

## **PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes March 6, 2017**

CALL TO ORDER: 7PM at the PNS office

In Attendance:

Suzanne Rychlik - General Chair  
Skyler Bowen-Laudenslager – Athlete Rep  
Nick Chevalier - Coach Rep  
Rick Cox - Safe Sport/ Risk Mgt. Coordinator  
Dillon De Priest - Athlete Rep  
John Gagliardo - Officials Chair  
Bob/Cory Keller - Admin Vice Co-Chairs  
Audra Messagee-Evans - Treasurer  
Sean Muncie - Coach Rep

Kevin O'Shea – Senior Vice Chair  
John Skroch - Program Dev. Vice Chair  
Eva Smerekanych – Athlete Rep  
Ken Spencer - At Large Rep  
Randy Trowbridge – At Large Rep  
Lisa Vetterlein - Secretary  
Dane Wolfrom – Finance Vice Chair  
Kiko VanZandt – Disability Swimming  
Colleen Buchanan - Registrar

### APPROVAL OF MINUTES:

Bob Keller motioned to accept. John Skroch Seconded.

**Minutes approved.**

### OFFICER REPORTS

Treasurer's Report – Audra Messagee-Evans  
Report emailed in advance.

Membership Report – Colleen Buchanan

- Report distributed
- New year round club approved, Woodswim (WSC) effective 2/3/17 (was previously a season 1 club with expiration of 1/31/17).
- New club applications received and forwarded to USA Swimming 2/23 for Kitsap Swim Team (KST).

Officials Report: John Gagliardo

- Upcoming Sectional and AG Regional meet are OQM (official qualifying meet) National Evaluators are Dan McAllen and Ron Van Pool for the meets (respectively)
- 4 Stroke & Turn clinics conducted this year for a total of 18 clinics for the season, 275 new and re-certifying S&T officials.

Age Group Report - Carolyn Ackerely  
No report

Senior Report – Kevin O'Shea

- Received 3<sup>rd</sup> place trophy for Summer Senior Zones.
- Will be reviewing Travel Policy with other senior coaches
  - Specifically athletes new to PNS, and the criteria for receiving PNS travel funds by athletes in this category.
  - Season 2 changes
  - (Dane) Season 1, changing request for funds to earlier than April 30.
  - Add Season 5 to Table B – Open Water Nationals

Program Operations Report – Deb Keane (Suzanne reported for Deb)

- Deb is working on slate for elections.
- Bid packets for next year should be sent out this weekend.

Program Development Report – John Skroch

- Positive Check In and scratching from Age Group Invite meets and the Divisional meet need to be visited.
- Handout – 2017-18 meet calendar. Noted A&B long course meet schedule for next season – 2 day meets earlier in the schedule, 3 day meets later in the schedule.

Admin VC Report – Bob/Cory Keller – emailed from Bob

- Work continued on the development of a “straw horse” agenda for the September Swimposium. Tentative tracks have been developed for athletes, parents and officials and we are awaiting confirmation of an Olympic athlete to both conduct the sessions and also present awards. Initial pricing for alternative breakfast menus for the awards has been obtained. The impact of the death of Bill Krumm remains to be seen.

- Admin had previously received a proposal for a policy from another LSC to be considered for addition to the PNS rules. Review found that the suggested policy was basically similar to the existing PNS policy AD-14-01 regarding Convention travel and reimbursement. The current policy seems to be working and, together with the per diem payout schedule from the Finance Committee, has successfully addressed recent Convention attendance. Consequently, Admin recommends that this proposal be shelved until a definite requirement for enhancement of the current policy is identified.
- There are some housekeeping updates to our Bylaws that need to be made based on what came out of convention. Cory will work to get those to the board by next meeting.

#### Athlete Report:

Dillon De Priest will be attending the Western Zone workshop

#### Coach Report – Nick Chevalier, Sean Muncie

- Coach of the year: Development will be awarded at Divisional meet, AG coach at NWAG meet and senior coach at WRSS.

#### Safe Sport Report – Rick Cox

- Attended Safe Sport workshop in January.
- Will have a Safe Sport table at PNS Long Course Champs offering items to aid in awareness.

#### Finance report – Dane Wolfrom

- Using compiled data from social media and how to use that to move forward and reach target audience (or design for target audience)
- Will schedule a budget meeting for next season
- New Marriott Representative Contact Person– if you are interested in utilizing for team travel, Colleen has her name.

#### Diversity Report – Dane Wolfrom

- Committee is looking strong with 3 athletes and 4-5 coaches. May 19 & 20, with Oregon Swimming, will have a select camp. Will send to teams this week asking for nominations from their team. Preference 1 athlete from each team – if some team(s) do not nominate, other clubs may be able to send more than 1.

#### Disability Report – Kiko VanZandt

- PNS has 3 athletes competing in the Windsor Canada Speedo Can Am Para-Swimming Championships at the end of the month.

#### USA swimming Liaison Reports – Ron VanPool, Dave Coddington

No report

#### SWIMPOSIUM:

- See admin VC report above
- Add a track for coaches
- Add a workout for athletes who would be attending the awards breakfast

#### LEAP:

- LEAP program has changed. We must redo LEAP 1 by May 1<sup>st</sup>. Those items will be added to the portal (which will erase any of the uploaded LEAP 2 information) Will know by next board meeting any additional items that may be needed under the new program. Once we have completed LEAP 1, we will then have 18 months to complete LEAP 2.
- Noted that we will need to schedule a LEAP Governance session and will be looking at the dates available in 2018 to schedule.

#### OLD BUSINESS

#### NEW BUSINESS:

##### Travel Policy for Officials – John Gagliardo

- Clarifying wording regarding reimbursement for officials and changed Season 5 on Table C to Open Water Nationals removing Sectionals and Zones (western zone has two programs to encourage and help officials with expenses for western zone meets)  
John motioned to approve the housekeeping changes, Cory Keller seconded. **Motion approved.**

MOTION TO ADJOURN – John Skroch, Kevin O’Shea seconded

**Motion Approved** - Meeting Adjourned 8:15PM