

**Pacific Northwest Swimming
House of Delegates Meeting
May 9, 2015**

Call to order 11:05 a.m. at KCAC Banquet Hall, Federal Way, WA

Roll Call (via sign in): 4 clubs with 1 representative, 2 clubs with 2 representatives, 21 clubs with 3 representatives, 24 clubs did not attend.

Opening comments: General Chair: Suzanne Rychlik

Thank you to Deb Keane and PNS folks who hosted 2014 Speedo Winter Junior National Championships @ KCAC, December 10-13. Excellent job!

Thank you to Teri White who had term limited out of the Administrative Vice -Chair position. You did an amazing job. Thank you for your service for the past 4 years.

In response to the concern regarding lack of competitive opportunities for next year's long course season, a Long Course Task force is being formed to address this issue.

Invitation to get involved with Technical Planning Committee

Motion to approve Fall 2014 HOD Minutes

M/Earl Long, S/ Teri White/Approved

Report of Officers:

Administrative Vice Chair: Teri White

- **Motion** to accept Bylaw change to (Article 4.5). Change is to move from 2 HOD meetings per year to 1 meeting per year to be held in the spring. Change to Policy AD-97-01: reimbursement schedule for HOD attendance reimbursement. The reimbursement schedule will be dependent upon number of representatives present: \$ 200 reimbursement for attendance at the annual meeting of the House of Delegates of PNS with full attendance at the meeting. A \$100 reimbursement shall be given to the member clubs for partial attendance (at least two of the delegates) at the meeting. This reimbursement will occur not later than 30 days following the HOD.
 - **M/ Kevin O'Shea, S/ Dave Coddington/Approved**
- Board of Review Bylaws Change: Dissolution of LSC Board of Review (Article 10). This comes down from USA-S. With elimination of the necessity for LSC Board of review, local issues will be addressed by Zone Board of Review. This moves local politics out of the process.
 - Invitation to apply for Zone Board of review

Program Development Vice Chair: Lyle Campbell/ absent

- Suzanne Rychlik reported that Technical Planning Committee puts forth the Meet Calendar (to be discussed later in the meeting) and will be forming a task force to look at Long Course competitive opportunities in the future.
- Fees for summer meets under discussion. Program ops is under pressure to order awards, etc for summer meets. Encouraged TPC, Program Development to establish these fees soon.
 - Discussion took place re: possible solutions to lack of LCM competitive opportunities.
 - Ideas so far include: Time standard by event/ decrease number of events to 3 per session or day/ change to 3 session format.
 - TPC will be putting out a survey
 - Reminded that rolling into an Olympic year always ugly
 - Factors impacting numbers at LCM meets include increase in LSC membership and decrease in available facilities.

Please send any concerns / comments re: program development issues to Lyle Campbell.

Program Operations Vice Chair: Deb Keane

- PNS will be hosting ATT Winter Nationals 1st week in December 2015 with Cascade Swim Club. Deb is excited to work with CSC. They bring to the table new ideas re: sponsorship and incorporation of an outreach component.

Senior Swimming Vice Chair: Kevin O'Shea

- Changes in Senior Swimming include the institution of the "Futures" meet that is meant to bridge a gap between Senior Sectionals and Junior Nationals, attempting to pull 15 and overs out of the Zone meet.
- Changes to Travel policy: Currently, reimbursement starts at Winter Jr. National standards
 - Kevin is trying to determine numbers of athletes who may utilize this funding. There are changes to allocation amounts and formula to determine amount of reimbursement. Will now be dependent upon location of event, current airfare, etc.
- Kevin asked what the LSC would like the priorities of Senior Swimming to be. He needs some consensus. He distributed a number of surveys and only received a handful back. He expressed that he feels the LSC is kind of "stuck"/ insular and that as a LSC, we need to get out to meets/competitions that are available to us.
- Plan to reinstitute Senior Swimming training sessions for the LSC in the fall in preparation for Trials. Goal is to excel in Senior Swimming.

Age Group Swimming Vice Chair: John Skroch

- Report is online. John is at the Swim Camp today.

Coaches Representative: Nick Chevalier / Absent

- No report

Athlete Representative: Tanner Martinez

- 2 Openings for Athlete reps to be determined today.
- Any other concerns for the Athletes committee please contact Tanner.

Reports of committees/coordinators

Treasurer: Lisa Vetterlein / Finance Vice Chair: Dane Wolfrom

- Treasurer's report is on line. Lisa had a previous commitment.
- Finance:
 - Investments doing well. Under budget for expenses/over budget for revenue, so plan is to spend more money in this next year.
 - IRS Audit for years of 2011-2012 declared that officials who collected reimbursement were "employees". PNS is in the waiting phase with attorney reviewing. We are working on it.
 - Office needs new computer. Invitation to help with purchase offered.

Membership: Colleen Buchanan

- Report is online

Officials Committee: Dave Withrow

- 58 referees (slight increase)
- 135-138 starters (slight increase)
- 333 stroke and turn judges (decrease by 20)
- Invitation to clubs to encourage members to become officials, especially parents/guardian of younger swimmers.

