

PNS – Board Meeting – April 27, 2020 via Zoom Video Conference

CALL TO ORDER: 7:02PM

In Attendance:

Bob Keller - General Chair  
Lisa Vetterlein – Secretary  
Lorraine Masse – Treasurer  
Colleen Buchanan – Registrar  
John Gagliardo - Officials Chair  
Max Byers – Age Group Vice Chair  
Ken Spencer – Senior Vice Chair  
Suzanne Rychlik - Program Ops Vice Chair (Past GC)  
Nick Chevalier - Program Dev. Vice Chair  
John Skroch - Admin Vice Chair  
Grace Brown – Athlete Rep  
Kieran Watson – Athlete Rep  
Alice Godfred - Coach Rep  
Wendy Neely – Coach Rep  
Lesleigh Watson - Safe Sport/ Risk Mgt. Coordinator

Dave Baer – Finance Vice Chair  
Dane Wolfrom – DEI Co-Chair  
Emily Murray – DEI Co-Chair  
Kiko VanZandt – Disability Swimming  
Rick Cox – At Large Rep  
Carolyn Ackerley - At Large Rep  
Vince Carmosino – At Large Rep  
Linda Vicik – Sanction Chair

Absent: Victoria Truswell – Athlete Rep  
Emma Hyunh – Athlete Rep

APPROVAL OF MINUTES:

3.2.20 BOD Meeting **MSA**

4.16.20 Special Covid BOD 19 meeting. **MSA**

OLD BUSINESS

- External Orders Review
  - USAS Directives – USAS sent email today regarding their plan for balance of this season
  - Washington State Directives outdoor rec open next week no team sport– social distancing
- Legal Evaluation:
  - Club Assistance Proposals - was recommended is to seek assistance of Tax attorney
    - Question asked regarding making known to clubs what is in the works while we gain confirmation from attorney. Ken will work on that.
  - Dryland Insurance for PNS has been issued. Colleen will send out a special “what’s new” to teams so they know the insurance is available, additionally it will be posted to website.
  - Coach Financial Assistance Proposal - people will reach out to Colleen if they are in need of services.
- Meet Calendar Planning – From USAS email today...
  - Introduction of 14-16 regional events mid to late August, successful return to pools and training and kick off the new competition season.
  - Fall Schedule / National Meets USAS emailed today and is posted on USAS website
- Team Training Support Budget Proposal -
  - For the 2019 / 2020 season, extend the training season through August, submit the required form by September 15, and waive meet requirement during LC season for 2020.  
**MSA**
- Budget Review and Approval
  - 2020/2021 Budget presented for board approval  
**MSA**
  - Policy needs to be looked at due to multiple unknowns for next swim season
- By-Law Modifications Proposal
  - 4.6 ANNUAL AND REGULAR MEETINGS –

- **From:** The annual meeting of the House of Delegates of PNSI shall be held in the spring. Regular meetings of the House of Delegates may be held in accordance with a schedule adopted by the Board of Directors
- **To:** ANNUAL AND REGULAR MEETINGS - The annual meeting of the House of Delegates of PNSI will be held in the spring. If the annual meeting cannot be held in the Spring, the Board of Directors will determine a new date and time to hold the meeting. All members will be provided notice of the annual meeting consistent with these bylaws. Regular meetings of the House of Delegates may be held in accordance with a schedule adopted by the Board of Directors

#### MSA

- Discussion on name PNSI incorporated – vs PNS corporation on documents. To be advised.
- 5.15 MAIL/EMAIL VOTE –
  - **From:** MAIL/EMAIL VOTE Any action which may be taken at any regular or special meeting of the Board of Directors, except elections, or removals of appointed Board members, committee chairs and members, may be taken without a meeting. If an action is to be taken without a meeting, the Secretary, by first class mail, postage prepaid, or email, shall distribute a ballot to every Board Member entitled to vote on the matter. The ballot shall set forth the proposed action, provide an opportunity to specify approval or disapproval, and provide a reasonable time (but in no event less than the period specified in Section 5.16) within which to return the ballot to the Secretary. Action by ballot shall be valid only when the number of votes cast in favor of the proposed action within the time period specified constitutes a majority of the votes entitled to be cast.
  - **To:** MAIL/ELECTRONIC VOTE - Voting on any action which may be taken at any regular or special meeting of the Board of Directors or House of Delegates, may be by (1) first class mail, postage prepaid, (2) email, shall distribute a ballot to every Board Member/Delegate entitled to vote on the matter, (3) other electronic transmission. The ballot shall set forth the name of each candidate or proposed action, provide an opportunity to specify approval or disapproval, and provide a reasonable time (but in no event less than the period specified in Section 5.16) within which to return the ballot to the Secretary at a designated address, location or electronic system. Action by ballot shall be valid only when the number of votes cast in favor of the proposed action within the time period specified constitutes a majority of the votes entitled to be cast.

