

## PACIFIC NORTHWEST SWIMMING -- Board Meeting Minutes April 24, 2017

CALL TO ORDER: 7PM at the Bellevue Club

Opened with a moment of silence for Chuck Wiegus, may he Rest In Peace.

### In Attendance:

Suzanne Rychlik - General Chair  
Skyler Bowen-Laudenslager – Athlete Rep  
Carolyn Ackerley – Age Group Vice Chair  
Nick Chevalier - Coach Rep  
Rick Cox - Safe Sport/ Risk Mgt. Coordinator  
Dillon De Priest - Athlete Rep  
John Gagliardo - Officials Chair  
Deb Keane - Program Ops Vice Chair  
Bob/Cory Keller - Admin Vice Co-Chairs  
Audra Messagee-Evans - Treasurer  
Sean Muncie - Coach Rep  
Kevin O'Shea – Senior Vice Chair

John Skroch - Program Dev. Vice Chair  
Eva Smerekanych – Athlete Rep  
Randy Trowbridge – At Large Rep  
Victoria Truswell – Athlete Rep  
Lisa Vetterlein - Secretary  
Tyson Wellock – At Large Rep  
Dane Wolfrom – Finance Vice Chair  
Dave Coddington – USA Swimming Liaison  
Ron Van Pool – USA Swimming Liaison  
Kiko VanZandt – Disability Swimming  
Colleen Buchanan - Registrar

### APPROVAL OF MINUTES:

John Gagliardo motioned to accept. John Skroch Seconded.

**Minutes approved.**

### OFFICER REPORTS

Treasurer's Report – Audra Messagee-Evans

Report emailed in advance. Bob Keller Moved to accept. Lisa Vetterlein seconded.

**Treasurer reports approved**

Membership Report – Colleen Buchannan

Report emailed out in advance.

Requested a decision be made regarding whether to print coach cards in 2018, or not. Tabled until June meeting

Officials Report: John Gagliardo

Mentioned All Official's Meeting is tomorrow, 4/25/17

Report emailed noted:

- 102.2.3 (pg 25) Timed finals limit increased to 6 events/day (doesn't change 4-hr rule but would impact Time Trials)
- 102.5.1D (pg 27) - include 400 IM events for 2 circle seeded heats;
- 102.5.6B (pg 28) - Alternates can swim in empty lanes in Finals (A, B, or C heats) as long as they aren't scoring or given prize money; Caveat: Finals must not be a Team Selection heat.

Age Group Report - Carolyn Ackerely

- Today (4/24) is the last day for applications for AG Zones. Asked for help to ensure that the criteria for selecting from applications is met and correct. Sean Muncie "Voluntold" to help.

Senior Report – Kevin O'Shea

- To date: Short Course National Travel costs were \$33890, attending Nationals 1-Athlete, 1 coach. Attending Jr's 37 full athletes, 11 relay only
- Season 2 requests/pro series, the Woodlands, Texas, and Areno Pro meets are beginning to come in.
- Senior Zones – We will have a PNS Team. Entry fees are covered. May be used as a Season 2 meet.
- Nat'l's/ WC Trials will use funds for a Season 3 this year along with season 4, US Open and Jr's in NY.
- Looking ahead: SC Winter Nat's – Columbus, OH 11/29-12/2. Jr's Iowa City, IA 12/6-9

Program Operations Report – Deb Keane

- The Spring divisional meet, have/has/is/will continue to be addressed (see program Development for more update)

Program Development Report – John Skroch

- Spring divisional fix 2018:
  - Feb AGI will increase to 6 meets and run as a Divisional type meet.  
The Divisional meet will be a Gold & Silver championship meet (competitors with No Times not competing). Athletes with an Age Group Regional cut will not be eligible to compete at the Spring Divisional meet regardless if they have 1 AGR event or 6.

Admin VC Report – Bob/Cory Keller report was emailed. It is pieced below (*underlined italic*) with the board decisions in normal font.

