

## PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes June 3, 2019

CALL TO ORDER: 7PM at the PNS Office

In Attendance:

Bob Keller - General Chair  
Lisa Vetterlein – Secretary  
Lorraine Masse – Treasurer  
Colleen Buchanan – Registrar  
John Gagliardo - Officials Chair  
Ken Spencer – Senior Vice Chair  
Suzanne Rychlik - Program Ops Vice Chair (Past Chair)  
Nick Chevalier - Program Dev. Vice Chair  
John Skroch - Admin Vice Chair  
Grace Brown – Athlete Rep

Kieran Watson – Athlete Rep  
Victoria Truswell – Athlete Rep  
Emma Hyunh – Athlete Rep  
Alice Godfred - Coach Rep  
Lesleigh Watson - Safe Sport/ Risk Mgt. Coordinator  
Dave Baer – Finance Vice Chair  
Dane Wolfrom – Diversity & Inclusion  
Rick Cox – At Large Rep

### APPROVAL OF MINUTES:

Dave Baer motioned to accept. John Gagliardo Seconded.

**Minutes approved.**

### OFFICER REPORTS

Treasurer's Report – Lorraine Masse - submitted online

#### **Treasurers Reports approved**

Membership Report – Colleen Buchannan – no report

Officials Report: John Gagliardo – no report

Age Group Report – Max Byers – no report

Senior Report – Ken Spencer

- coaches are in place for senior zone trip

Program Operations Report – Suzanne Rychlik

- no synchro nationals next summer; we will have those weekends for swim meets (and practices) that we wanted.

Program Development Report – Nick Chevalier – no report

Admin VC Report – John Skroch

- Policies updated on website
- Sent bylaws off to USA Swimming for them to verify

Athlete Report –

- Social medial sub-committee – about 6 people working on it
- Have created a Google folder, that athlete contacts have access to.

Coach Report – Alice Godfred,

- Coach of the year plaques are done, looking for the time/place to present these awards.
- Time standards, The Silver Time Standards are faster than AG LC champs meet and would like to have that looked at for next year so it doesn't happen again.

Safe Sport Report – Lesleigh Watson

- Update in PNEU as to what we need to do to comply with for MAAPP. Heading into 6/23, will send to meet directors and all safe sport contacts. John Gagliardo wants a copy as well to aid in the answering of questions for meet referees. This remains a work in progress and updates will be ongoing as it is worked out by USA Swimming and LSCs.

Finance report – Dave Baer – no report

Diversity Report – Dane Wolfrom –

- DNI coordinators feel there needs to be more sharing of future plans by USA Swimming/National Office as it seems there is little directional movement.

Disability Report – Kiko VanZandt – no report

### OLD BUSINESS

- Travel Fund Policy Update
  - Will email out Travel Fund policy update for a vote via email. There will be a deadline for the vote noted in the email.
- Hall of Fame Nominations and Recognition
  - 2 athletes that satisfy the HOF criteria.
  - 1 in the Contributors category
  - None in coach category
  - Recognition ceremony typically done during prelim/final at LC Champs – more to come.
- Proposal for LSC Bylaws Modification (HOD Delegate Designation)
  - Every club should identify delegates with their club applications.
  - Dave Baer moved Nick seconded to continue the process of office administration keeping track of said delegates.

**Motion passed**

- This will be updated in the new bylaws.
- Convention Attendees
  - Athletes
    - 7 athletes applied. Conversation ensued regarding applications were opened to all athletes not just Athlete Rep board members, other attendees are not open to the general LCS membership. How many should we send. We also need to plan for athletes to attend leader conferences. Expectations are that athletes come back for Convention and/workshops and serve on the board and/or committees.
    - Dave Baer made a motion to send 4 athletes, 2 women, 2 men. Suzanne Rychlik offered a friendly amendment that it not be gender based 2 with experience, 2 less experienced. Requirement that they come back and get involved.
    - Final motion made to send 4 athletes to 2019 convention. John Gagliardo seconded

**Motion passed**

- Other Delegates that completed applications:
  - John Gagliardo, Dave Baer, Dane Wolfrom, Lisa Vetterlein, Alice Godfred, Lorraine Masse
- Zoom Conferencing – Deferred
- Future Office Task Force – Deferred.
- Alternate Mission Statement Update - Deferred

NEW BUSINESS:

- We Lead conference:
  - Dave Baer made a motion to set aside funds to send athlete “We Lead” conference in Atlanta. Suzanne Rychlik seconded

**Motion passed**

- 2019 – 20 Season BOD Meeting Schedule and Location (locations alternating between Bellevue and Auburn or somewhere in-between)
  - Oct 14, 2019
  - Nov 18, 2019
  - Jan 13<sup>th</sup>, 2020
  - Mar 2<sup>nd</sup>, 2020
  - Apr 27<sup>th</sup>, 2020
  - HOD May 9<sup>th</sup>, 2020
  - Board retreat May 8&9, 2020
  - Jun 8<sup>th</sup>, 2020
- Equity and Equality Training- Dane (slides and equality)
- MAAPP Implementation
  - APT Training for 18&O Athletes
    - Will continue to be updated and clarified
    - Social media policy
    - 18 YO do not have to give up their 17 YO friends.

- First set of FAQs is out
- Proposal for Revision to Policy AD-97-07 to adjust swimmer surcharges and event fees – will be done in 2020
- Proposal for PNS to Publicize “Local” Swim Camp Offerings – No interest to do so.
- BOD Composition Proposal  
Bob Keller made a motion to begin the process to notify an At Large member that has not participated in BOD/HOD nor responded to emails that they might resign their position, or be removed. Alice Godfred seconded.  
**Motion passed**
- Fall zone workshop – 2 coaches 1 experienced 1 less experience. Looking for names.

Meeting Adjourned 8:37 PM