Safety (Risk Management) and Safe Sport: Rick Cox

- Safety/ Risk Management: 41 incident reports submitted so far in 2014-2015. First quarter 29 reports were reported. For more information, please see USA-S website.
- Safe Sport: info on USA-S Website. If you have any questions or concerns you can email Rick directly or USA-S personnel in charge of this area, Susan Woessner or Liz Hoendervoogt. PNS has had very few incidents or issues. Clubs are encouraged to have members/athletes view safe sport videos available on USA-S website.
- Invitation to email Rick with any questions or concerns.

Disability: Kiko Van Zandt

- Report on line. Highlight: 1 athlete and 1 former PNS Athlete were selected to represent USA at the Para Pan American Games in Toronto this August. Kayla Wheeler set 7 American / US Paralympic Short Course Yards records at the recent Marin Morrison Memorial Meet.

Western Zone Representative: Dave Coddington:

- Upcoming Western Zone Meets: Age group: Maui, HI/ Senior: Clovis, CA.
- 3 Incidents at Zone level of Safe Sport Violations (?)

USA-S BOD Representative: Ron VanPool

- Attended USA-S BOD meeting last week.
 - Governance committee action: Outside company will be reviewing Zone/ LSC structure. Will be determining if structure should be changed/ revamped.
 - USA-S will be redoing the Website. Determined by Google that it is not user friendly! Plan is to be up and available in time for pre-trials activities/ Olympic Trials related events next summer.

New Business:

Elections:

- Teri White, Admin VC presented the slate of candidates and called for nominations from the floor. The following were nominations from the floor for the Nominating Committee: Dillon De Priest (athlete), Ken Spencer, and Dave Coddington. **M/S/A** to close the ballot.
 - The following were elected to serve PNS:
 - Administrative Vice Chair: Bob and Cory Keller
 - Senior Vice Chair: Kevin O'Shea
 - Program Operations Vice Chair: Deb Keane
 - Treasurer: Audra Messegee-Evans
 - Safe Sport/ Safety officer: Rick Cox
 - Member at Large: Randy Trowbridge
 - Nominating Committee: Dane Wolfrom, Ken Spencer, Dave Coddington, Dillon De Priest
 - Coaches rep: Sean Muncie
 - Athlete Reps: Andrew Wright, Dillon De Priest, Henry Linn, Eva S.
- **M/S/A** to destroy the ballots

Meet Calendar: Presented

- There are 2 meets that need hosts: Western Zone Senior Sectionals March 17-20, 2016 and PNS Age group Long Course Champs, July 29-31. If any clubs are interested, please let TPC know ASAP.
- Long course meet details will be dependent upon task force findings/determinations.
- Motion to approve calendar: **M/** Mr. De Priest?, **S/** Margo Marsh-Linn / **A**

Marketing/ Budget: Dane Wolfrom

- With change to one HOD meeting per year, next spring (2016), 2015-2016 and 2016-2017 budgets will be presented.

- **Motion:** (Dane Wolfrom) that HOD recommend to the PNS BOD to budget up to \$30,000 for marketing purposes in the 2015-2016 fiscal year if money is available in the budget.
 - **Seconded:** Dave Coddington
 - Discussion: Dane and Nick Chevalier from WEST plus a marketing firm have discussed utilizing \$30,000 for marketing/ increasing membership. Basically several tiers with goal to educate the general public regarding competitive swimming.
 - Social media: ability to tag specific age groups, activity (i.e. Soccer), catchment area.
 - Geo- “mapping”: Club Specific outlying teams in the LSC think this is a good idea. Can divide the expense between PNS and club wanting this service.
 - Radio advertisements/ interviews leading up to the Olympics. Utilize PNS Olympians. Continue through to Fall 2016 registrations.
 - Discussion continued:
 - Increased numbers/PNS membership benefits PNS, local clubs and meet hosts. Part of USA-Swimming Mission: Build the base.
 - Need to educate public that sport of swimming exists in their neighborhood/community. \$30,000 does not seem like that much.
 - Should money be spent on retention of older athletes vs flooding clubs with new, younger swimmers?
 - Facility/ space in workout issues
 - What is the growth rate of PNS vs other LSCs?
 - From athlete: Athletes will deal with crowded pools. Part of growing not only as an athlete, but as a person is to learn to deal with issues that this type of situation presents.
 - Call for the question: M/S/A
 - Question called: **Approved**

Pools advocacy:

- Question: Has been a Pools Advocacy Committee /Task Force ever existed in PNS? Short answer is yes, but it hasn’t been very effective.
- Pete Williams from CSC offered to take point to move along education of community leaders to the need of building and maintaining pools in our area. We need to be more vocal.
- Invitation to join this advocacy group offered. If interested please contact Suzanne who will connect you with Pete.

Motion to adjourn at 12: 27pm / Dave Coddington, **Second**/Teri White, **Approved**

Respectfully submitted,
 D. Kiko Van Zandt
 Disability Swimming Chair