

CALL TO ORDER: 6:58PM

Moment of silence for our fellow PNS referee official Kathy Whitney, and for USA Swimming staff extraordinaire, Gina Mensay. Both contributed much to PNS and USA Swimming, and will be greatly missed.

In Attendance:

Bob Keller - General Chair  
Lisa Vetterlein – Secretary  
Lorraine Masse – Treasurer  
Colleen Buchanan – Registrar  
John Gagliardo - Officials Chair  
Max Byers – Age Group Vice Chair  
Ken Spencer – Senior Vice Chair  
Suzanne Rychlik - Program Ops Vice Chair (Past GC)  
Nick Chevalier - Program Dev. Vice Chair  
John Skroch - Admin Vice Chair  
Grace Brown – Athlete Rep  
Kieran Watson – Athlete Rep  
Alice Godfred - Coach Rep  
Wendy Neely – Coach Rep

Lesleigh Watson - Safe Sport/ Risk Mgt. Coordinator  
Dave Baer – Finance Vice Chair  
Emily Murray – DEI Co-Chair  
Kiko VanZandt – Disability Swimming  
Rick Cox – At Large Rep  
Carolyn Ackerley - At Large Rep

Absent:

Vince Carmosino – At Large Rep  
Victoria Truswell – Athlete Rep  
Emma Hyunh – Athlete Rep

APPROVAL OF MINUTES:

Meeting Minutes from May 18, 2020

**MSA**

OFFICER REPORTS

Treasurer's Report – Lorraine Masse

- Posted online 6.15.20 (reconciliation date 5/31/20) and updated via email to reflect through 6.15.20

Membership Report – Colleen Buchannan, posted online for review

- Future membership reports will be related to the 2021 swim season.

Officials Report: John Gagliardo – posted online

- Annual Meeting of Officials has been postponed from the normal timing in April. New date TBA

Age Group Report – Max Byers – no report

Senior Report – Ken Spencer – no report

Program Operations Report – Suzanne Rychlik

- Scheduling committee meeting 6/16/20 – no report

Program Development Report – Nick Chevalier – no report

Admin VC Report – John Skroch – no report – see new business

Athlete Report – Grace Brown

- Finalizing details for the Athlete committee application.
- Working on biographies for potential candidates who wish to run for Athlete Rep positions on BOD

Coach Report – Alice Godfred

- Ballots sent out for coach of the year. Coaches have been meeting by zoom every other week or so which has been helpful navigating and sharing during this time.

Safe Sport Report – Lesleigh Watson, posted online

- BDST, CSC, KING, PDST – all Safe Sport Recognized (SSR)
- 15 other clubs have started the process.
- USA Swimming trainings expected to continue through August with the goal to ALL teams SSR by the end of 2021.
- Coaching Boys into Men/ and Athletes as Leaders (for girls) have replaced the Safe Sport Monday content. Information is available on the USA Swimming website under Safe Sport Team Talk.
- Also see "Training of Trainers", "Meet 360" (should be updated and launched mid-June)

Finance report – Dave Baer - posted online  
Diversity Report – Emily Murray – no report  
Disability Report – Kiko VanZandt – no report

#### OLD BUSINESS:

- HOD Planning
  - Practice Zoom session – preparing for Zoom HOD is June 20, 2020 (virtual) 10AM, length 1 – 1-1/2hrs
  - HOD 6.27.20 (virtual) 10AM – will need to register to participate. An email invite will be issued.
  - Co-Hosts – Bob and John would be happy to have other co-hosts to monitor the chat /questions/any polls
  - Length of breakout sessions – 15 minutes
  - Voting Roles:
    - in order to properly set up sessions for coaches and athletes to vote for their respective representatives, BOD coach and athlete members will need to designate if they are going to be the voting representative coach or athlete for their team, or only vote as a board member.

#### NEW BUSINESS:

- Appointment of the governance committee:
  - The bylaw update was effective 1.1.2020. PNS also being required by USA Swimming to make corrections after original bylaw submittal: encapsulated - the appointment of said committee was not met. To ensure this required and imperative committee is in place for subsequent years, designating a time frame for which to bring candidates forward and approved by BOD was discussed at length. No policy needed, but best practices and accountability from the existing BOD will be necessary. Should be on the annual calendar planning post HOD.
- Proposed Policy Changes
  - AD 20-05 Financial Crisis Policy
    - Pacific Northwest Swimming has a fiduciary responsibility to ensure the financial viability of the LSC. The LSC offers financial support in several policies. In the event of a local, national, or global crisis that has financial implications for our ability to fund programs, the Executive Committee with a majority vote, will suspend any policy that deals with expenditures by our LSC. The following policies will be suspended:  
AD 97-05 PNS Travel Fund  
AD 14-01 Travel (Volunteer) & Expense Reimbursement Policy  
AD 17-01 PNS Economic Inclusion  
Other policies may be affected at the discretion of the Executive Committee.  
With input from the Chairs responsible for stated policies, the Executive Committee will determine which programs can be funded as described within the policies listed above. The committee will look at the current and future expenditures of the LSC, compare to current and future budgets, and forecast future expenditures. This analysis will determine if any reduction in funding is required. The Executive Committee will prioritize the areas of spending and advise the Board of Directors of any action taken.
- **MSA**
  - AD 17-01PNS Economic Inclusion
    - Housekeeping change – remove “Arena” from the reference of the “Pro Series” name
- **MSA**
  - LC Champs Meet replacement –
    - The good news: there was much excitement from newer PNS coaches wanting to help in putting this together - which is very encouraging. The tough news, the scope of remodel at KCAC (now shutting down on July 14 for summer) and with pool opening restrictions still in a state of flux (different everywhere), the reality - this meet cannot be planned. Looking forward to what we can do – when we have some firmer options.
- Convention attendance (Sept 24-26, virtual)
  - Delegates for HOD – need to email Bob Keller with your desire to be a voting delegate
- 2020/2021 Budget
  - Program Operations requesting budget line item increase to \$20K.
- **MSA**
  - Budget presented with the amended line item of Program Operations
- **MSA**

- Second Round Grant Payments
  - Timing:
    - Progress reports due by July 15 (pushed back 2 weeks from July 1). Intent to send checks around August 10. (SSR progress should be checked with Safe Sport Coordinator for Lesleigh's input on progress)
  - New applications will not accepted
- Challenge Meet Entry Deadline
  - Entry deadline (Oct. challenge or as long as social distancing is required) moved up 1 week earlier
- COVID Meet Entry Surcharge
  - Surcharge cost – present a poll at HOD 5-10 Dollars and Tech Planning can work with those numbers

Next Meeting:  
September 14<sup>th</sup>

Meeting Adjourned PM 9:17