- By-laws review by USA Swimming mandated minor changes to the selection of positions: Safety and Officials are elected positions within Pacific Northwest and selection of athlete representatives was modified to meet USA Swimming standards.  
Kevin O'Shea moved to accept the Bylaw housekeeping updates, Dave Coddington seconded. **Motion approved**
- Within Pacific Northwest, work continued on new proposed policies regarding: diversity and inclusion (for review at this Board Meeting).  
See Diversity Report
- limitations on "tech suits" for Age Group Swimmers (12 and under) (proposed for review)  
Proposal, effect and rationale for adopting tech suit limitations was emailed out. Other LSC's have similar policies. A task force will be set up research this.
- limitations on advertising in heat sheets (also suggested for review at this Board Meeting)  
proposal was emailed out, discussion ensued. With the clarification add of the word "Aquatic" (as noted below) Deb Keane motioned to accept, John Skroch seconded. Motioned passed as amended and noted below.
  - 97.07.4...
    - i. Heat sheets may not include advertisement for services related to any Aquatic sport or conditioning that are offered by the host team, its' coaches, employees and/or members, even if such services are offered without charge.
- Old Business (swimposium) will be noted under that topic on the Agenda

Athlete Report: Eva Smerekanych

Will draft a one page notice encouraging athletes to get involved on the Board and Committees, that can be placed in heat sheets.

Coach Report – Nick Chevalier, Sean Muncie

- Coaches received the 2016 awards. Will be planning for next year, if they will seek nominations or continue with a vetting process.
- Will continue and grow the "Senior Circuit" meet next fall to 8 club team's with competition between a "North" and "South" division.

Safe Sport Report – Rick Cox -- No Report

Finance report – Dane Wolfrom

- Will be scaling back marketing expenses next year.
- Budget for next year under New Business.

Diversity & Inclusion (D&I) Report – Dane Wolfrom

- 39 athletes have been selected to attend the D&I camp in May.
- Looking at the percentage of women in a head coach position or full time coaching compared to males. Will look at helping with the cost of sending a few candidates to a conference for women in swim coaching.

Disability Report – Kiko VanZandt

- One athlete from each team, CSC, IST and WAVE, competed at Can Am Para Swimming in Windsor. Should have four athletes attending the Winter Can Am meet this December.

USA swimming Liaison Reports – Ron VanPool, Dave Coddington

- Western Zone workshop takes place this weekend (April 28, 29)
- Large Legislation items will be presented at Convention HOD in September.
- CEO search continues, and with Frank Busch retiring, would like to have a CEO in place to aid in hiring the National Team Director.

- Center for Safe Sport - USA Swimming will start reporting to the center this summer instead of the USA Swimming Safe Sport program at the USA National Office in Colorado Springs.

## OLD BUSINESS

### WORK SESSION:

#### Leap 1:

- For those that have not – the Online leadership course needs to be completed before May 1<sup>st</sup>

#### Leap 2:

- New platform, will wait until the new program is available before loading any Leap 2 information (may be new requirements)

#### Swimposium/banquet:

- Speakerphone call with Ceijh Yung regarding help to swimposium tracks. He has set up several of these and has 3 fold vision: athletes, coaches and parents. Works to build an attractive, engaging event for the groups we are targeting to attend. Funds were discussed for the cost of the event, his fees and the fee that PNS has asked the attendees to pay. No motions/decisions.
- No decisions regarding the banquet as part of the swimposium.

Board retreat: HOD weekend in 2018 still seems the best time to hold the retreat. Further discussion tabled.

## NEW BUSINESS:

### National Meets:

- Mike Dunwiddie inquired if PNS would be interested in bidding for National meets in August of 2019. No decisions made.

### Meet Schedule:

- Just received the dates of availability for KCAC for 2018 Long Course season. Those will be sent out Tuesday or Wednesday for teams to bid on.

### Board Candidates:

- A list of PNS BOD Nominees (to date) was provided for election in May at HOD. Positions up for election are Admin VC, Senior VC, Program Operations, Treasurer, Safe Sport and Members at Large.

### 2017-18 Budget:

- Dane moved to approve the presented 2017-18 budget with the flexibility of adjusting the banquet & swimposium funds. Deb Keane seconded. **Budget approved**

### D&I Policy:

- New policy presented outlining financial assistance for 3 areas: membership, meets, and training fees. Funds would be available up to the amount budgeted in a season. Dane motioned to accept, Deb Keane seconded. **Motion approved**

MOTION TO ADJOURN – Deb Keane, Bob Keller seconded

**Motion Approved** - Meeting Adjourned 9:04PM