

MINUTES PNS Board Meeting  
September 22, 2014 7:00PM  
Bellevue Club, Bellevue, WA

Call to Order 7:13PM

IN ATTENDANCE:

Suzanne Rychlik, General Chair; Kevin O'Shea, Senior Vice Chair; John Skroch, Age Group Vice Chair; Lyle Campbell, Program Development Vice Chair; Dane Wolfrom, Finance Vice Chair; Lisa Vetterlein, Treasurer; Kiko Van Zandt, Disability Chair; Audra Messegee-Evans, At-Large; Rick Cox, Safe Sport Coordinator; Meredith Jenks, Coach Rep; Nick Chevalier, Coach Rep; Ron Van Pool, USA Swimming Board Member; David Coddington WZ Rep/USA Swimming Board Member; Tanner Martinez and Dillon De Priest, Athlete Representatives; Colleen Buchanan, PNS Office/Membership/Registration

By appointment of the General Chair, Deborah Keane accepted the Program Operations Vice Chair position that was vacated when Suzanne Rychlik was elected General Chair at the Spring HOD Meeting.

MEETING MINUTES April 28, 2014 and June 25, 2014 – draft minutes were posted to the PNS website for review – LSC Info > LSC Admin dropdown box and link to Meeting Minutes. Request from David Coddington that when draft minutes are posted to website that notification via e-mail be sent to Board members.

MOTION to approve April 28 and June 25 Meeting Minutes. John Skroch, Audra Messegee-Evans second. PASSED.

TREASURER'S REPORT – Lisa Vetterlein

Of note Official's checking has been integrated into the Wells Fargo account and all future expenses/income will go directly into the ledger. The Official's Committee had approved expenditure for badge holders (approximately \$2,500) before the integration, not a budget item in the prior year.

MEMBERSHIP REPORT – Colleen Buchanan

Fife Area Swim Team (FAST) approved as new club by USA Swimming 9/5/14.

OFFICIAL'S REPORT – Rick Cox

Clinic offerings can be found on the PNS website – Officials > Clinics dropdown box. Request from Suzanne Rychlik that in future "blasts" to clubs from office that clinic opportunities are relayed.

AGE GROUP REPORT/ZONES – John Skroch

PNS team of 71 athletes, 4 coaches (Tommy Cunningham, Janna Hagensick, Jon Hiett, Bill Patterson), chaperones (P. Dang, D. Nguyen) and Team Manager (John Skroch) Kudos to Deb Keane, Meet Director for a fabulous meet experience and to the PNS team for a 2<sup>nd</sup> place finish. 8 Western Zone record, 5 individual and 3 relay records. Great

feedback from families regarding team travel. Transportation (bus rental) was significantly more than budgeted/anticipated.

All Stars – January 10-11, 2015 which is the same weekend as January Challenge may create an issue. Meet will be in East Los Angeles.

Zones – August 5-8 , 2015 Kihei Maui, Hawaii. Planning initial budget numbers athlete participation costs may be \$1,700-\$1,800.

#### SENIOR REPORT – Kevin O’Shea

Congratulations to Kim Williams, Hannah Weiss and Abrahm De Vine, USA Swimming 2014-15 National Junior Team selections and their coaches Andy Pym, Ash Milad and Tom Pardee.

Continuing discussion surrounding the national travel funding and forms to best support those qualifying participants.

#### PROGRAM OPERATIONS REPORT– Suzanne Rychlik (final report in that position)

Alignments were compiled and posted to website. Challenge Series divisions estimated to be around 1700-2000 splashes based on previous years participation by clubs.

#### PROGRAM DEVELOPMENT REPORT – Lyle Campbell

Technical Planning will begin meeting in October and will meet once/month through March. Would like 2-3 new members, individuals interested should contact Lyle.

Strategic Planning meeting still planned, though no further details at this time. Planning stages for a Virtual Banquet during PNS Champs. One coach for each club receives e-mail from Lyle with information updates/analytics.

#### ADMIN VICE CHAIR REPORT – no report

#### ATHLETE REPORT -

Athlete representatives will put together a 4 question questionnaire for those attending Fall HOD to coordinate needs/goals for the committee. Looking to begin a mentoring program for athlete participation on committees and Board for future transitioning of athlete representatives.

#### SAFE SPORT COORDINATOR REPORT –

Maggie Vail new to USA Swimming National office with primary duties related to free education, specifically parents/athletes through the Safe Sport program.

#### USA SWIMMING BOARD MEMBERS REPORTS – Dave Coddington

Western Zone convention election results and appointments.

Salt Lake City, Utah awarded 2016 Age Group Zone Meet. Clovis will host 2016 Senior Zone Meet. “Legends” meet August 2015 in Oregon.

Western Zone Policies and Procedures updated and will be posted to Western Zone website [www.westernzoneswimming.org](http://www.westernzoneswimming.org)

USA Swimming election results.

WZ Diversity Camp was a success, 2 athletes and 2 coaches from PNS attended.  
Working next quarter on Zone Board of Review and Sanction Appeal Board

USA SWIMMING BOARD MEMBERS REPORTS – Ron Van Pool

Jay Thomas appointed Rules and Regulations Chair  
Center for Safe Sport under development  
Sarah Welch elected USMS WZ Director  
Kathy Casey co-honoree Women in Sports

DIVERSITY REPORT – no report

DISABILITY REPORT – Kiko Van Zandt

Written report will be posted to website for Fall HOD

OLD BUSINESS:

STRATEGIC PLAN – Suzanne Rychlik

Suzanne will send out the Strategic Planning document from 2011 with survey with results to be presented at November BOD meeting.

BOARD JOB DESCRIPTIONS – Suzanne Rychlik

Request that all Board members review the By-Law job descriptions to update as needed to align with current responsibilities by the November BOD meeting.

NEW BUSINESS:

2014-15 BUDGET – Dane Wolfrom

Working budget presented by Dane with emphasis to accurately detail “real” costs and expenses. Line by line discussion of Income/Expense with input/amendments to “draft” working budget.

Action Item: General Chair will put together Task Force - Pool Development Funding/Grants Feasibility – Program Development Vice Chair and Finance Vice Chair to participate.

MOTION TO accept 2014-15 Budget. Audra Messegee-Evans, Tanner Martinez second  
Discussion regarding Senior budget amount.

CALL THE QUESTION. Tanner Martinez. PASSED.

MOTION TO accept 2014-15 Budget as amended. PASSED.

MOTION TO ADJOURN John Skroch, Audra Messegee-Evans second

ADJOURN 9:20PM

Respectfully submitted: Colleen Buchanan