#### MSA

- 6.2 OTHER DIRECTORS 1 ATHLETE REPRESENTATIVES
  - **From:** Two (2) Athlete Representatives shall be elected by the majority of the Athlete members present and voting at the House of Delegates, one each year, for a two-year term or until their respective successors are elected. At the time of election, the Athlete Representative must (a) be an athlete member in good standing; (b) be at least a sophomore in high school or at least 16 years of age, (c) be currently competing, or have competed within the three (3) immediately preceding years, in the program of swimming conducted by PNSI or another LSC; and (d) have his or her place of permanent residence in the Territory and expect to reside therein throughout at least the first half of the term (other than periods of enrollment in an institution of higher education).
  - **To:** Four (4) Athlete Representatives shall be elected by the majority of the Athlete members present and voting at the House of Delegates, two each year, for a two-year term or until their respective successors are elected. At the time of election, the Athlete Representative must (a) be an athlete member in good standing; (b) be at least a sophomore in high school or at least 16 years of age, (c) be currently competing, or have competed within the three (3) immediately preceding years, in the program of swimming conducted by PNSI or another LSC; and (d) have his or her place of permanent residence in the Territory and expect to reside therein throughout at least the first half of the term (other than periods of enrollment in an institution of higher education).

## MSA

### ○ 9.3 AMENDMENTS

- Housekeeping – “two thirds” should be two separate words

1. Any provision of these Bylaws not mandated by USA Swimming may be amended at any meeting of the PNSI House of Delegates by a *two thirds (2/3)* vote of the members present and voting. Amendments so 13approved shall not take effect until reviewed and approved by the USA Swimming Rules and Regulations Committee. Changes to Required LSC Bylaws shall be effective on the date established in the amending USA Swimming legislation.

## MSA

- HOD Planning
  - HOD – “Proposed” June 20 (Virtual)
- Proposed Policy Changes
  - AD-05-01 New Club Membership Policy
    - Housekeeping line 4. Remove Local Board of Review”
      1. **From:** Barring any pending local Board of Review action or PNS Board of Directors recommendation against the new club, the PNS Board of Directors shall be notified of the current status at its next scheduled meeting.
      2. **To:** Barring any pending action or PNS Board of Directors recommendation against the new club, the PNS Board of Directors shall be notified of the current status at its next scheduled meeting.

## MSA

### ○ AD-17-01 PNS Economic Inclusion

- Housekeeping line 4. Change “Voucher C” to “Form C” and Short Course submission date from April 15 to March 16.
  1. **From:** Teams may apply for PNS offset to help offset training fees offsets they provide outreach swimmers. Teams must submit a completed “Voucher C” for each athlete by April 15 for the short course season, and by August 15 for the long course season. **To:** Teams may apply for PNS offset to help offset training fees offsets they provide outreach swimmers. Teams must submit a completed “Form C” for each athlete by March 15 for the short course season, and by August 15 for the long course season.

## MSA

### NEW BUSINESS

- DE&I Chair Confirmation
  - Emily Murray will be the new DEI chair. Welcome Emily and thank you Dane for all your work!
- Proposal for Modified Flex Program – Tabled
- Multi-LSC AG Meet Proposal –
  - Snake River looking at possibility of hosting a meet with a few of the zone LSC’s. Max will find out more
- USAS “Senior” Meet Proposal – wait and see what USAS plans are
- LSC “Season-ending” – wait and see what happens with pools / distancing / mandates
- LSC Town Hall Proposal
  - Would need a different Zoom package - Could increase license capacity for zoom for two or more months and then scale it back.
  - Decision to not hold a PNS Town Hall at this time due to lack of being able to answer the questions.

Next Meeting: May 18, 2020 Zoom Video Conference  
Meeting Adjourned 8:46PM

