

PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes April 30, 2018

CALL TO ORDER: 7:04PM at the *new* PNS Office

In Attendance:

Suzanne Rychlik - General Chair

Nick Chevalier - Coach Rep

Cory Keller - Safe Sport/ Risk Mgt. Coordinator

John Gagliardo - Officials Chair

Bob Keller - Admin Vice Chair

Audra Messagee-Evans - Treasurer

Kevin O'Shea -- Senior Vice Chair

John Skroch - Program Dev. Vice Chair

Rick Cox -- At Large Rep

Ken Spencer - At Large Rep

Kyle Falkner -- Athlete Rep

Lisa Vetterlein - Secretary

Dane Wolfrom -- Finance Vice Chair

Kiko VanZandt -- Disability Swimming

Colleen Buchanan - Registrar

Any new business to add for voting approval?

APPROVAL OF MARCH MINUTES:

John Gagliardo motioned to accept. John Skroch Seconded.

Minutes approved.

OFFICER REPORTS

Treasurer's Report -- Audra Messagee-Evans

Reports emailed in advance.

Membership Report -- Colleen Buchanan

Report emailed out in advance.

Officials Report: John Gagliardo

- Annual officials meeting was held April 24. John Gagliardo was re-elected as the Official's Chair. At large positions: Lisa Vetterlein, Rick Cox, and Sam Scott also re-elected.
- 20 Lap counters ordered and are being shipped to the PNS office.
- Lisa attended Western zone workshop.
- 2 officials will be attending the "Mentors Workshop" in June.
- Nick Siripipat received the 2017 Official of the Year Award.
- Jim Davidson will be attending the "Open Water Clinic" and officiating at Open Water Nationals.

Age Group Report -- John Skroch for Carolyn Ackereley

- PNS Age Group zone team travel was selected last week. Team of 48 (11-14 plus approximately 18- 10/U athletes)

Senior Report -- Kevin O'Shea

- Some PNS athletes attending Open Water Nationals Meet. Do not have exact number or names

Program Operations Report -- (position vacant)

- See meet calendar under Old Business

Program Development Report -- John Skroch

- Calendar is complete for next year. -- see Old Business (again)

Admin VC Report -- Bob Keller

- New PNS Office move is complete. The office rent and storage unit rent are under budget. (Nice job Bob Keller) and PNS should receive funds back from vacating the old office space early.

Athlete Report -- Kyle Falkner

- First meeting for athletes interested in joining the Athlete Committee will be immediately following HOD.

- PNS Athlete Instagram site launched April 5th currently 370ish followers to date.

Coach Report – Nick Chevalier

- Coach of year - will be putting out a survey soon and will follow the same selection process as last year.

Safe Sport Report – Cory Keller

- Currently have 16 team liaisons for Safe Sport to disseminate to respective team, information sent from Cory. At HOD – will request other teams designate a volunteer. May ask teams to set up a pseudo email for this liaison.
- Will use the Athlete Instagram to aid with disseminating Safe Sport information.
- USA Swimming online courses for athletes and parents regarding Safe Sport are being revamped and hope to be available in a couple months.

Finance report – Dane Wolfrom

- Current drop in the Stock market certainly affects the balance sheet

Diversity Report – Dane Wolfrom

- Committee working on creating a “Diversity” Video (as per Jan. 22 board meeting notes). Undecided if PNS will add this to the “Learn Portal” on the USA Swimming site or just use for PNS.
- 4 athletes will be attending the Western Zone Select Camp in June.
- Athletes from OR Swimming and PNS, will attend the NW select Camp this coming weekend on Bainbridge Island.

Disability Report – Kiko VanZandt

- 3 athletes from Oregon Swimming were at the Marin Morrison meet.
- 4 Athletes will be attending the Jimi Flowers Classic in June
- Shadow Seals Team will be attending the Angel City games – last weekend in June.

USA swimming Liaison Reports – Ron VanPool

No report

OLD BUSINESS

Election Slate

- revisited, and potential candidate names brought forward for board positions.

HOD:

- May 12, 11AM Agenda items – get to Suzanne, Reports go to Colleen no later than Wednesday prior to HOD

Board training:

- Bob finalized arrangement this past weekend 5PM Friday – working dinner (finish by 9PM) – Governance, mission and objectives. Reconvene Saturday AM at 7AM-10:30 – Leap 3 planning (similar to what we did in our board meeting for LEAP 2)

Team Travel Policy:

- John Skroch has been working on updating our policy to ensure it aligns with USA Swimming Team Travel Requirements.

Meet calendar 2018-2019

- Completed – January challenge was removed, Nov. AGI needs 1 host, 1 more host for Winter Challenge (asking CSC), and need another host for Feb. Divisional (CAAT?)

NEW BUSINESS:

Budget

- Chairs finalized their budget line items, and budget now ready for HOD.

Flex:

- LSC's have the option (needing HOD approval) to implement a registration "Flex Plan Membership" as outlined by USA Swimming
 - (\$10 to USA Swimming and \$10 to LSC)
 - Swim up to 2 meets. Can upgrade to full membership.
 - After the 2 meets, times go into holding tank (and not into SWIMS)
 - Approved meet and observed meets do not count towards your "2" (8/U 25 yard events would not count as they do not go into SWIMS)

John Skroch moved to put the Flex membership to a vote at HOD. Nick Chevalier seconded. **Motion Passed.**

Outreach memberships:

- Dane Wolfrom moved to increase the PNS outreach scholarship, "full offset" funding for a family documenting income less than 125% of poverty level, "partial offset" funding for a family documenting income less than 250% of poverty level. Ken Spencer seconded. **Motion Passed.**

Concussion:

- California law requires coaches in California or coaches attending any meet in California, take a online concussion training course. Also mentioned was administrators taking this course. "Administrators" not yet defined. Colleen will email this information and link to clubs this Thursday (PNEU) and it will be posted on website.

MOTION TO ADJOURN

Motion Approved - Meeting Adjourned 8:50PM