

Pacific Northwest Swimming Rules and Procedures	Returned Check
Index AD-22-03	Effective Date: 04/25/22
4/25/22: Original 5/07/22: Amended policy at HOD to specify "business" days.	

1. After notice by Pacific Northwest Swimming:
  - a. An athlete member has 15 business days to replace a returned check plus service fee. After 15 business days the athlete shall be suspended from competition until receipt of the sum due.
  - b. A non-athlete member has 15 business days to replace a returned check plus service fee. After 15 business days the non-athlete shall be suspended from USA Swimming activity until receipt of the sum due.
2. Upon receipt of bank notification of a returned check issued by an PNSA Club (i.e., a USA Swimming, Group Member), the PNS Office Manager shall notify the Club that such Club will be on the agenda of the next Executive Committee Meeting to determine whether any disciplinary action should be taken. Regardless of whether the Executive Committee determines that disciplinary action is appropriate, such club shall reimburse PNS for PNS's costs incurred as a result of a returned check. If such Club fails to reimburse PNS of its costs or fails to make payment of (if any) other amounts determined by the Executive Committee, such Club's USA Swimming membership shall be terminated.
3. PNS Returned Check Policy for checks written by teams or for team entry: First returned check: \$50 fine, probation for three years (may continue to use team checks)  
Second returned check (within three-year period): double face amount of check (minimum \$50), extension of three year period from date of second check and requirement to pay by secured funds (ex: cashier's check or money order) for three years. After three years without a returned check, a team may use team checks to pay for fees and start over on returned check policy.