approved

Membership Report: – Colleen Buchannan

- Report emailed out in advance.
- Club leadership meeting was held at the office last week, for new clubs, this is required to attend prior to renewing for a second year.

Officials Report: – John Gagliardo

- Mentors workshop in June
- All officials meeting April 24

Age Group Report: – Carolyn Ackerley

- Age Group Zone applications are posted on the PNS website and due Monday April 23. Selections will be announced in May. Cost estimated at 40K with the following deposits required; athletes ages 11-14 \$850, 10/U \$150, outreach \$40

Senior Report: – Kevin O'Shea

- Senior zones – looking for coaches to volunteer. This meet takes place at the same time as Futures and Summer Junior Nationals, limits coach availability.

Program Operations Report: –

- Vacant as Deb Keane moved out of LSC and has resigned.
- Suzanne has been working with KCAC on weekend availability for next season.

Program Development Report: – John Skroch

- Spring divisional meet (now the Spring Showdown) 1/3 of size of last year with the parameters that were put in place to cut it from 1200 athletes.
- Discussion regarding January and winter challenge being so close together. High-school, finding pool space makes pool space complicated in January / February (guys high school as well as November for girls)

Admin VC Report: – Bob Keller

- Found new location for office, Auburn Chamber discounts for non-profits. Bob Keller made a motion to approve 1yr lease with the option to make it 2year lease. Cory Keller seconded.

Motion approved

- With new office came the need of Storage space – Audra Messagee-Evans moved to add a budget item up to \$150 / month for a storage unit. John Skroch seconded.

Motion approved

- Update of By-laws to incorporate changes from 2017 conventions. Will be submitted to USA Swimming after reviewing said updates.
- Governance/LEAP 3 Workshop

Athlete Report:

- Received 4 applicants to be on committee – after HOD first athlete committee meeting. Working on committee structure, parameter, and age requirements (5th grader applied...)

Coach Report: – Nick Chevalier

- Coach of the year – Will be sending the request out for nominations. Working on the criteria for final selection. Will announce Developmental coach at AG Champs, and senior coach at WRSS

Safe Sport Report: – Cory Keller

- Briefed on local incident reports/actions.
- Emailed teams requesting a parent contact to volunteer for Safe Sport. It was clarified this could be a club parent contact for disseminating information to their team as requested by PNS Safe Sport Chair and not a person directly sending reports to any other than PNS Safe Sport Chair.
- Protocol for an epi pen on deck was discussed. A parent would have the pen, or it would be on coach table was determined the current practice.

Finance report: – Dane Wolfrom – no report

Diversity Report: – Dane Wolfrom

- Athletes Victoria Truswell and Eleanor Beers will be attending the “She Leads Summit”. Alice Godfred will be attending the “Womens Leadership Summit”.
- Select camp applications should be out soon

Disability Report: – Kiko VanZandt – no report

USA swimming Liaison Reports: – Ron VanPool,

- USOC CEO, Scott Blackmun resigned (health). Susanne Lyons steps acting CEO interim
- The Center Safe for Sport continues to be upgraded
- Senate Bill 534 is now in effect. An individual who is aware of child abuse (including sex abuse) and fails to report within 24 hours is subject to criminal penalties.
- USA swimming board members – requests for nomination will be out in a few weeks

OLD BUSINESS

- Election Slate - General Chair, Finance Chair, Program Operation Chair, an At-Large position, need to be filled. Additional vacated positions are Coach Rep and Athlete Rep, both will be voted in by their respective peers at HOD.
- Spring HOD & Board Training – May 11 & 12, will be in 2 parts, Friday evening and Saturday morning (prior to HOD). Governance is a 4-hour session and LEAP 3 is 2-1/2 hour session – Acknowledge the impact on coach board members and practices. Colleen will email out Leap 3 requirements (board preparation for that portion of training). Please reply to the email to confirm your attendance and overnight stay requests. Final details on sessions to be advised.

NEW BUSINESS:

- SplashForward Endorsement – Aquatic Center Eastside
 - Next meeting March 12. Idea went from training center to competition center, and preferably a 50meter competition pool site. Suzanne Rychlick moved to have PNS endorse the SplashForward movement and have noted on the PNS website. John Skroch seconded.

Motion approved

- 2018-19 Meet Calendar update
 - Weekends TBD as KCAC finalizes swimming, synchro, and water polo events for the 2018-19 season. (pass the aspirin)
- Travel policy funding – Kevin O'Shea
 - Kevin made motion to amend the travel policy requesting Relay only athletes attending a Futures meet receive 50% airfare. Athletes with PNS Development Time Standard and attending Senior Zones receive 100% airfare. Without that time standard, it would be 50% of the airfare. Victoria Truswell seconded.

Motion approved

- Team Travel Policy – is currently the default as provided by USA Swimming. A Task force, John Skroch, Carolyn Ackerley and Victoria Truswell, will review the Team Travel policy and amend it to fit PNS requirements. To be presented at future board meeting.
- Lap Counters – John Gagliardo researched as proposed purchase
 - Dane moved to allocate funds to purchase 20 lap counters to replace those at WKCAC. Audra seconded

Motion approved

Meeting Adjourned 8:34 PM